

MINUTES- Regular Meeting of the Collins City Council

1. CALL TO ORDER- Collins City Council met on Thursday, July 20, 2023, at 7:00pm at the Collins Area Community Center, 219 Main St.

2. ROLL CALL- Mayor Brett Comegys asked for Roll Call. Council Members present: Andrew Coree, Stacy Howell, Dawn Pasquariello, Marissa Welch, Dawnell Kennedy. Absent- None. Guests- Deputy Timothy Schroeder, Rob & Megan Toney, Terry & Darcey Kellogg, Ben Bentil, Keith Warne, Alex Rainey via telephone. City personnel present: Public Works Director Darren Kennedy, Library Director Sara Coree, City Clerk Katie Baldwin.

3. APPROVAL OF POSTED AGENDA- Motion by Kennedy to approve, 2nd by Pasquariello, All Ayes, M/C

4. CONSENT AGENDA: June 8, 2023 Minutes, June Cash Report, June Revenue Report, June Expense Report, June Treasurer's Report, July Bills- Motion by Howell to approve, 2nd by Coree, All Ayes, M/C

5. MAY SHERIFF'S REPORT- Written and Verbal. Deputy gave update and statistics on the speed trailer that was in town for 6 days in July. He also stated that he and Deputy Powers have been assigned the Collins rotation for the next year. Council asked him if he had a report from July 3rd when the city hired a patrol officer for 4 hours to monitor fireworks. He will have the report emailed.

6. PUBLIC FORUM: This was discussed during the "Reports" portion at the end of the meeting. Darcey Kellogg asked what the city has done, and plans to do in the future, to help with the flooding issue on the southern part of Collins. City officials updated her on this. She also asked about her sewer bill.

JUNE 2023

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCUJET, LLC	LATERAL SERVICE INSPECTIONS	5,250.00
ALLIANT ENERGY/IPL	GAS/ELECTRIC	2,361.46
BADGER METER, INC.	SVC RENEW	662.40
CARDMEMBER SERVICE	LIBRARY AND PWD SUPPLIES	3,729.04
CC CUSTOM CONTRACTORS,LLC	SCHTF- OOR- 307 3RD AVE.DECK	6,207.14
CENTRAL IOWA BROADBAND	PHONE/INTERNET	436.37
CHEMSEARCH	YIELD AEROSOL	221.30
CENTRAL IOWA SHORTLINE LLC	PWD SUPPLIES	359.12
CITY-CWC WATER	JUNE BILL	77.78
COINCO DESIGN & PRODUCTION	2 MURALS FOR CACC	450.00
COLLINS TOWNSHIP TRUSTEES	REIMBURSE-FIRE SAFETY BILL	191.80
CENTRAL STATE BANK	LOAN #65801 STRT IMPROVE.	97,671.42
CENTRAL STATE BANK	LOAN #65801 STRT IMPROVE.	13,677.72
CENTRAL STATE BANK	LOAN #64649 FIRE STAT/WTR MNS	44,128.19
EDISON LIGHTING SUPPLY & DIST.	LIGHTBULBS	519.81
EFTPS	FED/FICA TAXES- JUNE	2,771.63
FELD FIRE	FD FIRST AID KIT	268.30
GARBAGE GUYS	MAY GARBAGE SERVICE	2,164.00
GCMOA	ANNUAL DUES	25.00
HUXLEY PUBLIC LIBRARY	COLLINS LIBRARY SRP	200.00
IAMU	2023-24 WATER MEMBER DUES	667.00
CASHIERS OFFICE	SNOW BLADES	458.76
IOWA FINANCE AUTHORITY	SRF LOAN MD0549R WTR MAINS	33,473.75
IOWA FINANCE AUTHORITY	SRF LOAN C0508R SWR LAGOONS	54,515.00
IPERS	IPERS- JUNE	1,885.29
IREAD	LIBRARY SUMMER READING PROGRAM	132.94
IOWA REGIONAL UTILITIES ASSN	MAY 17 & JUNE 1 READS	3,427.96
IOWA WORKFORCE DEVELOPMENT	PROCESSING FEE	39.11
JOHN DEERE FINANCIAL	TRACKLOADER,MOWER,PWD SUPPLIES	3,045.98

MICROBAC LABORATORIES, INC.	WATER TESTING	60.00
MID-AMERICAN RESEARCH CHEMICAL	HAND SOAP, SEWER PAINT	549.00
MARISSA WELCH	ANT KILLER REIMBURSEMENT	10.17
MARSHALL COUNTY LANDFILL	MAY LANDFILL FEES	1,372.80
MENARDS - ALTOONA	CACC KITCHEN, SHOP,PARK TOILET	3,339.33
MENARDS-AMES	CACC KITCHEN & SHOP	990.44
POSTMASTER	UB POSTAGE, PO BOX FEE, & CERTIFIED MAIL	195.31
STORY COUNTY HOUSING TRUST	FY24 MATCHING FUNDS	684.00
SILVERSMITH DATA	ANNUAL DATA PLAN & HOSTING FEE	1,100.00
SPARKLEHOOPDANCE	COLLINS LIBRARY SMR RDG PRGRM	50.00
STAPLES	RECEIPT BOOKS/BINDER CLIPS/LABELS/PAPER	105.25
TREASURER, STATE OF IOWA	STATE TAXES	1,557.12
STORY COUNTY TREASURER	DELIVERY OF SALT/SAND	645.89
SUPERIOR WELDING SUPPLY CO.	MITER CHOP SAW/BRAZING TIP	1,023.15
TREASURER - STATE OF IOWA	APRIL/MAY/JUNE WET TAX	1968.63
U.S.CELLULAR	PWD LAPTOP	64.49
WALSH DOOR & SECURITY	PARK RESTROOM DOOR LOCKS	526.50
WASTE MANAGEMENT	RECYCLING- MAY	1,318.00
PAYROLL	JUNE	8,925.33
REPORT TOTAL		303,503.68

FUND	REVENUES	EXPENSES
GENERAL	6,809.63	3,598.53
LIBRARY	0.00	5,570.98
WELLNESS CENTER	2,765.05	1,196.48
ROAD USE TAX	7,167.71	6,529.44
EMPLOYEE BENEFITS	60.03	0.00
EMERGENCY LEVY	11.95	0.00
LOCAL OPTION SALES TAX	7,360.54	684.00
DEBT SERVICE	168.05	155,477.33
TIF	0.00	0.00
2019/20STREETIMPR.	0.00	0.00
COMM.CTR.CAP. PROJ.	3,954.66	4,632.56
SCHTF-OOR GRANTS	0.00	6,207.14
FEMA/STATE DERECHO	0.00	0.00
AMERICAN RESCUE PLAN ACT	0.00	5,250.00
DETENTION POND	0.00	0.00
COMMUNITY CATALYST GRANT	0.00	0.00
WATER	13,402.18	10,973.74
WATER SINKING	0.00	33,473.75
SEWER	17,403.06	10,517.69
SEWER SINKING	0.00	54,515.00
LANDFILL/GARBAGE	5,130.58	4,877.04
TOTAL FUNDS	64,233.44	303,503.68

TRANSFERS

SEWER TO SEWER SINKING- 5,919.25
WATER TO WATER SINKING- 3,021.50

7. Motion by Coree to approve building permit- 427 2nd Street, 2nd by Welch, Roll Call- Coree, Howell, Pasquariello, Welch- Ayes, Kennedy- Nay, M/C

8. Motion by Howell to approve fence permit- 311 4th Street, 2nd by Pasquariello, All Ayes, M/C
9. Motion by Pasquariello to approve fence permit- 210 4th Street, 2nd by Welch, All Ayes, M/C
10. Motion by Welch to approve deck permit- 407 Main Street, 2nd by Pasquariello, All Ayes, M/C
11. Mayor Comegys explained that he is hiring Iowa Earthworks to pour the driveway at the house he is building at 212 1st Avenue. Iowa Earthworks is currently doing the road re-construction in Collins, so he wants it on record that he is paying for them to pour his driveway, not the city. Motion by Pasquariello to approve the driveway plan at property owner's expense, 2nd by Welch, All Ayes, M/C
12. Motion by Coree to approve change in the building permit parameters at 410 3rd Avenue, 2nd by Kennedy, All Ayes, M/C
13. Motion by Howell to table proposal by members of the Collins Historical Society regarding an expansion consideration, 2nd by Kennedy, All Ayes, M/C
14. Motion by Kennedy to approve Resolution 2023-15. "Resolution authorizing the transfer of cash between funds for FYE 2024", 2nd by Howell, Roll Call- All Ayes, M/C
15. Motion by Kennedy to approve Resolution 2023-16. "A resolution to transfer funds for the fiscal year ending June 30, 2024", 2nd by Howell, Roll Call- All Ayes, M/C
16. Motion by Pasquariello to approve Resolution 2023-17. "Resolution setting the date for a public hearing on proposal to enter into a General Obligation Street Improvement Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$500,000", 2nd by Welch, Roll Call- All Ayes, M/C
17. Motion by Kennedy to do the first reading of Ordinance 2023-2. "An ordinance amending the Code of Ordinances of the City of Collins, Iowa, by adding a new subsection regarding livestock", 2nd by Howell, Roll Call- All Ayes, M/C. Motion by Howell to suspend the statutory rule requiring an ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed, 2nd by Kennedy, Roll Call- All Ayes, M/C. Motion by Howell to put Ordinance 2023-2 upon its final consideration and to adopt Ordinance 2023-2, 2nd by Welch, Roll Call- All Ayes, M/C, Ordinance passed.
18. Motion by Kennedy to do the first reading of Ordinance 2023-3. "An ordinance amending the Code of Ordinances of the City of Collins, Iowa, by amending provisions pertaining to animal definitions", 2nd by Howell, Roll Call- All Ayes, M/C. Motion by Howell to suspend the statutory rule requiring an ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed, 2nd by Pasquariello, Roll Call- All Ayes, M/C. Motion by Howell to put Ordinance 2023-3 upon its final consideration and to adopt Ordinance 2023-3, 2nd by Welch, Roll Call- All Ayes, M/C, Ordinance passed.
19. Motion by Kennedy to approve street repairs near the elementary school (KSM quote for \$10,892.62 paid for with local ARPA dollars), 2nd by Welch, All Ayes, M/C. Motion by Kennedy to approve street repairs on S. Main Street (KSM quote for \$19,034.29- with \$8,537.71 being paid for with local ARPA dollars and \$10,496.58 being paid for with RUT dollars), 2nd by Howell, All Ayes, M/C.
20. Discussed CACC improvements- next project is replacing the flooring. We are about \$6,000 short of the quote we received to replace the flooring. City will try to raise this money between now and February 2024 and revisit the flooring replacement at that time. Council advised PWD to purchase a 4 foot stainless steel moveable table for the kitchen.
21. **REPORTS- Mayor-** Had a meeting with a company regarding speed cameras. Still waiting to hear from Story County attorney on what can be done with the city property on the SE end of town. Had a meeting with Alliant Energy regarding solar panels on city property and the consensus was that this is not a viable option for that property. Is working on getting city directory signage on the highway. Has spoken with officials about the possibility of an EV station at the gas station. Met with Story County Conservation and the Caulkins family about the Heart of Iowa Trail. **Coree-** None. **Welch-** None. **Pasquariello-** Advised that she is up for school board re-election this fall and will be running for one more term. **Kennedy-** Updated building permit to assist with permits being filled out completely and correctly. Asked everyone to review it. **Howell-** Is meeting with Darren to go over the Story County Hazard Mitigation Plan paperwork to submit to Story County Emergency Management. **PWD-** Written and verbal. Pending approval and guidance from the League of Cities, council approved for the city to purchase the materials for the resident-requested meter pit at 509 2nd Ave., with the cost of materials being put on a 12-month payment plan and assessed to the resident with the monthly water bill, so the resident will pay the city back for all materials over the 12-month period. Council approved for PWD to assist the resident with installing the meter pit, with his labor time being donated by the city. Add to August agenda- purchase of a new tractor.

Library- Written and verbal. **CWC-** Written. **Clerk-** FrontDesk is up and running with 133 out of 240 online accounts being set up by residents so far. New printer didn't work for what was needed so it was returned and a new printer was purchased today.

21. ADJOURNMENT- 9:47pm Motion by Howell, 2nd by Welch, All Ayes, M/C