

COLLINS CITY COUNCIL MEETING

CALL TO ORDER: Collins City Council met Thursday, September 5, 2019, at 7:00 p.m. in City Hall. Mayor Brett Comegys asked for **Roll Call**. Council Members present: Del Amsden; Staci Corbitt; Dawnell Kennedy; Greg Schlueter. Guests: Cindy Kendall; Terry Kellogg; Dean and Deb Kellogg; Cory Sievers; Nate Hurd; Doug Klemme; Joseph Donnelly; Joshua and Mrs. Gerena; Ammon Taylor; Brenda Galbraith; Ryan Clement. City personnel: PWD Darren Kennedy; City Clerk Katie Baldwin; Library Director Sara Coree; PW Ed Weldon.

AGENDA: Motion by Kennedy to approve Posted Agenda; 2nd by Amsden - M/C

REGULAR BUSINESS

A. Previous Month's Minutes/Expenses & Revenues – Motion by Kennedy to approve; 2nd by Amsden - M/C

<u>AUGUST 2019</u>	<u>REV – BY FUND</u>	<u>AUGUST 2019</u>	<u>EXP – BY FUND</u>
GENERAL	\$5,768.82	GENERAL	\$44,263.78
LIBRARY	\$0.00	LIBRARY	\$3,410.14
ROAD USE TAX	\$6,677.25	ROAD USE TAX	\$1,032.32
L.O.S.T	\$5,560.10		
CD TRANSFER	\$19,742.79		
WATER	\$11,204.87	WATER	\$6,186.53
SEWER	\$15,678.72	SEWER	\$9,071.09
GARB/RECYC	<u>\$4,685.62</u>	GARB/RECYC	<u>\$4,269.51</u>
REVENUES TOTAL	\$ 68,656.26	EXPENSES TOTAL	\$68,233.37

AUGUST 2019 CLAIMS REPORT

ALLIANT ENERGY/IPL	STREET LIGHTS	2,296.35
SYNCBAMAZON	BOOKS	138.34
KATIE BALDWIN	MILEAGE REIMBURSEMENT	70.42
BENNETT SANITATION	JULY 2019 SERVICES	1,957.00
BROWN SUPPLY CO	MAIN ST STORM WATER PROJECT	2,043.84
CAHILL LAW OFFICES	PROFESSIONAL SERVICES	650.00
CITY-CWC WATER	AUGUST 2019 WATER BILL	76.60
COLLINS FIRE & RESCUE	REIMBURSEMENT-ACTIVE911	7.90
COMPAnion CORP.	LIBRARY-ANNUAL FEE	299.00
SARA COREE	MILEAGE REIMBURSEMENT	29.00
SARA COREE	REIMBURSEMENT-MOVIES/SUPPLIES	43.76
COUNTRY LANDSCAPES, INC	TREES- C.A.S.H.	1,963.57
CR SERVICES	SHOP SUPPLIES	61.31
DES MOINES STAMP MFG CO	STAMPS-CITY HALL	71.55
IOWA DEPT.OF NATURAL RESOURCES	8515060	210.00
EFTPS	FED/FICA TAXES	2,473.84
HGTV MAGAZINE	LIBRARY-ANNUAL SUBSCRIPTION	19.97
HARLAN HUFFAKER	STORM WATER PROJECT FREIGHT	1,914.14
CASHIERS OFFICE	SIGN SUPPLIES	424.11
IPERS	IPERS	1,553.28
IOWA REGIONAL UTILITIES ASSN	AUG 2019 METER READ	4,976.64

IOWA WORKFORCE DEVELOPMENT	PROCESSING FEE	35.00
JOHN DEERE FINANCIAL	EQUIPMENT LEASE	1,103.98
KEYSTONE LABORATORIES, INC.	WATER TESTING	122.60
MANATT'S INC.	MAIN ST STORM WATER PROJECT	4,637.26
MID-AMERICAN RESEARCH CHEMICAL	WEED KILLER	434.87
MARSHALL COUNTY LANDFILL	JULY LANDFILL	1,279.30
MARTIN MARIETTA MATERIALS	MAIN ST STORM WATER PROJECT	3,270.14
MENARDS - MARSHALLTOWN	MAIN ST STORM WATER PROJECT	120.67
MENARDS - ALTOONA	MAIN ST STORM WATER PROJECT	675.21
MENARDS-AMES	PARK SUPPLIES	29.99
MIDSTATES PRECAST PRODUCTS,INC	MAIN ST STORM WATER PROJECT	8,033.20
MIDWEST BREATHING AIR LLC	FIRE DEPARTMENT	605.55
NASH KENNEDY	PWD HELP MAIN ST. 8-23-19	40.00
NATIONAL GEOGRAPHIC	LIBRARY-ANNUAL MEMBERSHIP	18.95
NEW CENTURY FS	LP CONTRACT	220.14
OVERDRIVE, INC.	LIBRARY-ANNUAL FEE	313.25
PER MAR SECURITY SERVICES	CWC-ANNUAL FEE	513.60
POSTMASTER	Roll of Stamps	154.60
POSTMASTER	PUBLIC HEARING NOTICES	47.09
POSTMASTER	AUGUST NEWSLETTER	92.74
POSTMASTER	LIBRARY-PO BOX FEE	94.00
POSTMASTER	UTILITY BILL POSTAGE	65.45
STORY COUNTY TREASURER	1ST QUARTER PAYMENT	7,519.05
SMITHSONIAN INSTITUTION	LIBRARY-SUBSCRIPTION	34.00
STAPLES	OFFICE SUPPLIES	160.72
STAR EQUIPMENT, LTD	MAIN ST STORM SEWER PROJECT	4,185.49
STATE LIBRARY OF IOWA	LIBRARY- ANNUAL FEE	115.70
SUBSCRIBER SERVICES	LIBRARY-ANNUAL SUBSCRIPTION	24.96
TRACY CHRISTIANSEN	Dec. Oper by Affidavit	425.00
TRI COUNTY TIMES	LIBRARY-MAGAZINE SUBSCRIPTION	46.00
U.S.CELLULAR	PWD LAPTOP	62.83
EDWIN WELDON	JULY 2019 MOWING/CLEANING	615.00
WINDSTREAM	LIBRARY	257.79
WASTE MANAGEMENT OF AMES	JULY RECYCLING	1,005.61
PAYROLL		10,593.01
***** REPORT TOTAL *****		68,233.37

B. Cindy Kendall- Fiscal Year June 30, 2019 Financial Discussion

C. Previous Month's Sheriff's Report- None

PUBLIC FORUM: Citywide cleanup day, City of Collins trash bags, Nate Hurd- nuisance letter regarding weeds/grass- this is city property so the city is responsible for it

ACTION ITEM(S)/MOTION(S):

1. Motion by Corbitt to approve Waste Management- Recycling, 2nd by Amsden, M/C x 4
2. Motion by Amsden to approve 2019-20 "Resolution Recognizing the Collins Historical Society as an Official Organization", 2nd by Schlueter, M/C x 4

3. Motion by Amsden to approve 2019-21 “Resolution Approving Iowa Department of Transportation (IDOT) 2019 Street Finance Report and Authorizing the City Clerk to Sign Name”, 2nd by Schlueter, M/C x 4
4. Motion by Corbitt to approve 2019-22 “Resolution Designating City Depository of Funds and Signatory Authority”, 2nd by Amsden, M/C x 4
5. Motion by Kennedy to approve 2019-23 “Resolution Authorizing the Mayor and City Clerk to Make Certain Payments Prior to Council Approval”, 2nd by Corbitt, M/C x 4
6. Motion to Corbitt to approve Bennett Sanitation Contract, 2nd by Kennedy, M/C x 4
7. Motion by Corbitt to approve a credit of \$57.39 on Joseph Donnelly’s Utility Bill, 2nd by Kennedy, M/C x 4
8. Discussion only: Winston Reitan will not be held responsible if trees at the Trailside Park die after tree-trimming was done by city employee under PWD direction and guidance.
9. Motion by Corbitt to approve Fence Permit- Eric Fricke- 302 1st Ave.- per City Code, 2nd by Kennedy, M/C x 4
10. Tabled until funding is secured to pay for associated start-up and annual fees- GovPayNet and ACH Payment Options, Motion by Amsden, 2nd by Corbitt, M/C x 4
11. Discussed- Community Center Renovations- Will get Girard on the schedule for windows with \$1,000 allowance.
12. Motion by Amsden to approve New Resident Care Package, 2nd by Kennedy, M/C x 3
13. Motion by Corbitt to approve 2019-24 “Resolution setting the date for public hearing on proposal to enter into a General Obligation Street Improvement Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$250,000”, 2nd by Amsden, M/C x 4
14. Motion by Corbitt to approve 2019-25 “Resolution Declaring Necessity and Providing for Notice of Hearing on Proposed Urban Revitalization Plan”, 2nd by Amsden, M/C x 4
15. Motion by Corbitt to approve 2019-26 “Resolution Setting Date for Public Hearing on Designation of the Expanded Collins Urban Renewal Area and on Urban Renewal Plan Amendment”, 2nd by Amsden, M/C x 4
16. Motion by Kennedy to approve 2019-27 “Resolution Approving 28E Agreement For Mutual Assistance For Story County Fire Department Services”, 2nd by Corbitt, M/C x 4
17. Motion by Amsden to approve Story County Housing Trust Fund- Owner Occupied Repairs Program- 421 2nd Street, 2nd by Corbitt, M/C x 4

DEPARTMENT REPORTS:

PUBLIC WORKS- Written

LIBRARY- Wine and Canvas event, Early out movies, 1 board position open with 2 more possible openings

WELLNESS CENTER- Written

CITY CLERK- None

COUNCIL DISCUSSION ITEMS

- Park at Senior apartments- mowing- Corbitt
- 1st Street- truck route- Amsden
- MSA- engineering- streets/sidewalks discussion- Amsden

MAYOR’S REPORT

- 220 Main Street Property
- Audit- May be an action item next month
- Janitor Position- Will discuss with PWD before next meeting
- Mural Pictures
- Grocery Store- “Junior’s General Store”
- Upcoming Elections- The Mayor emphasized ethical behavior by the council and encouraged council members to maintain high standards as we move forward toward the upcoming election cycle.

ADJOURNMENT- 9:41pm Motion by Kennedy, 2nd by Amsden, M/C x 3