

MINUTES- Regular Meeting of the Collins City Council

- 1. CALL TO ORDER-** Collins City Council met on Thurs., July 18, 2024, at 7:00pm at the Collins Area Community Center, 219 Main St.
- 2. ROLL CALL-** Mayor Brett Comegys asked for Roll Call. Council Members present: Dawnell Kennedy, Stephanie Smith, Dawn Pasquariello, Stacy Howell, Marissa Welch. Absent: None. Guests- Deputy Timothy Schroeder, Shelby Smith, Ben Bentil, Greg Piklapp via telephone, Jason Lemmert, Aaron Fisher. City personnel present: City Clerk Katie Baldwin, Public Works Director Darren Kennedy, Library Director Sara Coree.
- 3. APPROVAL OF POSTED AGENDA-** Motion by Kennedy to approve, 2nd by Welch, All Ayes, M/C
- 4. CONSENT AGENDA:** June 13 and July 3, 2024 Minutes, June Cash Report, June Revenue Report, June Expense Report, June Treasurer's Report, July Bills- Motion by Kennedy to approve, 2nd by Pasquariello, All Ayes, M/C
- 5. JUNE SHERIFF'S REPORT-** Council had nothing to report or ask Deputy Schroeder.
- 6. PUBLIC FORUM:** Shelby Smith asked everyone to keep an eye out for people burying the new hostas at the CACC with rocks.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
3E ELECTRICAL ENGINEERING	GENERATOR SERVICE	925.00
ACCURATE HYDRAULICS	DUMP TRUCK CYLINDERS REPAIR	1,233.90
ALLIANT ENERGY/IPL	GAS/ELECTRIC	2,380.77
ANDERSON PROCESS	MOSQUITO SPRAYER REPAIR	1,165.13
ARNOLD MOTOR SUPPLY	ENGINE OIL AND FILTERS	278.81
BADGER METER, INC.	SVC RENEW	939.56
KATIE BALDWIN	MILEAGE REIMBURSEMENT	322.59
BLAKE BUCHANAN	CWC TREADMILL REPAIR	75.00
CARDMEMBER SERVICE	CH, CWC, LIB, PWD PURCHASES	1,507.02
CITY-CWC WATER	JUNE CITY BILL	145.77
CJ COOPER & ASSOC., INC.	ANNUAL QUERY- DOT DRIVER	10.00
SARA COREE	MILEAGE REIMBURSEMENT	24.89
CENTRAL STATE BANK	LOAN #66716 GOB PRINCIPAL	38,895.83
CENTRAL STATE BANK	LOAN #65801 GO PRINCIPAL	98,123.08
CENTRAL STATE BANK	LOAN #64649 GO PRINCIPAL	43,318.75
CENTRAL STATE BANK	LOAN #64649 GOB INTEREST	36.88
CENTRAL STATE BANK	LOAN #65801 GOB INTEREST	12.27
CENTRAL STATE BANK	LOAN #66716 GOB INTEREST	97.22
DAKOTA SUPPLY GROUP	CURB STOP SUPPLIES	829.58
EFTPS	FED/FICA TAXES	2,510.83
GARBAGE GUYS	GARBAGE SERVICE- APRIL/MAY	4,599.91
GANNETT IOWA LOCALIQ	PUBLISHING	321.66
GCMOA	ANNUAL MEETING LUNCH	10.00
CASHIERS OFFICE	TRASH BAGS, PAPER PRODUCTS	919.60
IOWA FINANCE AUTHORITY	SRF LOAN SWR LAGOONS	55,945.00
IOWA FINANCE AUTHORITY	SRF LOAN WTR MAINS	33,113.75
IOWA ONE CALL	LOCATES	39.60
IPERS	JUNE	1,694.69
IOWA REGIONAL UTILITIES ASSN	MAY 5 & JUNE 5 METER READS	6,448.40
J&M DISPLAYS	COLLINS DAYS FIREWORKS	3,000.00
JOHN DEERE FINANCIAL	PWD VEHICLE SUPPLIES	791.64
JOHN DEERE FINANCIAL	SKID LOADER LEASE	1,210.48
MICROBAC LABORATORIES, INC.	WATER TESTING	216.00
LAWNPRO L.C.	SPRING WEED & FEED	950.00

LAWSON PRODUCTS	SHOP SUPPLIES	415.14
IOWA LEAGUE OF CITIES	FY25 MEMBERSHIP DUES	597.00
MENARDS-AMES	PARKS, SHOP, WATER SUPPLIES	273.69
MIDWEST BREATHING AIR LLC	FD QUARTERLY AIR TEST	199.75
PER MAR SECURITY SERVICES	CWC HANDICAP DOOR	943.00
POSTMASTER	JUNE UB POSTAGE	35.70
POSTMASTER	CH PO BOX FEE	84.00
SCBA SALES & RENTALS, LLC	FIRE DEPT. GEAR	27,344.00
TREASURER, STATE OF IOWA	STATE TAXES	1,417.94
STRAND'S	CACC BASE TRIM	920.65
SUPERIOR WELDING SUPPLY CO.	SHOP SUPPLIES	6.75
USABlueBook	WATER SAMPLE TESTS	120.91
WALSH DOOR & SECURITY	TRAILSIDE PARK BATHROOMS	340.00
WASTE MANAGEMENT	MAY RECYCLING	1,388.00
PAYROLL	JUNE	8,227.24

REPORT TOTAL 344,407.38

FUND	REVENUES	EXPENSES
GENERAL	908.03	40,166.81
LIBRARY	0.00	1,334.63
WELLNESS CENTER	2,209.90	2,702.08
ROAD USE TAX	7,402.78	5,153.78
EMPLOYEE BENEFITS	94.35	0.00
EMERGENCY LEVY	18.21	0.00
LOCAL OPTION SALES TAX	6,758.40	0
DEBT SERVICE	251.22	180,484.03
TIF	0.00	0.00
2019/20STREETIMPR.	0.00	0.00
COMM.CTR.CAP. PROJ.	0.00	0.00
SCHTF-OOR GRANTS	0.00	0.00
FEMA/STATE DERECHO	0.00	0.00
AMERICAN RESCUE PLAN ACT	0.00	0.00
DETENTION POND	0.00	0.00
214 MAIN STREET PROJECT	0.00	0.00
WATER	13,269.20	11,244.57
WATER SINKING	0.00	33,113.75
SEWER	16,244.78	8,274.82
SEWER SINKING	0.00	55,945.00
LANDFILL/GARBAGE	5,240.93	5,987.91
TOTAL FUNDS	52,397.80	344,407.38

TRANSFERS

SEWER TO SEWER SINKING- 5,990.84

WATER TO WATER SINKING- 2,831.67

7. Motion by Pasquariello to approve fence permit- 222 Main Street, 2nd by Smith, All Ayes, M/C

8. Motion by Kennedy to approve purchase agreement with Beeler Lawn and Landscape, 2nd by Welch, Roll Call- All Ayes, M/C

9. Motion by Pasquariello to approve Resolution 2024-10. "Kimberley Farm Subdivision", 2nd by Welch, Roll Call- All Ayes, M/C

10. Discussed city sign designs with Ben Bentil. He will take the information and present prices at the August council meeting.

11. Discussed fireworks formal complaint. Council directed Clerk to send letters to 4 residents that violated the fireworks code.

12. Motion by Kennedy to approve RJ Electric quote (\$18,992.15 with \$17,500 being paid with the funds from the sale of land, and \$1,492.15 being paid out of the LOST fund) to move the generator from the Community Center to City Hall/Library and install a new generator at the Community Center, 2nd by Pasquariello, Roll Call- All Ayes, M/C

13. Motion by Pasquariello to approve RJ Electric quote to install new lighting controls at the pickleball court (\$1,922.87 paid with LOST fund), 2nd by Smith, All Ayes, M/C

14. Discussed proposed agreement with the Coffee Club charging them a cleaning fee each month. Mayor will assist Clerk with drafting the agreement, to be approved at the August council meeting.

15. Request by Howell to table to the August council meeting, purchasing a larger sink for the Community Center, 2nd by Kennedy, All Ayes, M/C

16. Motion by Howell to approve Resolution 2024-11. "Resolution naming Frank Andrew as part-time City Janitor and setting wages", 2nd by Kennedy, Roll Call- All Ayes, M/C

17. Motion by Howell to approve SCHTF project- 115 1st Street, 2nd by Smith, Roll Call- All Ayes, M/C

18. Motion by Welch to approve not requesting reimbursement from the Fire Department Trustees for the FY24 annual fee on their radios due to oversight, 2nd by Howell, All Ayes, M/C

19. **REPORTS- Mayor-** Discussed Story County ARPA project updates. Discussed the need for commercial property for Camper Commander. Discussed the need for the 4th Avenue culvert project to be on our radar. **Kennedy-** Showed everyone the military signs that will be hung at the Community Center. Asked for letters to be sent to some properties regarding junk. Discussed with City Clerk and informed Council and Mayor- City Hall will go back to being open to the public 4 hours a day. City Clerk will work 8 hours a day, and work the other 4 hours without interruption. All in-person and phone calls will only happen during those 4 hours. **Smith-** Food trucks are going well. Asked if houses are supposed to have house numbers. Asked about the Spartans sign that has fallen down south of town. **Howell-** Asked for letters to be sent for fireworks, junk, and grass. **Pasquariello-** Asked if the City can spray for mosquitos. Discussed that there are a lot of kids in town who are not following traffic signs and rules, and she's afraid someone will get hurt. **Welch-** None. **CWC-** Written. **Library-** Written and verbal. Motion by Pasquariello to approve purchases of Summer Reading Program supplies, 2nd by Howell, All Ayes, M/C. **PWD-** Written and verbal. **City Clerk-** The City recieved donations from the Elaine Anderson memorial (Collins Public Library and Collins Area Community Center) and the Becky Jordan memorial (Collins Public Library and Collins Wellness Center). The City is very appreciative of these donations.

20. **ADJOURNMENT- 9:24pm** Motion by Howell, 2nd by Pasquariello, All Ayes, M/C