

# MINUTES- Regular Meeting of the Collins City Council

**1. CALL TO ORDER-** Collins City Council met on Thursday, December 11, 2025, at 7pm at the Collins Area Community Center, 219 Main St.

**2. ROLL CALL-** Mayor Brett Comegys asked for Roll Call. Council Members present: Stacy Howell, Dawnell Kennedy, Stephanie Smith, Marissa Welch. Absent- Dawn Pasquariello. Guests- Preston Moon via telephone, Alex Rainey, Steve & Tonia Hopkin, Angie & Ryan Rhoades. City personnel present: City Clerk Katie Baldwin, Public Works Director Darren Kennedy, Library Director Sara Coree.

**3. APPROVAL OF POSTED AGENDA-** Motion by Kennedy to approve, 2<sup>nd</sup> by Welch, All Ayes, M/C

**4. CONSENT AGENDA:** November 13, 2025 Minutes, November Cash Report, November Revenue Report, November Expense Report, November Treasurer's Report, December Bills- Motion by Kennedy to approve, 2<sup>nd</sup> by Smith, All Ayes, M/C

**5. NOVEMBER SHERIFF'S REPORT-** No deputy was present.

**6. PUBLIC FORUM:** Alex Rainey asked if he can call into the meetings once he's Mayor, for when he's gone or deployed with the military.

## NOVEMBER 2025

### CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
CARDMEMBER SERVICE	PWD,CH,CWC,LIB PURCHASES	2,739.98
EFTPS	FED/FICA TAXES	3,112.30
IPERS	IPERS	2,055.79
JOHN DEERE FINANCIAL	LAWN MOWER PAYMENT	558.67
JOHN DEERE FINANCIAL	TRACTOR LEASE PAYMENT	589.24
JOHN DEERE FINANCIAL	SKID LOADER LEASE	1,151.45
JOHN DEERE FINANCIAL	TOOL BOX,CONNECTOR,FERTILIZER	82.95
POSTMASTER	NOVEMBER UB POSTAGE	61.38
U.S.CELLULAR	PWD LAPTOP	64.79
WASTE MANAGEMENT	RECYCLING	1,458.00
PAYROLL	NOVEMBER UB POSTAGE	10,279.91
<b>REPORT TOTAL</b>		<b>22,154.46</b>

FUND	REVENUES	EXPENSES
GENERAL	17,232.27	2,890.15
LIBRARY	0.00	2,796.73
WELLNESS CENTER	1,471.08	1,034.13
ROAD USE TAX	5,524.40	1,943.75
EMPLOYEE BENEFITS	0.00	0.00
EMERGENCY LEVY	0.00	0.00
LOCAL OPTION SALES TAX	7,004.10	0.00
DEBT SERVICE	3,674.19	0.00
TIF	1,296.11	0.00
2019/20STREETIMPR.	0.00	0.00
CACC & PARKS CAP. PROJECTS	0.00	0.00
SCHTF-OOR GRANTS	0.00	0.00
FEMA/STATE DERECHO	0.00	0.00
AMERICAN RESCUE PLAN ACT	0.00	0.00
DETENTION POND	0.00	0.00
214 MAIN STREET PROJECT	0.00	0.00
WATER	13,321.98	2,677.88
WATER SINKING	0.00	0.00

SEWER	16,579.34	9,332.44
SEWER SINKING	0.00	0.00
LANDFILL/GARBAGE	5,473.97	1,479.38
<b>TOTAL FUNDS</b>	<b>71,577.44</b>	<b>22,154.46</b>

#### **TRANSFERS**

SEWER TO SEWER SINKING- 5,955.00  
 WATER TO WATER SINKING- 2,890.00  
 GENERAL TO LIBRARY- 9,750.00

**7. Preston Moon from MSA presented water main engineering reports. Motion by Kennedy to approve Contract Amendment No:1 with MSA for water main engineering bidding (\$3,000 paid for with Story County ARPA grant funds), 2<sup>nd</sup> by Smith, Roll Call- All Ayes, M/C**

**8. Motion by Kennedy to approve contract with MSA for south water main bidding (\$4,600 paid for with Story County ARPA grant funds), 2<sup>nd</sup> by Smith, Roll Call- All Ayes, M/C**

**9. Motion by Kennedy to approve building permit at 406 Main Street, 2<sup>nd</sup> by Welch, All Ayes, M/C. Motion by Welch to approve variance request (shed is within the size limits but the porch extends 4 feet, shed will be moved from current location to location on building permit drawing), 2<sup>nd</sup> by Kennedy, Roll Call- Kennedy, Welch, Smith- Ayes, Howell- Nay, M/C**

**10. Motion by Kennedy to approve FY25 Urban Renewal Report, 2<sup>nd</sup> by Welch, All Ayes, M/C**

**11. Motion by Kennedy to approve FY25 Street Finance Report, 2<sup>nd</sup> by Smith, All Ayes, M/C**

**12. No action taken on expenditures for remaining Story County TIF grant funds. Motion by Kennedy to approve RJ Electric quote for Trailside Park expenditures (\$2,750 for 2 flag lights, 2 trail lights, and 15 dusk to dawn sensors, to be paid for with part of the \$10,000 Holland donation), 2<sup>nd</sup> by Smith, All Ayes, M/C**

**13. Motion by Kennedy to approve purchasing business name plaques for city business sign on highway- (up to \$10,000 paid for with Story County Community Foundation grant funds), 2<sup>nd</sup> by Smith, All Ayes, M/C**

**14. Council advised clerk to send an email regarding nuisance abatement proceedings regarding a dog barking**

**15. Motion by Howell to approve Resolution 2025-20. "Resolution approving intergovernmental agreement confirming and continuing the solid waste management commission of Marshall County, Iowa, as amended", 2<sup>nd</sup> by Welch, Roll Call- All Ayes, M/C**

**16. Motion by Kennedy to approve Resolution 2025-21. "Resolution authorizing a change in compensation for Opal Toornstra, Collins Wellness Center Janitor", 2<sup>nd</sup> by Howell, Roll Call- All Ayes, M/C**

**17. Motion by Kennedy to approve new CWC board members- Brandon & Rebecca Baxter, 2<sup>nd</sup> by Welch, All Ayes, M/C**

**18. REPORTS- Mayor-** Thanked everyone for a great 16 years as Mayor. **Kennedy-** There was a truck doing donuts on Main Street tonight. Would like clerk to add to the January meeting to talk about Microsoft Teams. **Smith-** None. **Howell-** Asked clerk to do the council checks in the next week or two. ISU Extension has a free training for newly elected officials. **Welch-** None. **Library-** Written and verbal. **CWC-** Written. **City Clerk-** A resident asked if they can extend their garage out toward the street and asked what the setback requirements for garages are. Council would like him to submit a building permit and we will go from there. Homeowners at 408 Main Street asked why council is only focused on their sidewalk, and not other sidewalks with missing sections. Mayor will email them to explain why council is focusing on their sidewalk and not others at this time. **PWD-** Written and verbal.

**19. ADJOURNMENT- 8:49pm Motion by Welch, 2<sup>nd</sup> by Howell, All Ayes, M/C**