

COLLINS CITY COUNCIL MEETING

CALL TO ORDER: Collins City Council met Thursday, November 1, 2018, 7:00 p.m. in City Hall. Mayor Brett Comegys asked for **Roll Call**. Council Members present: Del Amsden; Jay Christie; Staci Corbitt; Dawnell Kennedy; Greg Schlueter. Guests: Gayle Lawton; Winston Reitan. City personnel: PWD Darren Kennedy; Fire Chief Daryl Kennedy; City Clerk Theresa Findlay.

AGENDA: Motion by Schlueter to approve Posted Agenda; 2nd by Amsden - M/C

REGULAR BUSINESS

A. Previous Month's Minutes/Expenses & Revenues

<u>OCTOBER 2018</u>	<u>REV – BY FUND</u>	<u>OCTOBER 2018</u>	<u>EXP – BY FUND</u>
GENERAL	\$ 65,816.55	GENERAL	\$ 76,621.53
LIBRARY	9,212.50	LIBRARY	3,499.86
ROAD USE TAX	4,141.87	ROAD USE TAX	1,207.88
WATER	9,547.94	WATER	7,765.25
SEWER	15,514.76	SEWER	4,251.63
GARB/RECYC	4,071.99	GARB/RECYC	4,333.40
REVENUES TOTAL	\$108,305.61	EXPENSES TOTAL	\$ 97,679.55

<u>OCTOBER 2018</u>		<u>CLAIMS REPORT</u>
ACCESS	\$ 200.00	Annual Budget
ALLIANT ENERGY	2,358.75	Utilities
AMAZON	374.58	Library
BENNETT SANITATION	1,927.00	Trash Pickup
BIENFANG, J	300.79	CWC Equipment
BLUE TARP SVCS	33.99	Shop Sply
BROWN SUPPLY	1,672.58	Water Line Parts
C-M HIGH	100.00	After-Prom Donation
CWC WEBSITE FEE	25.00	Wellness Center
CWC WATER BILL	76.60	Wellness Center
CENTRAL IOWA SEEDS	300.00	Grass Seed
CIRO DILORIO MASON	9,330.00	Hair Hut Wall
CLAIR, H	48.09	Library Halloween
COLLINS FIRE	838.86	Batteries
COMEGYS, B	329.00	Hair Hut Door
COMMUNITY & FAMILY	350.00	Annual Budget
DB HOLDINGS	157.94	Legal Printing
DEPOSIT REFUNDS	250.00	Water
DUERSON CORP	17,500.00	Library/City Roof
DEMCO	12,775.26	Library Shelving
ERICKSON, R	742.45	OOR Project
FINDLAY, J	350.00	Mowing, Trimming
GIRARD'S CARPENTRY	2,339.10	Amphitheatre
HEARTLAND SR SVC	800.00	Annual Budget
HOKEL MACHINE	58.96	Shop Sply
IMMENSE IMPACT	788.45	Website
IOWA ONE CALL	22.50	Locates
IOWA REG UTIL ASSN	4,526.28	Rural Water
JOHN DEERE FINAN.	715.16	Fire Dept
KEYSTONE LABS	25.20	Water Test
KIMBERLEY PAINTING	233.66	Hair Hut
LAWSON	174.65	Dump truck
LEGAL AID	800.00	Annual Budget
LOWE'S	194.50	Shop
MARC	260.08	Chemicals
MARSHALL CO LNDFLL	2,043.25	Trash
MENARDS	787.53	Shop; Wtr Line
MID-IOWA COMM	300.00	Annual Budget
MIDWEST WHEEL	9.96	Dump truck
NEW CENTURY FS	1,754.16	Fuel
PAYROLL	8,988.72	
PER MAR SECURITY	200.00	Wellness Center
PORTABLE PROS	85.00	Fire Stn

POSTMASTER	92.00	Stamps
PURDY, R	9,500.00	OOR Program
SAFEGUARD	222.75	Check Order
SALVATION ARMY	300.00	Annual Budget
SIMMERING-CORY	71.00	Code Amendment
STORY CO SHERIFF	7,353.22	2 nd Qtr Law Enf
SUMMER REC	1,000.00	Annual Budget
STATE TREASURER	1,887.00	Sales Tax
TRI-COUNTY TIMES	46.00	Library
TRUCK EQUIP	185.54	Pickup Plow
U.S. CELLULAR	69.97	PWD Laptop
WASTE MGMT	363.15	Recycling
WINDSTREAM	440.87	Library; CWC; City; FD
YOUTH & SHELTER SVC	1,000.00	Annual Budget
	\$ 97,679.55	

B. Previous Month's Sheriff's Report – written

PUBLIC FORUM: None

ACTION ITEMS/MOTIONS:

1. Tax Lien Motion no longer necessary. Past-due utility bill paid in full prior to meeting.
2. Fence - Gayle Lawton, 703 Main St; may need to request a height variance for one section. Insufficient information provided for council to vote on tonight; Council suggested Lawton review City Code language for Board of Adjustment guidance.

DEPARTMENT REPORT(S): PUBLIC WORKS; LIBRARY; WELLNESS

- PWD creating two retention ponds in Trailside Park to address flooding. Can also lower the intake area next to softball field a foot and one-half. Plastic single-wall culvert under 1st Street between Mark Galbraith and Jason Dalbey properties is collapsing.

COUNCIL DISCUSSION ITEMS:

- Website – Dawnell Kennedy, Staci Corbitt
- Neighborhood Watch – Staci Corbitt: Meeting set for Nov. 8, 6:15 p.m. CACC.

MAYOR'S REPORT:

- Amphitheater nearing completion of phase one. Electrical being added for lighting; steel will be added to interior wall. Steel may be added to rafters during a future phase as funds are available.
- Painter lined up for CWC exterior, possibly next week.
- Motion by Schlueter and 2nd by Kennedy to allow Mayor to complete “butterscotch” paint strip on City Hall – M/C x 5
- Newsletter coming out with survey results and comments.
- Should be hearing a positive response to a grant request in a couple weeks.
- Mayor will get prices for attorney to develop a TIF district to capture increased value of properties being developed in town.

Motion to Adjourn by Schlueter; 2nd by Corbitt - M/C

Mayor Brett Comegys

City Clerk Theresa L. Findlay