

## MINUTES- Regular Meeting of the Collins City Council

**1. CALL TO ORDER-** Collins City Council met on Thursday, August 11, 2022, at 7:00pm at the Collins Area Community Center, 219 Main St.

**2. ROLL CALL-** Mayor Brett Comegys asked for Roll Call. Council Members present: Stacy Howell (arrived at 8pm via Google Meet), Dawnell Kennedy, Dawn Pasquariello, Marissa Welch. Absent- Andrew Coree. Guests- Deputy Tim Schroeder, Andy Fish, Rob Toney. City personnel present: Public Works Director Darren Kennedy, Library Director Sara Coree, City Clerk Katie Baldwin.

**3. APPROVAL OF POSTED AGENDA-** Motion by Kennedy to approve, 2<sup>nd</sup> by Pasquariello, M/C

**4. CONSENT AGENDA:** July 14, 2022 Minutes, July Cash Report, August Bills- Motion by Kennedy to approve, 2<sup>nd</sup> by Welch, M/C

**5. JULY SHERIFF'S REPORT-** Deputy Schroeder brought the speed study report from the end of July. Howell would like extra patrol at 111 3<sup>rd</sup> Street as there has been suspicious activities happening on the property between 11pm-5am. Howell would like Story County to be stopping people on ATV's and UTV's to check their age, insurance, and registration. Deputy was notified that there have been full gas cans being stolen from properties lately, and car gas tanks have been siphoned, all happening during the night. They will increase patrols during overnight hours.

### JULY 2022

#### CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ALL FLAGS, LLC	FLAGS	199.47
ALLIANT ENERGY/IPL	GAS/ELECTRIC	5,752.60
BADGER METER, INC.	MAY WATER METER HOSTING	38.00
BROWN SUPPLY CO	SEWER SUPPLIES	464.00
CAHILL LAW OFFICES	LEGAL SERVICES	615.00
CARDMEMBER SERVICE	CH, CWC, LIB SUPPLIES	879.10
CITY-CWC WATER	CWC WATER/SEWER	77.23
CJ COOPER & ASSOC., INC.	DRUG SCREEN TESTING	70.00
CENTRAL STATE BANK	LOAN #35801 STRT IMPROVE.	59,389.64
DORSEY & WHITNEY LLP	LIBRARY TAX ELECTION PREP	1,435.00
EFTPS	FED/FICA TAXES	2,781.53
EXCHANGE STATE BANK	SAFETY DEPOSIT BOX FEE	12.00
GATEHOUSE-DB IOWA HOLDINGS	PUBLISHING	564.79
CASHIERS OFFICE	PARK SUPPLIES	532.99
INTERSTATE POWER & LIGHT COMP.	LAND PURCHASE	100.00
SIMMERING-CORY	CODE SUPPLEMENT	129.00
IOWA ONE CALL	LOCATES	27.00
IPERS	IPERS	1,591.26
IPI - IOWA PRISON INDUSTRIES	STREET SIGNS	168.08
IOWA REGIONAL UTILITIES ASSN	JULY 1 METER READ	3,192.32
JOHN DEERE FINANCIAL	THEISENS & VAN WALL SUPPLIES	148.83
JOHN DEERE FINANCIAL	EQUIPMENT LEASE & LOAN PYMNT	2,340.22
MARSHALL COUNTY LANDFILL	APRIL & MAY RECYCLING	2,510.85
MENARDS-AMES	SHOP SUPPLIES	1,423.49
MIDWEST INSURANCE CORP	2011 CHEVY SILVERADO	1,005.00
MSA PROFESSIONAL SERVICES INC	2ND AVE.ST.PROJ.ENGINEERING	46,820.00
MSA PROFESSIONAL SERVICES INC	4TH AVE.CULVERT ENGINEERING	1,200.00
MIDWEST BREATHING AIR LLC	BREATHING AIR COMPRESSOR	19,219.74
NASH KENNEDY	2021 CF MOTO	5,000.00
POSTMASTER	PO BOX FEE	72.00

POSTMASTER	CERTIFIED MAIL	14.76
POSTMASTER	AUGUST UB POSTAGE	67.20
ROTO-ROOTER	SEWER LINE CLEANOUT	517.67
STAPLES	CH OFFICE SUPPLIES	138.19
STORY CO RECORDER	SCHTF-LIEN FILING-507 MAIN ST.	12.00
STORY CO RECORDER	CF MOTO REGISTRATION	29.25
STORY COUNTY MEDICAL CENTER	DRUG SCREEN COLLECTION	30.00
TRI COUNTY TIMES	SUBSCRIPTION	46.80
U.S.CELLULAR	PWD INTERNET	128.98
U.S.CELLULAR	CACC INTERNET	79.04
WASTE MANAGEMENT	JUNE RECYCLING	1,130.00
WINDSTREAM	CWC PHONE/INTERNET	121.43
WINDSTREAM	FD INTERNET	147.16
WINDSTREAM	LIBRARY PHONE/INTERNET	176.19
WINDSTREAM	CH PHONE	67.70
PAYROLL		7,765.05
<b>REPORT TOTAL</b>		<b>168,230.56</b>

<b>FUND</b>	<b>REVENUES</b>	<b>EXPENSES</b>
GENERAL	5,644.90	29,950.00
LIBRARY	3,992.33	2,571.31
WELLNESS CENTER	1,183.09	1,598.49
ROAD USE TAX	4,889.62	5,553.86
EMPLOYEE BENEFITS	117.22	0.00
EMERGENCY LEVY	28.47	0.00
LOCAL OPTION SALES TAX	6,503.83	100.00
DEBT SERVICE	423.41	59,389.64
TIF	0.00	0.00
2019/20STREETIMPR.	0.00	32,560.00
COMM.CTR.CAP. PROJ.	0.00	0.00
SCHTF-OOR GRANTS	0.00	12.00
FEMA/STATE DERECHO	0.00	0.00
ARP-FED	0.00	15,460.00
WATER	12,031.42	4,821.15
WATER SINKING	0.00	0.00
SEWER	14,541.84	12,546.06
SEWER SINKING	0.00	0.00
LANDFILL/GARBAGE	4,498.25	3,668.05
<b>TOTAL FUNDS</b>	<b>53,854.38</b>	<b>168,230.56</b>

**TRANSFERS**

SEWER TO SEWER SINKING 5,919.25  
WATER TO WATER SINKING- 3,021.50

**6. PUBLIC FORUM:** None

**7. Attendance Awareness Month Proclamation-** Andy Fish, United Way of Story County- mayor signed and picture was taken

**8. Motion by Kennedy to approve all 3 Story County ARPA contracts, 2<sup>nd</sup> by Pasquariello, Roll Call-** All Ayes, M/C

**9. Update-** 215 3<sup>rd</sup> Street- council advised clerk to send letter

10. Update- 11 4<sup>th</sup> Street- council advised clerk to send letter

11. Motion by Pasquariello to approve deck permit- 427 2<sup>nd</sup> Street, 2<sup>nd</sup> by Welch, Roll Call- Kennedy-nay, Pasquariello-aye, Welch-aye, M/C. Motion by Pasquariello to approve 6 feet tall fence to the south side of the deck, 2<sup>nd</sup> by Welch, Roll Call- All Ayes, M/C.

12. Motion by Howell to approve fence permit- 221 4<sup>th</sup> Street, 2<sup>nd</sup> by Pasquariello, M/C

13. Motion by Kennedy to approve Resolution 2022-22. "Resolution authorizing a change in compensation for Sara Coree, Library Director", 2<sup>nd</sup> by Howell, Roll Call- All Ayes, M/C

14. Motion by Kennedy to approve Resolution 2022-23. "Resolution authorizing a change in compensation for Olivia Moody, Library Assistant", 2<sup>nd</sup> by Pasquariello, Roll Call- All Ayes, M/C

15. Motion by Kennedy to approve Resolution 2022-24. "A resolution to transfer funds for the fiscal year ending June 30, 2023", 2<sup>nd</sup> by Welch, Roll Call- All Ayes, M/C

16. Motion by Kennedy to approve Resolution 2022-25. "Resolution naming Grayce Coree as a part-time Library Assistant and setting wages", 2<sup>nd</sup> by Howell, Roll Call- All Ayes, M/C

17. Motion by Kennedy to do the first reading Ordinance 2022-4. "An ordinance amending the Code of Ordinances of the City of Collins, Iowa, 2022, by repealing section 75.06.1 pertaining to an annual registration fee for the operation of off-road utility vehicles", 2<sup>nd</sup> by Howell, Roll Call- All Ayes, M/C. Motion by Kennedy to suspend the statutory rule requiring an ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed, 2<sup>nd</sup> by Howell, Roll Call- All Ayes, M/C. Motion by Kennedy to put Ordinance 2022-4 upon its final consideration and to adopt Ordinance 2022-4, 2<sup>nd</sup> by Pasquariello, Roll Call- All Ayes, M/C, Ordinance passed.

18. Motion by Welch to approve quote from Girard's Carpentry for work to fix the wall at the maintenance shed behind fire station- \$6,000 paid for with RUT funds, 2<sup>nd</sup> by Pasquariello, M/C

19. Motion by Pasquariello to Set Public Hearing Date for Amendment #1 for the 2022-2023 Budget- Sept. 8<sup>th</sup> 7pm at CACC, 2<sup>nd</sup> by Kennedy, M/C

20. Motion by Welch to approve Meals Plan expenses- August 15<sup>th</sup>- Logsdons, 2<sup>nd</sup> by Kennedy, M/C

21. Sanitary sewer, storm sewer, and water infrastructure upgrade and maintenance- add to September agenda

22. **REPORTS- Mayor-** Motion by Kennedy to approve Girard's Carpentry quote (\$750) to purchase and install flooring in CACC restroom, 2<sup>nd</sup> by Welch, M/C. Motion by Kennedy to approve RJ Electric quote (\$985.94) for lighting work at CACC, 2<sup>nd</sup> by Welch, M/C. Continues to apply for grants for CACC remodel. **Pasquariello-** Updated that the school bus barn is on hold until it can be re-bid, due to the high bid prices. **Kennedy-** None. **Howell-** Talked to Story County Lieutenant about hiring patrol on July 3<sup>rd</sup>, 2023. It cost \$65/hour to hire 2 reserves or 1 deputy. The contract needs to be signed at the May 2023 council meeting. **Welch-** None. **PWD-** Written and verbal. **Library-** Written and verbal. **CWC-** Written. **Clerk-** Asked about using DOXO online payments and council declined to do ACH at this time. Council gave permission to purchase 2 coffee pots and 2 electric griddles for the CACC.

23. **ADJOURNMENT-** 9:20pm Motion by Pasquariello, 2<sup>nd</sup> by Welch, M/C