

MINUTES- Regular Meeting of the Collins City Council

1. CALL TO ORDER- Collins City Council met on Thursday, July 14, 2022, at 7:00pm at the Collins Area Community Center, 219 Main St.

2. ROLL CALL- Mayor Brett Comegys asked for Roll Call. Council Members present: Andrew Coree, Stacy Howell, Dawnell Kennedy, Dawn Pasquariello. Absent- Marissa Welch. Guests- Shelby Smith, Willie Beeler, Padlina Lu, Jason Couser, Quinn Albrecht, Shannon Barnes. City personnel present: Public Works Director Darren Kennedy, Library Director Sara Coree.

3. APPROVAL OF POSTED AGENDA- Motion by Pasquariello to approve, 2nd by Coree, M/C

4. CONSENT AGENDA: June 9, 2022 Minutes, June Cash Report, July Bills- Motion by Coree to approve, 2nd by Howell, M/C

5. JUNE SHERIFF'S REPORT- Written.

JUNE 2022

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
SYNCBAMAZON	LIBRARY SUPPLIES	1,268.00
CARDMEMBER SERVICE	CWC, CH, LIB SUPPLIES	1,553.49
CC CUSTOM CONTRACTORS,LLC	SCHTF-OOR-507 MAIN ST.	8,000.00
GLORIA CHRISTIE	LIBRARY FURNITURE	600.00
CENTRAL IOWA SHORTLINE LLC	DUMP TRUCK PARTS	1,007.08
CITY-CWC WATER	CWC JUNE BILL	96.30
SARA COREE	LIBRARY SUPPLIES	100.00
CENTRAL STATE BANK	LOAN #65801 STRT IMPROVE.	97,451.94
CENTRAL STATE BANK	LOAN #64649 FIRE STAT/WTR MNS	43,487.19
DAWNELL KENNEDY	MICROSOFT REIMBURSEMENT	106.99
EFTPS	FED/FICA TAXES	2,547.38
GARBAGE GUYS	APRIL, MAY, JUNE	6,537.00
IOWA FINANCE AUTHORITY	SRF LOAN MD0549R WTR MAINS	32,822.50
IOWA FINANCE AUTHORITY	SRF LOAN C0508RR SWR LAGOONS	54,070.00
IMFOA	CERTIFICATION FEE	125.00
IPERS	IPERS	1,645.57
IOWA REGIONAL UTILITIES ASSN	METER READ 6-1-22	2,583.44
JOHN DEERE FINANCIAL	VAN WALL EQUIP. SUPPLIES	618.97
KEYSTONE LABORATORIES, INC.	WATER TESTING	13.75
LAWSON PRODUCTS	VEHICLES SUPPLIES	414.27
MANATT'S, INC.	2ND AVE.ST.PROJ.REMAINDER #2	1,662.23
METERING & TECHNOLOGY SOLUTION	WATER METER READER SOFTWARE	15,300.00
NASH KENNEDY	2021 CF MOTO	8,000.00
POSTMASTER	JUNE UB POSTAGE	68.25
POSTMASTER	JUNE UB POSTAGE	1.75
POSTMASTER	CERTIFIED MAIL	7.38
POSTMASTER	JULY UB POSTAGE	66.15
SILVERSMITH DATA	ANNUAL DATA & HOSTING	1,100.00
STACY HOWELL	REIMBURSE-CACC SUPPLIES	107.82
TREASURER, STATE OF IOWA	STATE TAXES	1,485.00
SUPERIOR WELDING SUPPLY CO.	TIP CUTTING TOOL	123.78
WINDSTREAM	PHONE-CITY HALL	175.54
WINDSTREAM	PHONE/INTERNET- FIRE STATION	146.92

PAYROLL	JUNE	7,985.37
REPORT TOTAL		291,279.06

FUND	REVENUES	EXPENSES
GENERAL	5,282.93	2,973.72
LIBRARY	0.00	4,147.22
WELLNESS CENTER	2,147.99	2,224.51
ROAD USE TAX	8,103.02	7,696.96
EMPLOYEE BENEFITS	99.98	0.00
EMERGENCY LEVY	24.29	0.00
LOCAL OPTION SALES TAX	6,503.83	0
DEBT SERVICE	361.18	140,939.13
TIF	0.00	0.00
2019/20STREETIMPR.	0.00	1,662.23
COMM.CTR.CAP. PROJ.	3249.67	14.67
SCHTF-OOR GRANTS	8031.00	8,000.00
FEMA/STATE DERECHO	0.00	0.00
ARP-FED	0.00	15,300.00
WATER	11,352.24	8,039.05
WATER SINKING	0.00	32,822.50
SEWER	15,835.81	6,828.82
SEWER SINKING	0.00	54,070.00
LANDFILL/GARBAGE	5,143.07	6,560.25
TOTAL FUNDS	66,135.01	291,279.06

TRANSFERS

SEWER TO SEWER SINKING 5,935.00

6. PUBLIC FORUM: None

7. Summer Learning Week Proclamation - Read and picture taken of Mayor signing

8 - Lining Project - Presentation by Shannon Barnes (GM of ACCU-JET). Presented price agreement and timelines of work. Dawnell approved, Dawn second. 4-0

9 – Fence permit- 320th 2nd Street. Concerns about their conceptual drawing not matching up with beacon’s property line description to the east side of their property. Applicant requested the item be tabled until next meeting. Andrew motioned, Stacy second. 4-0

10 – Fence/Deck permits- 427 2nd Street - Council approved fence permit as long as all fence line running in front of the house is no higher than 4 feet high. Deck permit has been tabled until applicant explains the type of deck (floating, etc.) and the distance the deck will be from the sidewalk/street. Dawnell motioned approval of the above. Andrew seconded. 4-0

11 – Shed- 612 3rd Avenue- Property owner applied for necessary building permit and presented neighbor documentation supporting project. Council approved permit. Stacy motioned. Andrew seconded. 4-0.

12 - Council approved to accept Community Catalyst Grant from Iowa Economic Development (state of Iowa) for \$100,000, upon receipt of award letter. Dawn motioned. Dawnell seconded. Roll Call - All approved.

13 - Mayor provided update on ARPA - expect contract issued by July 21st. May call special meeting to approve.

14 - Motion to approve resolution 2022-19. “Resolution providing for partial prepayment of principal for the City’s General Obligation Street Improvement Note, Series 2021”. Stacy motioned. Dawnell second. Roll call. All in favor.

15 – Motion to approve Resolution 2022-20. “Resolution directing City Clerk to file lien for collection of mowing fees”. Motion by Andrew. Second by Stacy. Roll call. All in favor.

16 – Motion to approve Resolution 2022-21. “Resolution approving mileage reimbursement rate”. Motion by Stacy. Second by Dawnell. Roll call. All in favor.

17 - Lawn mower payment options. One half of payment will come from parks fund and the other half from sewer (with an amendment from LOST to parks). Motion made by Dawnell. Second by Stacy. Roll Call. All in favor.

18 - In reference to 2 separate dog complaints. The dogs in question were out several hours without leash and owner supervision. Dogs reside at property 311 3rd Ave. Council wants letter sent to owner and have both complaints treated separately (which will be two different fines.) Also for the City to begin process to involve Story County Animal Control. Motion by Andrew. Second by Dawnell. Roll Call - Dawn, Andrew, Dawnell- Ayes. Stacy- abstained as she was one of the complainants.

18b - 207 3rd Ave was observed as discharging fireworks on Sunday 6-26-22, which is outside of the code allowance for such activities. Council requests a letter be sent to the individual in question to notify them of the infraction and the fines that accompany the issue. This letter will act as an indefinite warning for future infractions... which will incur a fine as defined by City Code. (\$250 fine)

19 - Discussion regarding fireworks ordinance compliance. The idea of hiring an off duty officer to patrol (at our expense) or to request a reserve officer to present on July 3rd.

20 - Tunnel graffiti - Look at options for covering.

21 - Council approved bid for Danny Beattie IT work for City. Andrew motioned and Dawn second. All approved.

22 - Council approved the replacement of intakes along 2nd Ave (2 of them), in conjunction to streets project, to be paid out of TIF funds (if available) up to \$8,000. Stacy motioned. Dawn second. All approved.

23 - Maintenance shed behind fire station- Gap in wall has opened an additional 3 feet since the last meeting. If not repaired, the building will no longer be structurally viable. Council directed Darren to get a quote for repairs from Scott Girard. Will add as a priority to next meeting once we have the estimate.

24 - SE city hay field- Frank Beavers will continue to mow hay

25 - New law went into effect saying that City can no longer charge for stickers for ATV/UTV stickers. City will need to modify code. City voted to get rid of the sticker requirement, but request that Story County Sheriff consistently and frequently check drivers for State required insurance. Will put on next month’s agenda with updated ordinance to be considered.

26 - Reports - Read from written reports. Elected Officials - Andrew nothing. Dawn nothing. Stacy congratulated Collins Day’s effort. Dawnell nothing. Mayor - A little frustrated with the 4th Avenue project and the work MSA is providing. Will reach out to her next week and ask for another look at the project.

27. 9:30pm- Dawnell motioned to adjourn. Stacy second. All in favor.