

MINUTES- Regular Meeting of the Collins City Council

1. CALL TO ORDER- Collins City Council met on Thursday, February 15, 2024, at 5:30pm at the Collins Area Community Center, 219 Main St.

2. ROLL CALL- Mayor Brett Comegys asked for Roll Call. Council Members present: Stacy Howell, Dawnell Kennedy, Dawn Pasquariello, Stephanie Smith. Absent- Council Member Marissa Welch. Guests- Brett Barker, Quinn Albrecht, Deputy Logan Powers, Deputy Timothy Shroeder. City personnel present: City Clerk Katie Baldwin, Public Works Director Darren Kennedy, Library Director Sara Coree.

3. APPROVAL OF POSTED AGENDA- Motion by Howell to approve, 2nd by Kennedy, All Ayes, M/C

4. CONSENT AGENDA: January 11 & 29, 2024 Minutes, January Cash Report, January Revenue Report, January Expense Report, January Treasurer's Report, February Bills- Motion by Howell to approve, 2nd by Pasquariello, All Ayes, M/C

5. JANUARY SHERIFF'S REPORT- Deputy Powers didn't have anything to report. Deputy Schroeder reported that the Citizens Academy is starting in March. Applications are online. Council reported on the current concerns by many towns in Story County who are not satisfied with the Story County Sheriff's Department contract and number of patrol hours in each town.

6. PUBLIC FORUM: Nevada Mayor, Brett Barker, introduced himself. He is a candidate for Iowa House District 51 and brought business cards. Collins resident Quinn Albrecht introduced himself. He is the new President of the Collins-Maxwell Youth Rec League. He and his wife would like to volunteer their time taking care of flowerbeds and projects in the city parks. He will let PWD know their plans.

JANUARY 2024

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCUJET, LLC	SANITARY MAINLINER, TELEVISIONING	50,410.00
AMERICAN LEGION POST #81	FY24 BUDGET ALLOCATION	500.00
BADGER METER, INC.	DEC.23 SERVICE	21.78
BEELER LAWN & LANDSCAPE	COMM.CAT.GRANT-STATE REIMBURSE	40,000.00
BIBLIONIX	LIBRARY SOFTWARE ANNUAL FEE	800.00
CARDMEMBER SERVICE	CH, LIB, CWC, PWD SUPPLIES	1,719.97
CENTRAL IOWA TELEVISIONING	CIPP POINT REPAIR	4,806.40
CENTRAL IOWA BROADBAND	PHONE & INTERNET	875.28
CITY-CWC WATER	DECEMBER UTILITY BILL	78.31
DISPLAY SALES	CHRISTMAS DISPLAY BULBS	139.50
EFTPS	FED/FICA TAXES	3,705.01
GARBAGE GUYS	DECEMBER GARBAGE PICK UP	2,177.50
CASHIERS OFFICE	SNOW REMOVAL SUPPLIES	442.37
IPERS	IPERS	2,435.75
IOWA REGIONAL UTILITIES ASSN	JAN. 5TH METER READ	5,339.68
JOHN DEERE FINANCIAL	SHOP SUPPLIES	163.11
JOHN DEERE FINANCIAL	LAWN MOWER PAYMENT	562.7
JOHN DEERE FINANCIAL	TRACTOR LEASE PAYMENT	589.24
JOHN DEERE FINANCIAL	SKID LOADER LEASE	1,210.48
MICROBAC LABORATORIES, INC.	WATER TESTING	15.00
LAWSON PRODUCTS	SNOW REMOVAL SUPPLIES	640.98
MARSHALL COUNTY LANDFILL	DECEMBER LANDFILL	1,027.20
SWANK MOVIE LICENSING USA	2024 MOVIE LICENSING	192.00
POSTMASTER	JANUARY UB POSTAGE	35.00
ROD BIENFANG	CWC BIKE SERVICE & REPAIR	150.00
STORY COUNTY HOUSING TRUST	FY25 MATCHING FUNDS	391.00
LUCY MARTIN, AUDITOR	NOV 2023 ELECTION	660.74
STORY COUNTY TREASURER	SHERIFF- FY24 3RD QTR	8,266.50

SUPERIOR WELDING SUPPLY CO.	WISE GRIP & CLAMP	137.18
TANNER BALL	CWC KEY FOB BUY-BACK	5.00
TREASURER - STATE OF IOWA	DECEMBER WET TAX	714.73
TREASURER - STATE OF IOWA	JAN-DEC 2023 SALES/USE TAX	1,068.67
U.S.CELLULAR	PWD LAPTOP	94.49
WALSH DOOR & SECURITY	CWC AUTO OPERATOR	3,984.08
WASTE MANAGEMENT	RECYCLING	2,776.00
YOUTH & SHELTER SERVICES, INC	FY24 BUDGET ALLOCATION	500.00
PAYROLL	JANUARY	11,664.35
REPORT TOTAL		148,300.00

FUND	REVENUES	EXPENSES
GENERAL	87,617.35	11,638.27
LIBRARY	0.00	3,783.30
WELLNESS CENTER	2,158.95	5,568.19
ROAD USE TAX	5,435.29	4,235.05
EMPLOYEE BENEFITS	175.45	0.00
EMERGENCY LEVY	33.88	0.00
LOCAL OPTION SALES TAX	7,762.41	1,530.50
DEBT SERVICE	467.14	0.00
TIF	0.00	0.00
2019/20STREETIMPR.	0.00	0.00
COMM.CTR.CAP. PROJ.	0.00	0.00
SCHTF-OOR GRANTS	0.00	0.00
FEMA/STATE DERECHO	0.00	0.00
AMERICAN RESCUE PLAN ACT	0.00	50,410.00
DETENTION POND	0.00	0.00
COMMUNITY CATALYST GRANT	40,000.00	40,000.00
WATER	38,845.83	10,132.02
WATER SINKING	0.00	0
SEWER	20,252.12	15,010.97
SEWER SINKING	0.00	0.00
LANDFILL/GARBAGE	5,147.41	5,991.70
TOTAL FUNDS	207,895.83	148,300.00

TRANSFERS

SEWER TO SEWER SINKING- 5,990.84

WATER TO WATER SINKING- 2,831.67

7. Discussed city property on SE side of town- Started discussions on a process to put the property to bid and receive proposals that meet the city's requirements for use of the property.

8. Motion by Howell to approve tax abatement- 212 1st Ave., 2nd by Smith, All Ayes, M/C

9. Motion by Howell to approve proposal for remaining Story County ARPA funds, council agreed to ask the Board of Supervisors for all remaining funds to be used for the residential project, 2nd by Smith, All Ayes, M/C

10. Motion by Howell to table until the May meeting- purchase of city business signs- Mayor Comegys will get quotes from more companies for comparison, as the first quote was over \$15,000- 2nd by Kennedy, All Ayes, M/C

11. Motion by Smith to approve member delegations to the Solid Waste Management Commission of Marshall County (Stephanie Smith as the Representative and Marissa Welch as the Alternate), 2nd by Kennedy, All Ayes, M/C

12. Motion by Pasquariello to approve FY25 Story County Sheriff's Contract, 2nd by Smith, Roll Call- All Ayes, M/C

13. Motion by Howell to approve Resolution 2024-1. "Resolution naming Opal Toornstra as a part-time Wellness Center janitor and setting wages.", 2nd by Kennedy, Roll Call- All Ayes, M/C

14. Agenda item dismissed as the utility bills were paid today- Resolution 2024-2. "A resolution directing city clerk to file liens for collection of unpaid utility bills."

15. Motion by Kennedy to set April 4th, 2024 at 6pm at the Collins Area Community Center as the public hearing date for the Property Tax Levy Hearing, 2nd by Pasquariello, All Ayes, M/C

16. Motion by Howell to table to the March meeting- Options to fix tennis court surface- 2nd by Kennedy, All Ayes, M/C

17. Discussed council members meeting attendance requirements

18. **REPORTS-** **Mayor-** Let everyone know that he purchased the old gas station on 1st Avenue. **Kennedy-** None. **Smith-** None. **Howell-** Would like Mayor to attend the next Story County Sheriff's Department Mayors meeting in 2026. **Pasquariello-** None. **Library-** Written. **CWC-** Written. **PWD-** Written and verbal. Motion by Howell to approve fixing rail system at lagoons (\$3,100 paid with sewer fund), 2nd by Kennedy, All Ayes, M/C. **City Clerk-** None.

19. Motion by Kennedy to open the public hearing for amendment #1 for the 2023-2024 budget at 7:17pm, 2nd by Pasquariello, All Ayes, M/C. No questions or comments from the public. Motion by Smith to close the public hearing at 7:18pm, 2nd by Howell, All Ayes, M/C.

20. Motion by Kennedy to approve Resolution 2024-3. "City Budget Amendment and Certification Resolution- FY2024- Amendment #1", 2nd by Pasquariello, Roll Call- All Ayes, M/C

21. ADJOURNMENT- 7:19pm Motion by Kennedy, 2nd by Smith, All Ayes, M/C