

MINUTES- Regular Meeting of the Collins City Council

1. CALL TO ORDER- Collins City Council met on Thursday, January 12, 2023, at 7:00pm at the Collins Area Community Center, 219 Main St.

2. ROLL CALL- Mayor Brett Comegys asked for Roll Call. Council Members present: Andrew Coree, Stacy Howell, Dawnell Kennedy, Dawn Pasquariello, Marissa Welch. Absent- None. Guests- Steve and Tonia Hopkin, Deputy Logan Powers, Kalli Kennel, Greg Piklapp, Mark Atwood. City personnel present: Public Works Director Darren Kennedy, Library Director Sara Coree, City Clerk Katie Baldwin.

3. APPROVAL OF POSTED AGENDA- Motion by Pasquariello to approve, 2nd by Howell, All Ayes, M/C

4. CONSENT AGENDA: December 8, 2022 Minutes, December Cash Report, December Revenue Report, December Expense Report, December Treasurer's Report, January Bills- Motion by Howell to approve, 2nd by Welch, All Ayes, M/C

5. DECEMBER SHERIFF'S REPORT- Written and Verbal.

6. PUBLIC FORUM: None.

DECEMBER 2022

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ALLIANT ENERGY/IPL	GAS/ELECTRIC OCT/NOV	6,619.64
SYNCBAMAZON	LIBRARY MATERIALS	2,298.92
BADGER METER, INC.	SERVICE FEE- NOV.2022	19.12
KATIE BALDWIN	MILEAGE	56.25
CARDMEMBER SERVICE	LIB SUPPLIES, PWD TRAINING	562.15
CITY-CWC WATER	DECEMBER UTILITY BILL	92.46
SARA COREE	MILEAGE	21.25
CENTRAL STATE BANK	LOAN #65801 GOB INTEREST	1,774.64
CENTRAL STATE BANK	LOAN #64649 GOB INTEREST	3,911.94
EFTPS	FED/FICA TAXES	3,483.60
GARBAGE GUYS	NOV.2022	2,157.00
GLOBE TAX ASSETS	PROPERTY PURCHSAE- 111 3RD ST.	8,000.00
IOWA FINANCE AUTHORITY	SRF LOAN MD0549R WTR MAINS	1,146.25
IOWA FINANCE AUTHORITY	SRF LOAN C0508R SWR	16,515.00
IPERS	IPERS	1,983.84
IOWA REGIONAL UTILITIES ASSN	DECEMBER 1 METER READ	2,452.72
JOHN DEERE FINANCIAL	EQUIPMENT LEASE	2,470.96
JOHN DEERE FINANCIAL	LAWN MOWER PAYMENT	558.67
MARSHALL COUNTY LANDFILL	NOV.2022	763.85
MI CASITA RESTAURANT	COMMUNITY MEAL #8	4,500.00
SWANK MOVIE LICENSING USA	2023 MOVIE LICENSING	176.00
NEW CENTURY FS	FUEL	1,938.49
POSTMASTER	JANUARY UB POSTAGE	66.15
STAPLES	CH SUPPLIES, CWC INK	78.51
TREASURER, STATE OF IOWA	STATE TAXES	1,702.00
TREASURER - STATE OF IOWA	NOV.2022 WET TAX	709.26
TREASURER - STATE OF IOWA	DEC.WET TAX	714.65
TREASURER - STATE OF IOWA	AUG-DEC SALES/USE TAX	404.94
U.S.CELLULAR	PWD/CACC INTERNET	143.53
WASTE MANAGEMENT	NOVEMBER 2022 RECYCLING	1,350.95
WINDSTREAM	CWC, CH, FD, LIB PHONE/INTERNET	523.04

PAYROLL	DECEMBER	12,095.19
REPORT TOTAL		79,290.97

FUND	REVENUES	EXPENSES
GENERAL	8,075.83	10,837.04
LIBRARY	302.34	4,824.01
WELLNESS CENTER	2,148.88	1,594.31
ROAD USE TAX	5,443.96	4,791.37
EMPLOYEE BENEFITS	1,052.80	0.00
EMERGENCY LEVY	209.61	0.00
LOCAL OPTION SALES TAX	15,168.04	0.00
DEBT SERVICE	3,266.84	5,686.58
TIF	3,580.40	0.00
2019/20STREETIMPR.	0.00	0.00
COMM.CTR.CAP. PROJ.	6,000.00	0.00
SCHTF-OOR GRANTS	24,289.75	0.00
FEMA/STATE DERECHO	0.00	0.00
AMERICAN RESCUE PLAN ACT	104,634.25	4,500.00
RETENTION POND	0.00	8,000.00
WATER	13,789.12	7,912.60
WATER SINKING	0.00	1,146.25
SEWER	17,157.14	9,190.86
SEWER SINKING	0.00	16,515.00
LANDFILL/GARBAGE	5,338.65	4,292.95
TOTAL FUNDS	210,457.61	79,290.97

TRANSFERS

SEWER TO SEWER SINKING 5,919.25
 WATER TO WATER SINKING- 3,021.50

7. Discussion of CIP and grant opportunities- Greg Piklapp from Story County Economic Development gave an update on state and county grants available currently and in the near future

8. Motion by Pasquariello to approve a street light to be installed on the west side of Main Street, just north of the driveway at 409 Main Street, contingent upon agreeable consensus by residents in the area (Tonia Hopkin volunteered to collect signatures of support from the residents at 412 Main Street and 408 Main Street) that may be impacted by the new street light, 2nd by Welch, All Ayes, M/C

9. Motion by Coree to approve request by Youth and Shelter Services and Iowa State Engineering to build a gaga ball pit at Trailside Park, to be built where the wooden train was located, 2nd by Welch, All Ayes, M/C

10. Motion by Kennedy to approve posting, interviewing, and hiring for city janitor job opening, 2nd by Howell, All Ayes, M/C

11. Motion by Pasquariello to approve switch from Windstream to Colo Telephone for all city buildings, 2nd by Howell, All Ayes, M/C

12. Motion by Kennedy to approve setting public hearing date of February 9, 2023, on maximum property tax dollars to certify for levy for FY 2023-2024, 2nd by Pasquariello, All Ayes, M/C

13. Motion by Howell to approve Resolution 2023-1. "Resolution authorizing the transfer of cash between funds for FYE 2023", 2nd by Welch, Roll Call- All Ayes, M/C

14. Motion by Howell to table until the February meeting Ordinance 2023-1. "An ordinance amending the Code of Ordinances of the City of Collins, Iowa, by adding a new section defining a Snowbird Policy", 2nd by Coree, Roll Call- All Ayes, M/C

15. Motion by Kennedy to approve FY22 Annual Financial Report, 2nd by Pasquariello, All Ayes, M/C

16. Motion by Coree to approve purchasing GWorks Receipt Management module now, payable with sewer, water, and garbage funds, and to build the purchase of the Front Desk solution into the FY24 budget, 2nd by Kennedy, All Ayes, M/C

17. Motion by Kennedy to approve CACC improvements- 2 new ceiling fans and PWD tearing out a wall and cabinets in the kitchen, 2nd by Pasquariello, All Ayes, M/C

18. Motion by Welch to approve CACC fundraiser pasta meal on January 21, 2023 from 5-7pm at the Community Center, 2nd by Kennedy, All Ayes, M/C

19. Motion by Welch to approve future Meals Program schedule, 2nd by Kennedy, All Ayes, M/C

20. Motion by Kennedy to approve changing March 2023 council meeting date from March 9th to March 16th, 2nd by Howell, All Ayes, M/C

21. REPORTS- Mayor- Discussed MIPA grant for the community center upgrades, and discussed upcoming upgrades to the community center. **Coree-** None. **Welch-** None. **Pasquariello-** None. **Kennedy-** None. **Howell-** Discussed Story County Emergency Management flood questionnaire. PWD will help her fill it out. **PWD-** Written and verbal. Motion by Kennedy to approve a \$5,000/year, 4-year contract with Central Iowa Televising, payable with sewer funds, 2nd by Coree, Roll Call- All Ayes, M/C. **Library-** Written and verbal. **CWC-** Written and verbal. Motion by Howell to approve CWC donation of \$100 to Collins-Maxwell Parks and Rec, 2nd by Pasquariello, All Ayes, M/C. Motion by Coree to approve purchase of a Roku TV, 2nd by Howell, All Ayes, M/C. Discussed a city benevolence fund. This will be added to the February agenda. **Clerk-** None.

22. ADJOURNMENT- 9:37pm Motion by Coree, 2nd by Howell, All Ayes, M/C