

MINUTES- Regular Meeting of the Collins City Council

1. CALL TO ORDER- Collins City Council met on Thursday, July 9, 2026, at 7pm at the Collins Community Center, 219 Main St.

2. ROLL CALL- Mayor Pro-Tem Dawnell Kennedy asked for Roll Call. Council Members present: Dawnell Kennedy, Stephanie Smith, Stacy Howell, Stephanie Coughenour. Absent- Mayor Alex Rainey, Council Member Jerry Courter, Library Director Sara Coree. Guests- Deputy Tim Schroeder, Deputy Logan Powers, Quinn Albrecht. City personnel present: Public Works Director Darren Kennedy, City Clerk Katie Baldwin.

3. APPROVAL OF POSTED AGENDA- Motion by Howell to approve, 2nd by Smith, All Ayes, M/C

4. CONSENT AGENDA: Minutes- June 11, 2026, June Cash Report, June Revenue Report, June Expense Report, June Treasurer's Report, June Accounts Receivable Audit Report, July Bills- Motion by Howell to approve, 2nd by Smith, All Ayes, M/C

5. JUNE SHERIFF'S REPORT- Council discussed several issues with Deputies Schroeder and Powers (they are our Collins representatives for the next year), regarding the burnouts that have been happening in town, speeding by underage drivers, non-street legal vehicles, and the vandalism incident at the Post Office in May.

6. PUBLIC FORUM: None

JUNE 2026

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
3E ELECTRICAL ENGINEERING &	GENERATOR REPAIRS/MAINTENANCE	3,425.00
BADGER METER, INC.	APRIL METER FEES	25.83
CARDMEMBER SERVICE	CH,PWD,LIB,CWC PURCHASES	1,558.75
CENTRAL IOWA SHORTLINE LLC	SANDER, HAND SPRAYERS	269.93
CITY-CWC WATER	CWC UTILITY BILL	84.04
CJ COOPER & ASSOC., INC.	DOT ANNUAL QUERY	15.00
COLLINS FIRE & RESCUE	FD REIMBURSEMENT	332.40
CENTRAL STATE BANK	LOAN #65801 GOB PRNCPL/INTREST	26,198.29
CENTRAL STATE BANK	LOAN #64649 GOB PRNCPL/INTREST	45,124.00
CENTRAL STATE BANK	LOAN #66716 GOB PRNCPL/INTREST	43,732.47
DAKOTA SUPPLY GROUP	BULK WATER VALVE	249.51
EFTPS	FED/FICA TAXES	3,152.54
EXCHANGE STATE BANK	TRUCK PAYMENT	13,015.20
GARBAGE GUYS	APRIL GARBAGE & RECYCLING SERVICES	3,835.00
HOKEL MACHINE SUPPLY	PWD SHOP SUPPLIES	256.17
HARLAN HUFFAKER	FOOD TRUCK PADS-ST.CO.TIFGRANT	2,767.82
IOWA FINANCE AUTHORITY	SRF LOAN C0508R SWR LAGOONS	56,730.00
IOWA FINANCE AUTHORITY	SRF LOAN MD0549R WTR MAINS	34,382.50
IPERS	IPERS	2,127.03
IOWA REGIONAL UTILITIES ASSN	MAY 1 METER READ	3,571.61
MACQUEEN	FD COATS,PANTS,BOOTS	7,092.00
MID-AMERICAN RESEARCH CHEMICAL	PWD SHOP TOWELS	84.25
MARSHALL COUNTY LANDFILL	APRIL & MAY LANDFILL FEES	3,599.72
MENARDS-AMES	PARK BENCH SUPPLIES	731.52
MIDWEST INSURANCE CORP	CITY INSURANCE POLICY	55,728.00
MOMAR, INC	PWD SHOP BCS-5 AEROSOL	110.41
MSA PROFESSIONAL SERVICES INC	WATERMAIN CRS-ST.CO.ARP GRANT	2,548.83
POSTMASTER	CERTIFIED MAIL & CITY PO BOX FEE	159.38
SHELBY SMITH	MAIN STREET FLOWERS REIMBURSE	73.25
SILVERSMITH DATA	ANNUAL DATA PLAN & HOSTING FEE	1,171.00
TREASURER, STATE OF IOWA	STATE TAXES	1,138.78
TREASURER - STATE OF IOWA	MAY WET TAXES	721.64

YOUTH & SHELTER SERVICES, INC	FY26 LOST ALLOCATION	500.00
PAYROLL	JUNE	10,315.31
REPORT TOTAL		324,827.18
FUND	REVENUES	EXPENSES
GENERAL	1,261.01	45,707.89
LIBRARY	0.00	2,979.64
WELLNESS CENTER	1,997.28	4,977.53
ROAD USE TAX	6,481.09	13,933.31
EMPLOYEE BENEFITS	0.00	1,862.00
EMERGENCY LEVY	0.00	0.00
LOCAL OPTION SALES TAX	6,966.12	573.25
DEBT SERVICE	305.70	115,054.76
TIF	0.00	0.00
2019/20STREETIMPR.	0.00	0.00
CACC & PARKS CAP. PROJECTS	0.00	2,767.82
SCHTF-OOR GRANTS	0.00	0.00
FEMA/STATE DERECHO	0.00	0.00
AMERICAN RESCUE PLAN ACT	0.00	2,548.83
DETENTION POND	0.00	0.00
214 MAIN STREET PROJECT	0.00	0.00
WATER	15,124.25	14,569.56
WATER SINKING	2,890.00	34,382.50
SEWER	17,291.86	18,051.57
SEWER SINKING	5955.00	56,730.00
LANDFILL/GARBAGE	5,576.51	10,688.52
TOTAL FUNDS	63,848.82	324,827.18
TRANSFERS		
SEWER TO SEWER SINKING- 5,955.00		
WATER TO WATER SINKING- 2,890.00		

7. Motion by Howell to approve sewer credit- 613 3rd Avenue, 2nd by Coughenour, All Ayes, M/C

8. Building permit- 704 3rd Avenue- The City received guidance from Iowa Codification that batting cages are not listed anywhere in the Collins City Code, so there is no action that the City can take regarding this resident building a batting cage. They are following the property line setback requirements appropriately. No building permit is needed.

9. Tabled to August meeting- Resolution 2026-18. "Resolution approving the transfer of funds monthly to the water sinking fund and sewer sinking fund for the fiscal year ending June 30, 2027"

10. Motion by Howell to approve Resolution 2026-19. "Resolution authorizing a change in compensation for Darren Kennedy, Public Works Director", 2nd by Coughenour, Roll Call- Smith, Howell, Coughenour- All Ayes, Kennedy- Abstained, M/C

11. Motion by Smith to approve Resolution 2026-20. "Resolution authorizing a change in compensation for Katie Baldwin, City Clerk", 2nd by Howell, Roll Call- All Ayes, M/C

12. Motion by Howell to approve pay application and change order for south water main project, 2nd by Coughenour, All Ayes, M/C

13. Tabled to August meeting- purchase of security cameras for west park

14. Discussed Historical Society roof leak- PWD gave update

15. Discussed city-wide cleanup day- tabled to August meeting

16. Discussed Heart of Iowa Nature Trail Bike Ride- "Wheels and Wings"- September 19, 2026

17. REPORTS- Kennedy- Spoke on delinquent accounts of residents who have moved and left utility bills. **Howell-** Would like residents alerted to clean up their firework debris. **Coughenour-** None. **Smith-** Broken window on sidewalk at 223 Main Street. **CWC-** Written. **City Clerk-** None. **PWD-** Written and verbal. **Library-** Written.

18. ADJOURNMENT- 9:03pm Motion by Howell, 2nd by Smith, All Ayes, M/C