

## **COLLINS CITY COUNCIL AGENDA**

**THURSDAY, APRIL 4, 2019**  
**7:00 p.m. – City Hall 212 Main Street**

**NOTICE TO PUBLIC:** The Mayor and Council welcome comments from the public during Agenda discussion; you will be asked to state your name for the record. Agenda items are placed on the floor by Council motion. Input/discussion on Agenda issues is then followed by Council vote.

### **CALL TO ORDER & ROLL CALL**

**CONSENT OF POSTED AGENDA** [Additions/deletions may be made to Agenda up to 24 hours prior to meeting time as provided by Section 21.4(2) Code of Iowa]

- A. Previous Month's Minutes/Expenses & Revenues
- B. Previous Month's Sheriff's Report
- C. Bennett Sanitation – Tom Bennett

**PUBLIC FORUM:** This is time set aside for comments from the public on topics of City business other than those listed on the Agenda. Please understand, the Council will not take immediate action on the public forum comments due to requirements of the Open Meetings Law but may do so at a future meeting.

### **ACTION ITEM(S)/MOTION(S):**

1. Motion to approve/deny/discuss: Request for Variance - 208 1<sup>st</sup> Ave, Greg Black (GKB Properties LLC)
2. Motion to approve/deny/discuss: Amendment of FY2018-2019 City Budget - Set Public Hearing date for May 2, 2019
3. Motion to approve/deny/discuss: Resolution Setting Date for a Public Hearing on Designation of the Collins Urban Renewal Area and on Urban Renewal Plan and Project
4. Motion to approve/deny/discuss: Resolution to Tax Lien Delinquent Utilities 308 3<sup>rd</sup> Ave, Kellogg
5. Motion to approve/deny/discuss: Temporary Change of City Hall Office Hours (proposed 2:00 p.m. – 6:00 p.m.) effective April 8, 2019

### **DEPARTMENT REPORTS: PUBLIC WORKS; LIBRARY; WELLNESS**

### **COUNCIL DISCUSSION ITEMS**

- Redefine City Clerk's role/position

### **MAYOR'S REPORT**

### **ADJOURNMENT**

## Request for Variant for the lot at 208 1<sup>st</sup> Avenue, Collins IA. Property ID # 16-21-150-205

Requested by Greg Black (GKB Properties LLC) – Owner

This lot is considered zoned 6 RS. According to zoning regulations, a residence that is erected on a 50' wide lot needs to have a minimum side yard of 7' per side from the residence to the end of the lot. I am proposing to have a house that is currently located at 70633 315<sup>th</sup> Street to be moved to my lot at 208 1<sup>st</sup> Avenue. The normal width of the house is a total of 26', however, there is an addition that contains a bedroom and the only bathroom to the house that adds an additional 12' to the width for a partial length of the house of 22.5'. Because of this, it is considered 2' too wide for this lot. Instead of 7' per side yard, it would be 6' per side yard.

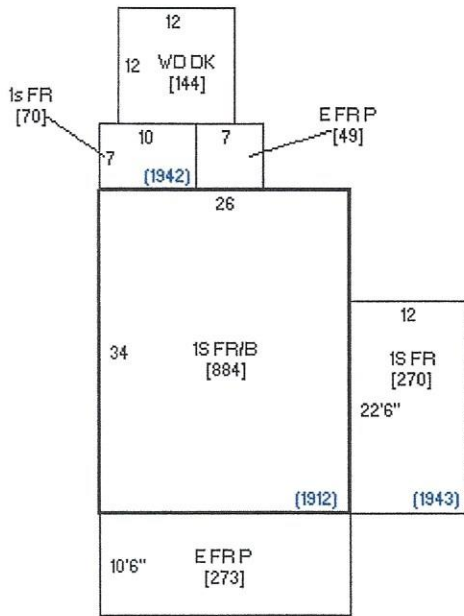
The previous house that was on this lot was not centered on it, nor was the house to the North of it centered upon its lot. In fact it has 14 feet of space between its lot and the house. This makes adequate space between both houses. If I were to set the house slightly closer to the Northern lot as the previous house sat (see proposed outline), There would be 4 feet of space between my house and the Northern property line, keeping the space between the 2 houses at a total of 18' a part to the north. The south side would have 8' from the house to the edge of the property and a total of 22' between my house and the house to the South. There would also be room to adjust the property more towards the middle to make it equal on both sides if necessary, but I thought this layout would be the best use of the lot and the most visually appealing from the main road.

This move would benefit the community in the following ways.

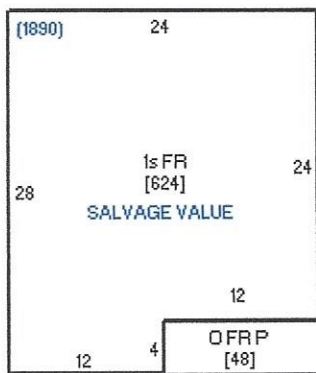
- 1) The house at it sits no longer fits the needs of the farm that it used to. Ken Caulkins the current owner has been trying to find a new location for it, but has come up short until now. If I can't move the house, it will likely be destroyed. Ken would benefit by not having to invest in the destruction of a perfectly good property with family history and the house could live on in a new location.
- 2) Adding this house to the lot on 1<sup>st</sup> Avenue will help to enhance the visual appeal of the town along the highway. With the new gas station, new and rehabbed housing, and destruction of several properties that were beyond repair, this house would only continue to strengthen the visual appeal of the town along that road vs the empty lot that is currently there.
- 3) The town would benefit from raised property tax on this lot.
- 4) The town would benefit from another water/sewer customer that would be added to the lot.
- 5) This house would bring 1 more family to town that would further invest in what Collins has to offer.

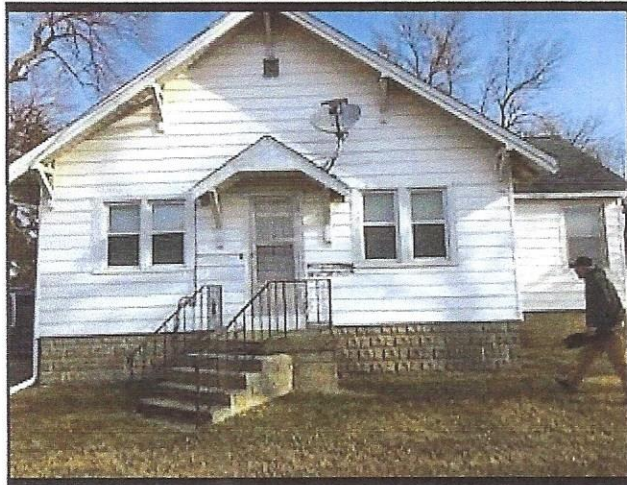
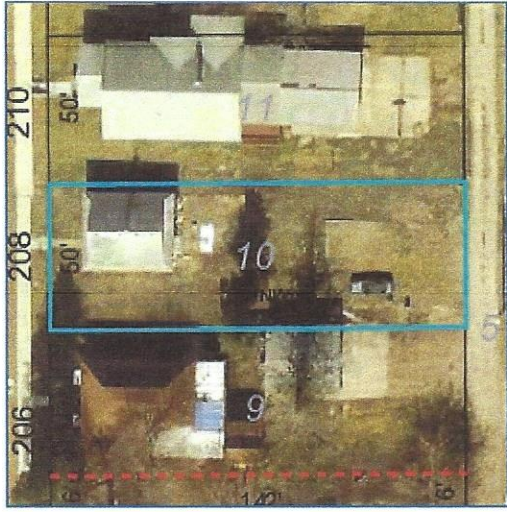
I thank you all for your time and consideration of this proposal and hope you can see the benefits for everyone with this project.

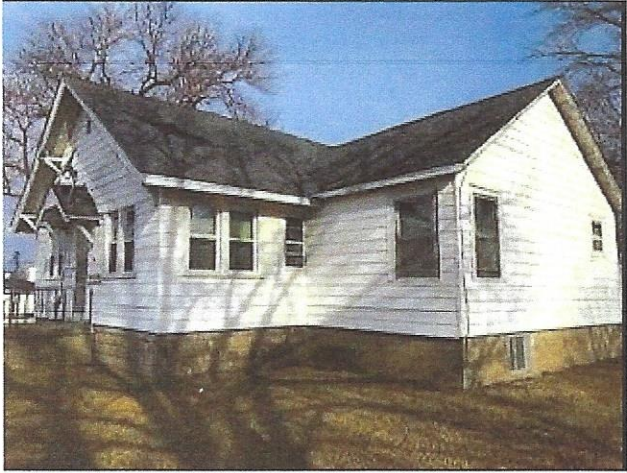
70633 315<sup>th</sup> St.

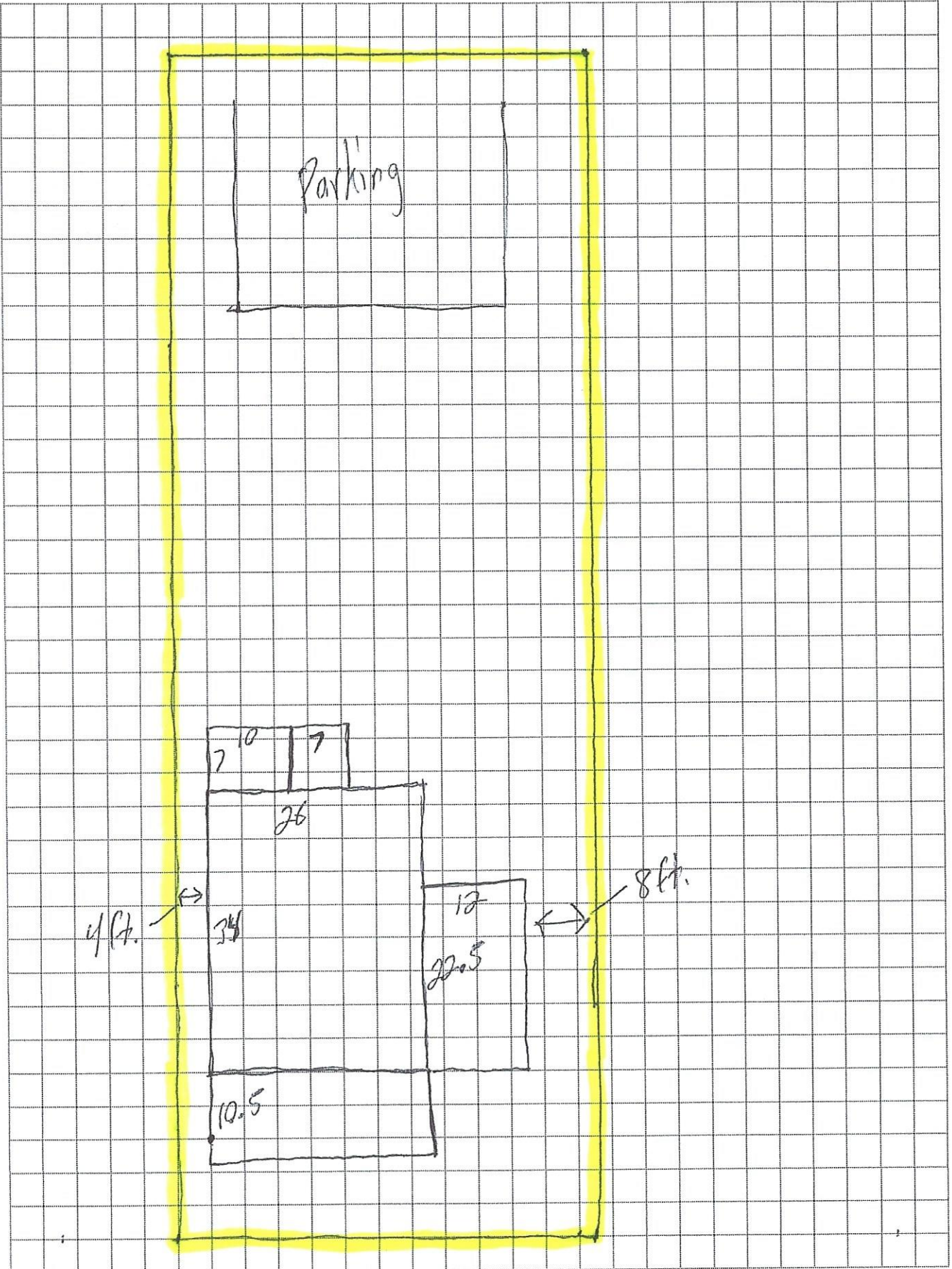


208 1<sup>st</sup> Ave.









Lot 50' x 142'

**NOTICE OF PUBLIC HEARING  
AMENDMENT OF FY2018-2019 CITY BUDGET**

Form 653.C1

The City Council of Collins in STORY County, Iowa  
 will meet at City Hall  
 at 7:00pm on 5/2/2019  
(hour) (Date)

, for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2019  
(year)  
 by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.  
 Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	178,780		178,780
Less: Uncollected Property Taxes-Levy Year	2	0		0
<b>Net Current Property Taxes</b>	3	178,780	0	178,780
Delinquent Property Taxes	4	0		0
TIF Revenues	5	0		0
Other City Taxes	6	68,455	14,003	82,458
Licenses & Permits	7	550		550
Use of Money and Property	8	21,366		21,366
Intergovernmental	9	71,254	12,165	83,419
Charges for Services	10	369,740	-340	369,400
Special Assessments	11	0		0
Miscellaneous	12	30,309	159,105	189,414
Other Financing Sources	13	14,000	-14,000	0
Transfers In	14	0	133,441	133,441
<b>Total Revenues and Other Sources</b>	15	754,454	304,374	1,058,828
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	85,450		85,450
Public Works	17	148,250	12,500	160,750
Health and Social Services	18	19,250	18,000	37,250
Culture and Recreation	19	39,300	15,025	54,325
Community and Economic Development	20	10,000	110,000	120,000
General Government	21	69,800	56,640	126,440
Debt Service	22	48,629		48,629
Capital Projects	23	0		0
Total Government Activities Expenditures	24	420,679	212,165	632,844
Business Type / Enterprises	25	345,280	8,000	353,280
<b>Total Gov Activities &amp; Business Expenditures</b>	26	765,959	220,165	986,124
Transfers Out	27	0	133,441	133,441
<b>Total Expenditures/Transfers Out</b>	28	765,959	353,606	1,119,565
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year</b>	29	-11,505	-49,232	-60,737
Beginning Fund Balance July 1	30	517,182	-274,660	242,522
<b>Ending Fund Balance June 30</b>	31	505,677	-323,892	181,785

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

<=== ENTER

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

<=== TYPE N

City Clerk/ Finance Officer Name

## Agenda Title (Collins #2)

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Cc: Danos.John@dorsey.com; Bjork.Amy@dorsey.com; hammond.emily@dorsey.com;  
ritter.cheryl@dorsey.com; vaught.jessica@dorsey.com

Date: Thursday, March 28, 2019, 5:12 PM CDT

Hello,

Please find the agenda title below to use for the April 4<sup>th</sup> City Council meeting in connection with setting a date of public hearing on the proposed designation of the Collins Urban Renewal Area:

**“Resolution Setting Date for a Public Hearing on Designation of the Collins Urban Renewal Area and on Urban Renewal Plan and Project”**

We will send the proceedings to you early next week in a separate email. Please feel free to contact us with any questions.

Best,

**Severie A. Orngard**

Paralegal



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*Thank you.*



Account No 1153001 Serv All Opt S  
Due Date 3/10/2019

TERRY & DARCEY KELLOGG  
308 THIRD AVENUE

Abandoned due to  
flooding in 2018

	Period 1	Period 2	Period 3	Period 4	Budget Due	Total
	29.00	29.00	29.00	403.72	.00	490.72
GB	.00	.00	.00	22.00	.00	22.00
LA	.00	.00	.00	68.00	.00	68.00
RC	.00	.00	.00	8.00	.00	8.00
SW	.00	.00	.00	82.16	.00	82.16
WA	.00	.00	.00	.40	.00	.40
WC *	29.00	29.00	29.00	116.00	.00	203.00
MC	.00	.00	.00	.00	.00	.00
TX	.00	.00	.00	5.30	.00	5.30
PN	.00	.00	.00	101.86	.00	101.86
TOTAL	29.00	29.00	29.00	403.72	.00	490.72

\* Cancelled  
wellness center  
as of April