

MINUTES- Regular Meeting of the Collins City Council

1. CALL TO ORDER- Collins City Council met on Thursday, April 14, 2022, at 7:00pm at the Collins Area Community Center, 219 Main St.

2. ROLL CALL- Mayor Brett Comegys asked for Roll Call. Council Members present: Andrew Coree, Stacy Howell, Dawnell Kennedy, Dawn Pasquariello, Marissa Welch. Absent- None. Guests- Deputy Carson Linkenmeyer, Kristy Armentrout, Steve Shipton, Justin and Kaeline Hansen, Rob Toney, Mark Atwood. City personnel present: Public Works Director Darren Kennedy, Library Director Sara Coree, City Clerk Katie Baldwin.

3. APPROVAL OF POSTED AGENDA- Motion by Kennedy to approve, 2nd by Howell, M/C

4. CONSENT AGENDA: March 10, 2022 Minutes, March Cash Report, April Bills- Motion by Coree to approve, 2nd by Howell, M/C

5. MARCH SHERIFF'S REPORT- Written and Verbal. Deputy stated there had been several suspicious activity incidents in the last month but there is no threat to the public. He would like the city to remind residents to start locking their car doors and house doors with the nicer weather starting. The FBI is putting on an Active Shooter training for churches- deputies delivered flyers to all churches in town. Will also send the flyer to City Clerk via email.

MARCH 2022

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ALLIANT ENERGY	GAS/ELECTRIC	7,716.19
SYNCBAMAZON	LIBRARY SUPPLIES	639.14
AUDITOR OF STATE	PERIODIC EXAM POOL FEE	1,500.00
GINA BELDIN	CWC KEY FOB BUY-BACK	5.00
CARDMEMBER SERVICE	CH/CWC/LIB/PWD PURCHASES	2,631.66
CITY-CWC WATER	MARCH	93.56
COLLINS-MAXWELL PIE	FAMILY GAME NIGHT DONATION	100.00
SARA COREE	MILEAGE	32.13
CUSTOM COATINGS SYSTEMS	CACC PAINTING	710.00
EFTPS	FED/FICA TAXES	2,465.27
GARBAGE GUYS	JANUARY/FEBRUARY	4,295.00
GWORKS	METER READER INTERFACE	2,000.00
GWORKS	TAX FORMS	22.29
IMFOA	ANNUAL DUES	51.50
IMFOA	CONFERENCE FEE	126.50
IPERS	IPERS	1,608.90
IRUA	FEB 1 & MARCH 1 READS	6,219.52
JOHN DEERE FINANCIAL	EQUIPMENT LEASE	1,103.98
MARSHALL CO LANDFILL	JANUARY/FEBRUARY	1,941.80
NEW CENTURY FS	FUEL	1,951.20
POSTMASTER	MARCH UB POSTAGE	68.95
ROD BIENFANG	CWC TV BRACKET/MOUNT	100.00
SHIPTON SERVICES LLC	FD-CARBON MONOXIDE DETECTOR	128.40
STAPLES	CH SUPPLIES	267.46
TREASURER, STATE OF IOWA	STATE TAXES	1,612.00
TREASURER - STATE OF IOWA	SALES/WET TAX	2,273.77
U.S.CELLULAR	PWD INTERNET	139.49
U.S.CELLULAR	CACC INTERNET	40.56
WASTE MANAGEMENT	FEBRUARY RECYCLING	1,130.00
WINDSTREAM	PHONE/INTERNET LIBRARY	351.74
WINDSTREAM	PHONE/INTERNET CH/FD	413.82
WINDSTREAM	PHONE/INTERNET CWC	122.43

PAYROLL	MARCH	7,665.59
REPORT TOTAL		49,527.85
MARCH 2022		

FUND	REVENUES	EXPENSES
GENERAL	2,809.30	7,926.29
LIBRARY	5,329.15	4,659.65
WELLNESS CENTER	4,447.25	1,889.04
ROAD USE TAX	2,885.85	5,289.54
EMPLOYEE BENEFITS	284.56	0.00
EMERGENCY LEVY	69.12	0.00
LOCAL OPTION SALES TAX	11,056.96	100
DEBT SERVICE	1,067.64	0.00
TIF	335.04	0.00
2019/20STREETIMPR.	0.00	0.00
COMM.CTR.CAP. PROJ.	500.00	710.00
SCHTF-OOR GRANTS	0.00	0.00
FEMA/STATE DERECHO	0.00	0.00
ARP-FED	0.00	2,000.00
WATER	13,248.89	11,788.19
WATER SINKING	0.00	0.00
SEWER	17,297.06	7,779.39
SEWER SINKING	0.00	0.00
LANDFILL/GARBAGE	4,823.54	7,385.75
TOTAL FUNDS	64,154.36	49,527.85

TRANSFERS

SEWER TO SEWER SINKING 5,935.00

6. PUBLIC FORUM: None.

7. Discussion on current 28E agreement with the Fire Dept. Trustees- Council agreed to continue with current agreement with no changes.

8. Formal request for discussion- Rob and Megan Toney- regarding diagonal parking at 427 2nd Street- Motion by Howell to allow household to park as needed until August 11, 2022, after which their new driveway area will be complete and they'll be able to park in it properly, 2nd by Welch, M/C

9. Motion by Howell to approve building permit- 209 Railway Street, 2nd by Pasquariello, M/C

10. Motion by Coree to approve building permit – 513 2nd Avenue, 2nd by Welch, Roll Call- Coree, Howell, Pasquariello, Welch- Ayes, Kennedy- Nay, M/C

11. Motion by Howell to approve fence permit- 111 4th Street, 2nd by Kennedy, M/C

12. Motion by Howell to table bid- SCHTF- OOR grant- 317 3rd Street, 2nd by Pasquariello, M/C

13. Motion by Howell to table bid- SCHTF- OOR grant- 506 1st Avenue, 2nd by Pasquariello, M/C

14. Motion by Howell to table bid- SCHTF- OOR grant- 700 1st Avenue Lot #3, 2nd by Pasquariello, M/C

15. Discussed the formal complaints from Sara Craft regarding two dog incidents- Clerk was advised to send letter to dog owners at 109 3rd Ave for first offense. Clerk was advised to send letter with \$50 fine to dog owner at 506 3rd Ave.

16. Motion by Howell to do the first reading of Ordinance 2022-3. "An Ordinance amending the Code of Ordinances of the City of Collins, Iowa, by amending provisions pertaining to recycling collection fees", 2nd by Pasquariello, Roll Call- All Ayes, M/C. Motion by Howell to suspend the statutory rule requiring an ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed, 2nd by Kennedy, Roll Call- All Ayes, M/C. Motion by Welch to put Ordinance 2022-3 upon its final consideration and to adopt Ordinance 2022-3, 2nd by Howell, Roll Call- All Ayes, M/C, Ordinance passed.

17. Motion by Pasquariello to set Public Hearing Date for May 12th at 7pm at the Collins Community Center, for Amendment #2 for the 2021-2022 Budget, 2nd by Welch, M/C

18. Motion by Howell to approve up to \$2,550 for repairing the concrete floor at Collins Wellness Center, paid for with CWC Operating funds, 2nd by Pasquariello, M/C

19. Motion by Pasquariello to approve purchase of land vacated by Alliant Energy for \$100, 2nd by Howell, M/C

20. Motion by Coree to approve Colo Telephone Company easement, 2nd by Kennedy, M/C

21. Discussed CACC kitchen designs- PWD will begin the bathroom remodel

22. Discussed lead and copper line inventory work estimates- DNR says to wait until they have directions on what exactly to do

23. Discussed new "Destination Iowa" grant program

24. **REPORTS- Mayor-** Hoping we'll have ARPA money from the county by June to start on projects. Meal program will start when funds come in. He wrote a \$6,000 grant to Prairie Meadows for CACC upgrades. **Welch-** None. **Pasquariello-** None. **Kennedy-** None. **Howell-** Reminded everyone to make sure everything is turned in for council meeting agendas the Friday prior to the meeting. Asked everyone to post the Leash Law flyer around town. **PWD-** Written and verbal. **Library-** Written and Verbal. **CWC-** Written. **Clerk-** City sign is ready to be installed- frame needs fixed before it can be installed- PWD said he will do that. Resident asked about a city-wide clean-up day. Council advised Clerk to call Garbage Guys and ask about prices. Resident asked about trap, neuter, release program for stray cats. Story Co. Animal Control does have information on this program. Council is not interested in the info at this time. Resident asked if City can fix potholes in front of the Post Office. Council advised Clerk to speak with Postmaster about getting those fixed as that is the Post Office's responsibility.

35. **ADJOURNMENT- 9:58pm** Motion by Welch, 2nd by Howell, M/C