

**COLLINS CITY COUNCIL MEETING**

**CALL TO ORDER:** Collins City Council met Thursday, August 1, 2019, at 7:00 p.m. in City Hall. Mayor Brett Comegys asked for **Roll Call**. Council Members present: Del Amsden; Dawnell Kennedy; Greg Schlueter. Guests: Mark Atwood; Cindy Kendall; Jeff Heil; Terry Kellogg; Dean and Deb Kellogg; David Toney and Son; Sharon Rainey. City personnel: PWD Darren Kennedy; City Clerk Katie Baldwin; Fire Chief Daryl Kennedy.

**AGENDA:** Motion by Schlueter to approve Posted Agenda; 2<sup>nd</sup> by Kennedy - M/C

**REGULAR BUSINESS**

A. Previous Month's Minutes/Expenses & Revenues – Motion by Kennedy to approve; 2<sup>nd</sup> by Amsden - M/C

<u>JULY 2019</u>	<u>REV – BY FUND</u>	<u>JULY 2019</u>	<u>EXP – BY FUND</u>
GENERAL	\$17,064.57	GENERAL	\$ 22,484.34
LIBRARY	\$0.00	LIBRARY	\$2,974.93
ROAD USE TAX	4,769.98	ROAD USE TAX	\$260.67
		EMPLOYEE BENEFITS	\$739.14
L.O.S.T	\$5,244.36	DEBT SERVICE	\$0.00
WATER	\$12,604.70	WATER	\$7,872.12
SEWER	\$17,477.91	SEWER	\$10,156.92
GARB/RECYC	<u>\$4,685.62</u>	GARB/RECYC	<u>\$4,046.25</u>
<b>REVENUES TOTAL</b>	<b>\$ 61,847.14</b>	<b>EXPENSES TOTAL</b>	<b>\$48,534.37</b>

<u>JULY 2019</u>		<u>CLAIMS REPORT</u>
ALLIANT ENERGY/IPL	\$5,128.87	STREET LIGHTS
SYNCBAMAZON	\$1,366.50	BOOKS
ST. CO. ANIMAL CONTROL	\$25.00	TRIP CHARGE/WELFARE CHECK
BADGER METER, INC	\$780.00	SVC RENEW
KATIE BALDWIN	\$29.12	IMFOA CONF. MILEAGE
BENNETT SANITATION	\$1,885.00	JUNE 2019 WASTE DISPOSAL
BROWN SUPPLY CO	\$84.00	SEALANT AND SPRAY PAINT
CAHILL LAW OFFICES	\$1,000.00	DALBEY REAL ESTATE SALE
SARA COREE	\$207.38	LIBRARY SUPPLIES REIMBURSEMENT
DEMCO	\$39.99	LIBRARY SRP SUPPLIES
IOWA DNR	\$59.48	ANNUAL PUBLIC WATER SUPPLY FEE
EFTPS	\$2,305.24	FED/FICA TAXES
ELECTRONIC ENGINEERING	\$2,546.10	COLLINS FD
GIRARD'S CARPENTRY, LLC	\$1,250.00	CITY PARK GAZEBO
GIRARD'S CARPENTRY, LLC	\$1,575.00	HAIR HUT STOREFRONT
DOUBLE H SERVICES, LLC	\$108.35	CITY PARK LIGHT REPAIR
HARLAN HUFFAKER	\$617.90	FILL SAND FREIGHT
IAMU	\$280.00	UTILITY CLERK WORKSHOP X2
IMFOA	\$50.00	ANNUAL DUES
IOWA ONE CALL	\$11.70	LOCATES
IPERS	\$1,374.79	IPERS
IOWA PRISON INDUSTRIES	\$220.61	SIGNS
IRUA	\$4,691.52	WATER READ 7-1-19
JEAN BIENFANG	\$33.64	MILEAGE
JEAN BIENFANG	\$34.03	STAPLES REIMBURSEMENT
JOHN DEERE FINANCIAL	\$1,103.98	EQUIPMENT LEASE
JOHN DEERE FINANCIAL	\$513.00	THEISENS-SUPPLIES
KEYSTONE LABORATORIES	\$241.60	LEAD/COPPER TESTING
KEYSTONE LABORATORIES	\$12.60	WATER TEST
LAWNPRO	\$300.00	WEED SPRAY-PARK/PULLING

IOWA LEAGUE OF CITIES	\$120.00	IMP INSTITUTE FEE
IOWA LEAGUE OF CITIES	\$518.00	MEMBER DUES
LOWE'S	\$233.23	SUPPLIES-SHOP, KEYS, FD
MARSHALL CO. LANDFILL	\$1,082.40	JUNE LANDFILL
MARTIN MARIETTA	\$436.32	FILL SAND
MARTIN MARIETTA	\$527.73	FILL SAND
MENARDS-ALTOONA	\$811.15	SHOP SUPPLIES
MOMAR, INC.	\$241.13	MOSQUITO SPRAY
NATHAN STRATTON	\$2,560.00	EXCAVATOR-MAIN ST. SW PROJECT
NEW CENTURY FS	\$1,702.92	FUEL
NOTARY ROTARY	\$31.30	NOTARY SUPPLY PACKAGE
ORNING GLASS CO.	\$192.60	GLASS MOVE AND INSTALL
POSTMASTER	\$110.00	2 ROLLS OF STAMPS
POSTMASTER	\$65.45	UTILITY BILLING POSTAGE
STAPLES	\$211.31	CITY HALL OFFICE SUPPLIES
ST. CO. MEDICAL CENTER	\$43.00	NEW HIRE DRUG SCREEN
TREASURER-ST. OF IOWA	\$1,567.00	WATER SERV. EX. TAX
US CELLULAR	\$62.79	PWD LAPTOP
EDWIN WELDON	\$560.00	JUNE MOWING AND WEEDEATING
WINDSTREAM	\$146.05	LIBRARY
WINDSTREAM	\$722.23	CITY AND FD
WASTE MANAGEMENT	\$565.85	ROLLOFF RECYCLE
ZIEGLER CAT	\$262.12	SHOP PARTS
PAYROLL	\$7,871.83	PAYROLL
	<b>\$48,534.37</b>	

B. Previous Month's Sheriff's Report – Written

**PUBLIC FORUM:** Yield signs?- Will be done soon.

**ACTION ITEM(S)/MOTION(S):**

1. Motion by Amsden to approve TIF Borrowing Agent Hire- Jeff Heil; 2<sup>nd</sup> by Schlueter – M/C x 3
2. Motion by Amsden to approve Fence Permit- David Toney- 605 2<sup>nd</sup> Ave.; 2<sup>nd</sup> by Schlueter – M/C x 3; Mayor and Council explained their expectations regarding Code- landowner agreed to follow Code
3. Discussion only- Waste Management- Recycling
4. Discussion only- GovPayNet- Online Payments
5. Motion by Schlueter to approve 17-2019 “Resolution to Cash Certificates of Deposit with Exchange State Bank: Proceeds to be Deposited into City of Collins General Funds to be used for Main Street Storm Water Project”; 2<sup>nd</sup> by Amsden- M/C x 3
6. Motion by Amsden to approve 18-2019 “Resolution to Adopt the Story County Multi-Jurisdictional Local Hazard Mitigation Plan”; 2<sup>nd</sup> by Kennedy- M/C x 3
7. Motion by Amsden to approve 19-2019 “Resolution Setting Date for Public Hearing on Designation of the Expanded Collins Urban Renewal Area and on Urban Renewal Plan Amendment”; 2<sup>nd</sup> by Kennedy- M/C x 3
8. Motion by Schlueter to approve Baseball and Softball Field Agreement; 2<sup>nd</sup> by Kennedy- M/C x 3; With some changes made to the agreement.
9. Tabled until September Council Meeting- Community Center Renovations

10. Motion by Amsden to approve Mural Committee- Art Concept for Town Center-Grants; 2<sup>nd</sup> by Schlueter- M/C x 3

**DEPT. REPORTS: PUBLIC WORKS; LIBRARY; WELLNESS; CITY CLERK**

- PWD – Topics discussed- FD concrete slab, tree removal, community center flag pole, city janitor, 2<sup>nd</sup> Ave. and 4<sup>th</sup> St. intersection.
- Library Report – None
- Wellness Center – Email
- City Clerk- Topic discussed- overtime hours.

**COUNCIL DISCUSSION ITEMS:**

- Utility Bill- 424 2<sup>nd</sup> St.
- Bad Debt Utility Bill- 207 3<sup>rd</sup> Ave.
- Future water rates review
- Sewer/Lagoon fees for properties with water turned off- follow Ordinance
- City property- 220 Main Street

**MAYOR'S REPORT:**

- Social Media standards for city representatives including employees and city council members

**Motion to Adjourn** by Amsden; 2<sup>nd</sup> by Kennedy - M/C x 3

Mayor Brett Comegys

City Clerk Katie Baldwin