

COLLINS CITY COUNCIL MEETING

CALL TO ORDER: Collins City Council met Thursday, February 7, 2019, at 7:00 p.m. in City Hall. Mayor Brett Comegys asked for **Roll Call**. Council Members present: Del Amsden; Jay Christie; Staci Corbitt; Dawnell Kennedy; Greg Schlueter. Guests: Gayle Lawton; Ben & Nikki Schneider. City personnel: PWD Darren Kennedy; Fire Chief Daryl Kennedy; Library Director Sara Coree; City Clerk Theresa Findlay.

AGENDA: Motion by Kennedy to approve Posted Agenda; 2nd by Amsden - M/C

REGULAR BUSINESS

A. Previous Month's Minutes/Expenses & Revenues

<u>JANUARY 2019</u>	<u>REV – BY FUND</u>	<u>JANUARY 2019</u>	<u>EXP – BY FUND</u>
GENERAL	\$ 31,479.58	GENERAL	\$ 19,614.57
LIBRARY	650.00	LIBRARY	1,648.50
ROAD USE TAX	5,041.67	ROAD USE TAX	785.99
WATER	7,809.06	WATER	7,868.33
SEWER	13,724.00	SEWER	8,041.32
GARB/RECYC	<u>4,051.19</u>	GARB/RECYC	<u>1,538.32</u>
REVENUES TOTAL	\$ 62,755.50	EXPENSES TOTAL	\$ 39,497.03

<u>JANUARY 2019</u>		<u>CLAIMS REPORT</u>
ALLIANT ENERGY	\$ 3,750.04	Utilities
AMAZON	258.94	Library
BADGER METER	780.00	Annual Fee
BIENFANG, J	751.95	CWC Supplies
CWC WATER BILL	76.60	Wellness Center
COLLINS FIRE & RESCUE	148.00	Workbooks
DB HOLDINGS	93.06	Legal Publishing
EFTPS	3,002.45	Fed. Withholdings
FROHWEIN	161.00	Plow Tires Mount
HOKEL MACHINE	156.86	Shop
IDOT	39.17	Hyd. Fluid
IPERS	1,543.68	Benefit/Withheld
IOWA REG UTIL ASSN	4,364.28	Rural Water
JOHN DEERE FINAN.	153.32	Leaf Blower
LAWSON PRODUCTS	292.95	Shop
LOWE'S	76.32	Shop
MARSHALL CO LNDFLL	982.85	Trash
MENARDS	552.42	Shop
NEW CENTURY FS	1,488.66	Fuel
PAYROLL	9,645.02	
POSTMASTER	26.80	Stamps
PRO SOUND	125.00	Holiday Music
RED WING SHOE	246.49	PWD Boots
RIVERA, M	50.00	Library Rent Refund
STAPLES	80.45	Paper
STORY CO TREAS	7,353.22	Sheriff
STRATTON, N	301.36	Steel
SWANK MOVIE LIC.	167.00	Library
TREASURER – STATE	1,667.00	Taxes
U.S. CELLULAR	70.28	PWD Laptop

VANDER HAAGS	255.16	Mirror, Flap
WASTE MGMT	555.47	Recycling
WINDSTREAM	<u>281.23</u>	Phones
	\$ 39,497.03	

- B. Previous Month's Sheriff's Report – Written
- C. Motion by Corbitt to Hire CKendall Consulting for \$45/hour to Process the FY19/20 Budget (approximate \$500 total); 2nd by Kennedy – M/C
- D. Motion by Amsden to Set Date of March 7, 2019, for FY19/20 Budget Hearing; 2nd by Christie – M/C
- E. Written Complaint – Neighbor's Barking Dogs, 708 2nd Avenue, Betty Long. Christie will speak with Long.
- F. Verbal Request for an Extension of Time on Nuisance Abatement – 703 Main Street, Gayle Lawton. Mayor will write up agreement with time limits and conditions.

PUBLIC FORUM:

- Nikki Schneider – looking for permission to block off a portion of Main Street on June 22, 2019, for a Wine Festival.

ACTION ITEMS/MOTIONS:

1. Motion by Christie to approve writing an Agreement between City and Whimsical Wine Trailer for use of amphitheater site; 2nd by Kennedy - M/C
2. Motion by Christie to approve Fence Building Permit – 714 Main Street, Banning; 2nd by Corbitt - M/C
3. Motion by Christie to table Resolution No. 9-2019 Law Enforcement Services Contract FY19/20 until per capita figure is verified; 2nd by Schlueter - M/C
4. Motion by Christie to approve Resolution No. 1-2019 Appointment of Officers; 2nd by Corbitt - M/C
5. Motion by Corbitt to approve \$50 C-M Partners In Education (PIE) Donation; 2nd by Amsden - M/C
6. Motion by Corbitt to approve Replace Top Panel in Shop Overhead Door; 2nd by Amsden - M/C
7. – 14. *Submitted by Schlueter:*
7. Motion by Christie to deny 4th St & 2nd Ave Intersection Repair at \$20,000; 2nd by Amsden - M/C 4/1 (nay – Schlueter)
8. Motion by Kennedy to approve Phase 2 of the Stormwater Construction (Main Street) at \$41,295.80; 2nd by Christie - M/C
9. Motion by Christie to approve Waxing the Community Center Floor for \$900; 2nd by Amsden - M/C
10. Motion by Corbitt to deny Painting of the Interior of the Community Center at \$1,955; 2nd by Amsden - M/C
11. Motion by Kennedy to approve Loader 3-year Lease with \$10,279.95 Purchase Option; 2nd by Amsden - M/C 3/2 (nays - Christie, Corbitt)
12. Motion by Corbitt to approve Purchase of Utility Locator from MW Underground for \$3,750; 2nd by Christie - M/C
13. Motion by Christie to approve adding a \$5,000 Sewer Budget Line Item for New Pickup Reserve; 2nd by Amsden - M/C

14. Motion by Corbitt to approve Purchase \$1,541.00 36-month Back Hoe Warranty in March; 2nd by Kennedy - M/C
15. Motion by Kennedy to approve Resolution No. 10-2019 – City of Collins - Comprehensive Improvement Plan (CIP); 2nd by Amsden - M/C

DEPARTMENT REPORTS (Written or Verbal): PUBLIC WORKS; LIBRARY; WELLNESS CENTER

COUNCIL DISCUSSION ITEMS (includes Mayor's Report):

- Mayor Comegys - TIF discussion:
 - 1.) Need an Urban Renewal plan (Cindy Kendall can help set up);
 - 2.) Need a TIF attorney; and
 - 3.) Start thinking about specific project(s) by next council meeting.
- Schlueter: Form a committee to discuss restructuring the City Clerk Position and the Library Positions for July 1st 2019. Raise garbage rates now, 10 percent? Discuss a new Grant Writer.
 - Garbage rates will be a future agenda item. Christie will have a proposal regarding grants next month. The council was overwhelming in favor of keeping the clerk position structured the way it currently is.

Motion to Adjourn by Christie; 2nd by Amsden - M/C

Mayor Brett Comegys

City Clerk Theresa L. Findlay