

COLLINS CITY COUNCIL MEETING

CALL TO ORDER: Collins City Council met Wednesday, July 3, 2019, at 7:00 p.m. in City Hall. Mayor Brett Comegys asked for **Roll Call**. Council Members present: Del Amsden; Staci Corbitt; Dawnell Kennedy; Greg Schlueter. Absent: Jay Christie. Guests: Officer Cody Hamilton, Steve Shipton, Cliff Dalbey, Dan Kunkel, Mark Atwood, Terry Kellogg, Dean and Deb Kellogg. City personnel: PWD Darren Kennedy; City Clerk Katie Baldwin.

AGENDA: Motion by Amsden to approve Posted Agenda; 2nd by Corbitt - M/C

REGULAR BUSINESS

A. Previous Month's Minutes/Expenses & Revenues (May expenses- Mid American Research should have said Midwest Insurance Corp. \$31,659.00)– Motion by Amsden to approve; 2nd by Kennedy - M/C

<u>JUNE 2019</u>	<u>REV – BY FUND</u>	<u>JUNE 2019</u>	<u>EXP – BY FUND</u>
GENERAL	\$ 17,290.68	GENERAL	\$ 37,581.42
LIBRARY	250.00	LIBRARY	4,587.63
ROAD USE TAX	4,836.34	ROAD USE TAX	62.49
		DEBT SERVICE	6,787.54
WATER	9,851.81	WATER	5,945.74
SEWER	14,677.65	SEWER	16,404.41
GARB/RECYC	4,509.09	GARB/RECYC	3,641.30
REVENUES TOTAL	\$ 51,415.57	EXPENSES TOTAL	\$75,040.53

<u>JUNE 2019</u>		<u>CLAIMS REPORT</u>
AMERICAN DREAM EXT.	6,200.00	CHRISTY BROWN ROOF
SYNCBAMAZON	74.89	HAND PUMP
SNCBAMAZON	2,000.00	LIBRARY- GIFT CARD
ARNOLD MOTOR SUPPLY	317.44	SHOP
BENNETT SANITATION	1,894.00	GARBAGE SERVICE
BLUETARP CREDIT SERV.	39.99	NORTHERN TOOL AND EQUIPMENT
BROWN SUPPLY CO	631.57	WATER PARTS
BLAKE BUCHANAN	100.00	BIKE REPAIR-CWC
C-M YEARBOOK	135.00	YEARBOOKS FOR LIBRARY
CADY MACHINE CO	30.99	STEEL
CHEMSEARCH	291.55	PREMALUBE
CWC WATER BILL	76.60	WELLNESS CENTER-JUNE
CWC WATER BILL	76.60	WELLNESS CENTER-JULY
CKENDALL CONSULTING	479.71	CONSULTING
CONTRACTOR SOLUTIONS	479.15	609 MAIN SW
SARA COREE	153.70	SRP SUPPLIES
CR SERVICES	106.14	JANITORIAL
CENTRAL STATE BANK	6,787.54	GO BOND INTEREST
EFTPS	2,850.46	FED/FICA TAX
ENTERTAINMENT GROUP	375.00	LIBRARY-KEITH WEST WITH MISS KITTY
EXCHANGE STATE BANK	12.00	ANNUAL BOX CHARGE
FELD FIRE	3,549.65	HELMETS
FIRE SAFETY USA	286.99	HEADLAMP
G.HOUSE-DB IA HOLDINGS	1,053.48	CITY OF COLLINS
GCMOA	15.00	ANNUAL DUES
GIRARD'S CARPENTRY	1,322.50	FINAL CACC
ISU REG. SERVICES	20.00	TRAUMA CONFERENCE
IPERS	1,720.22	IPERS
IOWA REG UTIL ASSN	5,239.08	RURAL WATER

JEAN BIENFANG	3,518.01	JOHNSON FITNESS 2 BIKES
J.J. KELLER & ASSOC	11.71	MANUAL
JOHN DEERE FIN.	376.44	THEISENS VAN WALL
JOHN DEERE FIN.	1,103.98	LEASE
KAY PARK RECREATION	810.00	CACC BENCH
KEYSTONE LABS	12.60	WATER TESTS
GAYLE LAWTON	8.03	REIMBURSEMENT FOR TRASH BAGS
MANATT'S INC	2,761.50	CONCRETE REPAIR
MID-AMER. RESEARCH	334.04	BOWL CLEANER, PAINT, SOAP
MARSHALL CO LNDFL	1,366.75	LANDFILL
MENARDS	493.95	SHOP, FIRE DEPT.
MUNICIPAL EMER. SERV.	3,500.00	FIRE DEPT.
MIDWEST INS. CORP.	214.00	TRACK LOADER
MOMAR, INC	30.00	MOSQUITO CEU
MIDSTATES PRECAST PROD.	4,096.00	STORM TIE PIPE
MIDWEST UNDERGROUND	500.00	RINGOMATIC
PLAYPOWER	6,360.00	PLAYGROUND EQUIP. INSTALLATION
PAYROLL	10,039.99	PAYROLL
POSTMASTER	293.45	POSTAGE, PO BOX FEE, STAMPS
SECRETARY OF STATE	30.00	KATIE NOTARY
NATHAN SHOLLEY	22.00	FIRE DEPT. TRAINING
STAPLES	190.00	SUPPLIES
TREASURER, STATE OF IA	1,258.00	STATE TAX
U.S. CELLULAR	64.46	PWD LAPTOP
EDWIN WELDON	350.00	MOWING
THE WHIMSICLE WT	40.50	5K TSHIRTS
WINDSTREAM	560.42	PHONES
WASTE MGMT	<u>375.45</u>	RECYCLING

\$75,040.53

- B. Previous Month's Sheriff's Report- Officer Hamilton introduced himself. Informed the council that a speed trailer will be placed in Collins. Updated the council that his office is in the process of hiring more personnel. Council members made him aware of people sleeping in West Park and camping along the trail west of Collins.

PUBLIC FORUM: Topics that were discussed: Fire Department concrete slab, Huxley Communications boxes on poles, old Alliant utility poles, recycling policies, "tarp shed", and pit bulls in town.

ACTION ITEMS/MOTIONS:

1. Motion by Schlueter to approve 16-2019 "Resolution Declaring Necessity and Providing for Notice of Hearing on Proposed Urban Revitalization Plan"- Dorsey Law Firm; 2nd by Corbitt – M/C x 4
2. Motion by Corbitt to approve Revision to existing building permit- Brett Comegys, 307 1st Avenue; 2nd by Amsden – M/C 3 yes, 1 no
3. Motion by Kennedy to approve CACC Policies and Rates; 2nd by Amsden – M/C 3 yes, 1 no
4. Motion by Schlueter to approve The Whimsical Wine Trailer sketch and backup email; 2nd by Kennedy - M/C x 4
5. Motion by Amsden to approve Main Street Culvert Projects; 2nd by Kennedy - M/C x 4
6. Motion by Amsden to approve Proposal to reallocate CD funds to needed projects; 2nd by Kennedy – M/C x 4

7. Motion by Amsden to approve Façade Improvements/Authorization to proceed with grants; 2nd by Kennedy – M/C x 4

DEPARTMENT REPORT(S): PUBLIC WORKS; LIBRARY; WELLNESS

- Wellness Center- Mayor Comegys reported CWC ended fiscal year in the black.
- Library- Written Report
- PWD- New park equipment was installed at Trailside Park, will be adding more yield signs around town due to increased accidents, will order “hours” signs for city parks/Collins Watch group.

COUNCIL DISCUSSION ITEMS:

- City Janitor position- City Clerk will post the job opening and will collect applications. PWD will present a hire recommendation to the City Council at the next meeting.
- Corbitt- Update on Collins Watch event to be held in September.
- Corbitt- Inquired about tree-trimming over city streets. PWD and Councilman Schlueter will do this in the next few weeks.
- Schlueter- Would like a letter sent to new business in town, showed a sign proposal that he would like to put on both ends of town/remove old signs, and thanked everyone for their efforts at Collins Days.
- Past due city utility bill discussion.
- Dan Kunkel Rental Property utility bill discussion.
- June Minutes- #5 should be ABD, not ABC. #5 Motion was made by Amsden.

MAYOR’S REPORT:

- Utility bills- delinquent process.

Motion to Adjourn by Corbitt; 2nd by Kennedy - M/C x 4 9:44pm

Mayor Brett Comegys

City Clerk Katie Baldwin