

COLLINS CITY COUNCIL MEETING

CALL TO ORDER: Collins City Council met Thursday, January 3, 2019, at 7:00 p.m. in City Hall. Mayor Brett Comegys asked for **Roll Call**. Council Members present: Del Amsden; Jay Christie; Staci Corbitt; Dawnell Kennedy; Greg Schlueter. Guests: Gayle Lawton; Deputy Adam Luke; David Toney. City personnel: PWD Darren Kennedy; Fire Chief Daryl Kennedy; City Clerk Theresa Findlay.

AGENDA: Motion by Christie to approve Posted Agenda; 2nd by Kennedy - M/C

REGULAR BUSINESS

A. Previous Month's Minutes/Expenses & Revenues

<u>DECEMBER 2018</u>	<u>REV – BY FUND</u>	<u>DECEMBER 2018</u>	<u>EXP – BY FUND</u>
GENERAL	\$ 33,684.12	GENERAL	\$ 45,091.97
LIBRARY	-0-	LIBRARY	1,688.73
ROAD USE TAX	5,245.12	ROAD USE TAX	3,662.89
DEBT SERVICE	2,495.39	DEBT SERVICE	-0-
WATER	10,602.57	WATER	5,505.19
SEWER	14,897.77	SEWER	7,552.14
GARB/RECYC	4,191.50	GARB/RECYC	5,214.16
REVENUES TOTAL	\$ 71,116.47	EXPENSES TOTAL	\$ 68,715.08

<u>DECEMBER 2018</u>		<u>CLAIMS REPORT</u>
ALLIANT ENERGY	\$ 5,112.28	Utilities-2 mos.
AMAZON	243.46	B-U Cam. Dump Trk
ARNOLD MOTOR	682.52	Dump Truck
BENNETT SANITATION	3,731.00	Trash Pickup – 2 mos.
BROWN SUPPLY	133.43	Water Parts
CWC WATER BILL	76.60	Wellness Center
CAHILL LAW	262.00	Legal Fees
COMEGYS, B	2,818.60	Grant Fees
COREE, S	17.44	Library Miles
DB HOLDINGS	105.13	Legal Printing
DATA TECH	115.83	Tax Forms
DEPOSIT REFUNDS	150.00	Water
EFTPS	2,920.81	Fed. Withholdings
FORESTRY SUPPLIERS	94.25	Sweatshirt
HOKEL MACHINE	26.15	Dump Truck
IDOT	259.63	Dump Truck
IPERS	1,515.50	Benefit/Withheld
INTERSTATE BATT	202.50	FD Batteries
IOWA REG UTIL ASSN	4,056.48	Rural Water
JOHN DEERE FINAN.	309.35	Dump Truck
KEYSTONE LABS	138.60	Water Tests
LAWSON PRODUCTS	231.39	Shop/Dump Truck
LOWE'S	475.00	FD TV (reimbursed)
MARC	98.70	Chemicals
MARSHALL CO LND FLL	932.25	Trash
MENARDS	393.49	Shop
MIDWEST BREATHING	219.75	Qtr Air Test
PAYROLL	9,952.00	
PLAYPOWER	16,225.50	Park Equip (reimb.)

POSTMASTER	268.07	Stamps
RALPH SMITH INC	12,500.00	Library Flooring
STAPLES	326.66	Ink, TP, Towels, Paper
STAR EQUIP	179.64	Concrete Blankets
STORY CO TREAS	705.30	Salt/Sad
TREASURER – STATE	1,494.00	Taxes
TRI COUNTY TIMES	84.87	Subscription
U.S. CELLULAR	69.99	PWD Laptop
UTILITY BILLS DONATE	350.50	From Christmas on Main
VAN WALL	41.36	Dump Truck
WASTE MGMT	543.51	Recycling
WINDSTREAM	389.88	Library; CWC; City; FD
ZIEGLAR CAT	261.66	Backhoe Batteries
	<u>\$ 68,715.08</u>	

B. Previous Month's Sheriff's Report

~~C. CKendall Consulting, LLC – City Budgets Guidance~~ POSTPONED until Jan. 16, 2019, Budget Workshop 6:00 p.m.

PUBLIC FORUM:

ACTION ITEMS/MOTIONS:

1. Motion (tabled until Jan. 16th) Resolution 1-2019 Appointment of Officers
2. Motion by Schlueter to approve Resolution 2-2019 Mileage Reimbursement Rate (IRS Rate \$.58/mile); 2nd by Christie – M/C
3. Motion by Kennedy to approve Resolution 3-2019 Appointing Representatives to Story County Economic Development Group; 2nd by Corbitt – M/C
4. Motion by Schlueter to approve Resolution 4-2019 Publication of Calendar Year Gross Wages; 2nd by Christie - M/C
5. Motion by Schlueter to approve Resolution 6-2019 Assess \$216.00 Delinquent SW/LA Fees – Ronald Shorkey, 322 2nd Street; 2nd by Christie - M/C
6. Motion by Christie to approve Shed Building Permit – Russell Raines, 513 2nd Avenue; 2nd by Corbitt - M/C
7. Motion by Corbitt to deny Donation to Waldorf University Softball trip to Arizona for the benefit of Payge Jurgens; 2nd by Kennedy M/C (The council chose not to set precedence with supporting a University function unrelated to direct C-M School District activities. An envelope for individual council member donations to Waldorf is available.)
8. Motion (tabled): Finish Storm Water Phases 3 & 4. Based on MSA Scope of Services, we have most of the information we need. PWD Kennedy will provide updated numbers to compare with current budget etc., in time for the Jan. 16th Budget Workshop.
9. Motion to Order a New Utility Locator: Denied last month – Christie recommends looking for a used one; Schlueter wants new with warranty.
10. Motion by Christie to deny Order a New Pickup Truck – need to plan, not purchase; 2nd by Amsden - M/C 3 no to purchase (Amsden, Christie, Corbitt)/2 yes to purchase (Kennedy, Schlueter).

11. Motion by Corbitt to approve Send Ordinance Non-Conformance Letters for 322 2nd St. (construction materials), 703 Main St. (junk), and 604 1st Ave. (unlicensed camper); 2nd by Christie - M/C
12. Motion (none) to Paint Walls and Polish Floor in Community Center – need job prices and contractor(s) information. Christie would like line items for routine maintenance added to the budgets.
13. Motion by Kennedy to approve Paint Walls and Re-Finish Floor in City Hall Entryway and Restrooms; 2nd by Amsden - M/C 4 yes/1 no (Christie)

DEPARTMENT REPORT(S): PUBLIC WORKS; LIBRARY; WELLNESS

COUNCIL DISCUSSION ITEMS

- Christie: 1.) Christmas on Main was awesome. 2.) Purpose of concrete blankets? Sand trap in Fire Station. 3.) Library repairs? Complete and paid for by insurance and donations. 4.) Would like Council members to receive budget report every month showing line items for both revenues and expenses.
- Corbitt: Working on having an Officer meet with kids during a fundraising event to share drug education and internet safety.
- Schlueter: 1.) Backhoe will be paid off this spring; discuss skid loader purchase. 2.) Nuisance properties at 307 3rd Ave. and 603 3rd Ave.

MAYOR'S REPORT:

- Gas Station – when will it open? Christie – Can't open without fence; can open without the canopy in place.
- Christmas on Main was awesome; grocery store question still being asked by citizens.
- TIF – plan to meet with attorney to discuss necessary steps to set up.
- Need to talk about how City Clerk position should be structured in the future.
- The Cy statues in Ames look cool – what type of self-promotion can we do here in Collins to support our local community?
- We have the money to fund a mural on Hair Hut and need to decide on a design soon.

Motion to Adjourn by Corbitt; 2nd by Christie - M/C

Mayor Brett Comegys

City Clerk Theresa L. Findlay