

MINUTES- Regular Meeting of the Collins City Council

1. CALL TO ORDER- Collins City Council met on Thursday, January 11, 2024, at 7:00pm at the Collins Area Community Center, 219 Main St.

2. ROLL CALL- Mayor Brett Comegys asked for Roll Call. Council Members present: Stacy Howell, Dawnell Kennedy, Dawn Pasquariello, Stephanie Smith. Absent- Council Member Marissa Welch, Public Works Director Darren Kennedy, Library Director Sara Coree. Guests- Deputy Logan Powers. City personnel present: City Clerk Katie Baldwin.

3. APPROVAL OF POSTED AGENDA- Motion by Kennedy to approve, 2nd by Howell, All Ayes, M/C

4. CONSENT AGENDA: December 14 & 18, 2023 Minutes, December Cash Report, December Revenue Report, December Expense Report, December Treasurer's Report, January Bills- Motion by Howell to approve, 2nd by Pasquariello, All Ayes, M/C

5. NOVEMBER SHERIFF'S REPORT- Deputy Powers stated that the 2023 total patrol hours is miscalculated- he will work on getting it fixed.

6. PUBLIC FORUM: None

DECEMBER CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ALLIANT ENERGY/IPL	GAS/ELECTRIC	5,344.30
BADGER METER, INC.	FEB/NOV 23 SERVICE FEE	40.98
KATIE BALDWIN	MILEAGE REIMBURSEMENT	414.62
CARDMEMBER SERVICE	CH, CWC, LIB, PWD EXPENSES	2,508.89
CENTRAL IOWA BROADBAND	PHONE/INTERNET	438.51
CITY-CWC WATER	DECEMBER BILL	78.31
COLLINS FIRE & RESCUE	REIMBURSE-WORK GLOVES	33.16
SARA COREE	MILEAGE REIMBURSEMENT	23.58
CENTRAL STATE BANK	LOAN #65801 GOB INTEREST	1,131.05
CENTRAL STATE BANK	LOAN #64649 GOB INTEREST	3,318.75
CENTRAL STATE BANK	LOAN #66716 GOB INTEREST	4,618.06
DAKOTA SUPPLY GROUP	WATER SERVICE SUPPLIES	3,168.64
DORSEY & WHITNEY LLP	LEGAL FEES-GO STREET BOND	7,000.00
EFTPS	FED/FICA TAXES	3,426.93
GARBAGE GUYS	NOVEMBER GARBAGE PICK-UP	2,146.00
IOWA FINANCE AUTHORITY	SRF LOAN MD0549R WTR MAINS	866.25
IOWA FINANCE AUTHORITY	SRF LOAN MD0549R WTR MAINS	15,945.00
IOWA ONE CALL	LOCATES	8.10
IPERS	IPERS	1,994.39
IOWA REGIONAL UTILITIES ASSN	DEC 5TH METER READ	3,206.00
JEAN BIENFANG	CWC REIMBURSE-SOUP SUPPER	56.31
JOHN DEERE FINANCIAL	TRACTOR LEASE PAYMENT	589.24
JOHN DEERE FINANCIAL	THEISENS-SHOP SUPPLIES	238.94
JOHN DEERE FINANCIAL	SKID LOADER LEASE	1,210.48
JOHN DEERE FINANCIAL	LAWN MOWER PAYMENT	562.39
MICROBAC LABORATORIES, INC.	WATER TESTING	259.00
KSM CONCRETE SERVICES	STREET REPAIRS- 4TH AVE. & S. MAIN ST.	29,771.88
LAWSON PRODUCTS	SHOP SUPPLIES	925.58
MARSHALL COUNTY LANDFILL	NOVEMBER LANDFILL	1,404.80
MENARDS-AMES	SHOP SUPPLIES	1,556.52
MID-IOWA COMMUNITY ACTION, INC	BUDGET ALLOCATION-FY24	250.00
RJ ELECTRIC	CWC HANDICAP DOOR	274.21
TREASURER, STATE OF IOWA	STATE TAXES	1,490.93

U.S.CELLULAR	PWD LAPTOP	109.49
WINGS OF REFUGE	CWC/SAC.MISS.SOUP SUP.DONATION	800.00
PAYROLL	DECEMBER	12,468.62
REPORT TOTAL		107,679.91

FUND	REVENUES	EXPENSES
GENERAL	4,920.27	10,072.26
LIBRARY	0.00	2,579.20
WELLNESS CENTER	2,675.15	2,877.70
ROAD USE TAX	5,592.09	15,966.46
EMPLOYEE BENEFITS	642.70	0.00
EMERGENCY LEVY	124.05	0.00
LOCAL OPTION SALES TAX	7,699.07	1,801.39
DEBT SERVICE	1,738.19	9,067.86
TIF	209.46	0.00
2019/20STREETIMPR.	0.00	7,000.00
COMM.CTR.CAP. PROJ.	0.00	0.00
SCHTF-OOR GRANTS	0.00	0.00
FEMA/STATE DERECHO	0.00	0.00
AMERICAN RESCUE PLAN ACT	0.00	19,430.00
DETENTION POND	0.00	0.00
COMMUNITY CATALYST GRANT	0.00	0.00
WATER	14,894.99	9,885.15
WATER SINKING	0.00	866.25
SEWER	16,646.20	8,637.84
SEWER SINKING	0.00	15,945.00
LANDFILL/GARBAGE	5,120.94	3,550.80
TOTAL FUNDS	60,263.11	107,679.91

TRANSFERS

SEWER TO SEWER SINKING- 5,990.84

WATER TO WATER SINKING- 2,831.67

7. Discussed formal complaint regarding a loose dog- no action taken as complainant did not know who the dog belongs to and no picture.

8. Discussed Community Center use by morning coffee club- will revisit at May meeting.

9. Discussed sidewalks that need repaired or replaced- will revisit at May meeting.

10. Discussed remaining Story County ARPA funds- will revisit at February meeting.

11. Motion by Kennedy to approve Stacy Howell and Stephanie Smith as Alternate Members of the 2024 Story County Emergency Management Commission, 2nd by Pasquariello, All Ayes, M/C

12. Discussed the Rising Star program- no action taken.

13. Motion by Kennedy to approve CWC purchase of equipment (dumbbell rack and door strike), 2nd by Howell, All Ayes, M/C

14. Motion by Howell to approve Story County Housing Trust Fund FY25 matching commitment request, 2nd by Kennedy, All Ayes, M/C

15. Motion by Kennedy to set public hearing date for Amendment #1 for the 2023-2024 Budget, February 15th at 7pm at the Collins Community Center, 2nd by Howell, All Ayes, M/C

16. REPORTS- Mayor- Gave update on a meeting he attended regarding Heart of Iowa Trail going east of Collins. Met with Greg Piklapp regarding housing and development in Collins. Gave update on CACC floor trim. **Kennedy-** Reminded of the council meeting with Midwest Insurance on January 29th at 6pm at Community Center. Would like letters sent to department heads stating that budget money needs to be spent before May 1st and invoices received prior to June council meeting. Updated council that

Daryl Kennedy has resigned as Fire Chief and Cory Sievers is the new Fire Chief. **Smith-** Asked if City is required to plow city-owned resident parking areas adjacent to resident's property, the answer is no. **Howell-** Asked about business signs. Mayor has a quote from Nagle Signs. The cost for one sign is over \$15,000. This topic will be added to the February agenda. **Pasquariello-** None. **Library-** Motion by Kennedy to approve purchases totaling \$300, 2nd by Smith, All Ayes, M/C. **CWC-** Written. **City Clerk-** Was contacted by Livability Ames about advertising in magazine. Council states that the city doesn't have the budget for that right now.

17. ADJOURNMENT- 9:15pm Motion by Howell, 2nd by Kennedy, All Ayes, M/C