

MINUTES- Regular Meeting of the Collins City Council

1. CALL TO ORDER- Collins City Council met on Thursday, March 12, 2026, at 7pm at the Collins Area Community Center, 219 Main Street

2. ROLL CALL- Mayor Pro-Tem Dawnell Kennedy asked for Roll Call. Council Members present: Dawnell Kennedy, Jerry Courter, Stephanie Coughenour, Stephanie Smith. Absent- Mayor Alex Rainey, Council Member Stacy Howell. Guests- Deputy Jackson Thompson, Preston Moon, Melissa Johnson, Deb Shepherd. City personnel present: Library Director Sara Coree, City Clerk Katie Baldwin, Public Works Director Darren Kennedy.

3. APPROVAL OF POSTED AGENDA- Motion by Courter to approve, 2nd by Coughenour, All Ayes, M/C

4. CONSENT AGENDA: February 12, 2026 Minutes, February Cash Report, February Revenue Report, February Expense Report, February Treasurer's Report, February Accounts Receivable Audit Report, March Bills- Motion by Kennedy to approve, 2nd by Coughenour, All Ayes, M/C

5. FEBRUARY SHERIFF'S REPORT- Deputy Thompson gave an update on the incident that took place with a vehicle doing donuts and tearing up the city property near the city burn pile. He has also gotten several complaints from citizens on Hwy 65 regarding semis speeding and jake brakes. He is talking to the Story County Attorney about how to best enforce the code. They will be putting a speed trailer on Hwy 65 soon.

6. PUBLIC FORUM: None.

FEBRUARY 2026

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ALLIANT ENERGY/IPL	GAS/ELECTRIC	4,395.03
STORY COUNTY ANIMAL CONTROL	ANIMAL CONTROL '25 QURT 3	196.50
BADGER METER, INC.	WATER METER FEES	23.26
KATIE BALDWIN	REIMBURSE- GCMOA MEETING	11.00
CARDMEMBER SERVICE	LIB, CWC, CH, PWD PURCHASES	513.00
CENTRAL IOWA BROADBAND	CWC PHONE/INTERNET	114.97
CENTRAL IOWA BROADBAND	FIRE STATION INTERNET	70.95
CENTRAL IOWA BROADBAND	LIBRARY PHONE/INTERNET	112.42
CENTRAL IOWA BROADBAND	CACC INTERNET	70.95
CENTRAL IOWA BROADBAND	CITY HALL PHONE/INTERNET	87.57
CITY-CWC WATER	FEBRUARY UTILITY BILL	79.46
GARBAGE GUYS	JANUARY GARBAGE & RECYCLING	3,810.50
GANNETT IOWA LOCALIQ	PUBLISHING	819.14
HOKEL MACHINE SUPPLY	DUMPTRUCK REPAIRS	216.14
IOWA ONE CALL	LOCATES	1.80
IPERS	IPERS	83.54
IOWA REGIONAL UTILITIES ASSN	FEB.2ND METER READ	3,813.80
J&M DISPLAYS	COLLINS DAYS FIREWORKS	3,000.00
JOHN DEERE FINANCIAL	SKID LOADER LEASE	1,151.45
JOHN DEERE FINANCIAL	THEISENS- PWD SHOP PARTS	64.51
JOHN DEERE FINANCIAL	LAWN MOWER PAYMENT	558.67
JOHN DEERE FINANCIAL	TRACTOR LEASE PAYMENT	1,178.48
MICROBAC LABORATORIES, INC.	WATER TESTING	19.50
LAWSON PRODUCTS	PWD EQUIPMENT PARTS	450.76
MARSHALL COUNTY LANDFILL	JANUARY LANDFILL	1,378.26
MENARDS - ALTOONA	PWD SHOP SUPPLIES	117.96
MENARDS-AMES	PWD SHOP SUPPLIES PARTS	716.20
MSA PROFESSIONAL SERVICES INC	WATERMAIN ENGINEER-ARPA GRANT	4,145.75
GROWMARK INC	PWD FUEL	1,475.92
POSTMASTER	FEBRUARY UB POSTAGE	60.14

POSTMASTER	CERTIFIED MAIL	10.77
RJ ELECTRIC	TRAILSIDE PARK LIGHTS	1,163.22
TREASURER - STATE OF IOWA	JANUARY WET TAX	795.49
U.S.CELLULAR	PWD LAPTOP	64.79
PAYROLL	FEBRUARY	9,490.04
REPORT TOTAL		40,261.94

FUND	REVENUES	EXPENSES
GENERAL	11,576.44	8,141.36
LIBRARY	11.38	1,737.01
WELLNESS CENTER	2,705.36	1,067.98
ROAD USE TAX	4,216.99	5,470.59
EMPLOYEE BENEFITS	0.00	0.00
EMERGENCY LEVY	0.00	0.00
LOCAL OPTION SALES TAX	7,069.63	0.00
DEBT SERVICE	234.81	0.00
TIF	710.97	0.00
2019/20STREETIMPR.	0.00	0.00
CACC & PARKS CAP. PROJECTS	0.00	1,163.22
SCHTF-OOR GRANTS	0.00	0.00
FEMA/STATE DERECHO	0.00	0.00
AMERICAN RESCUE PLAN ACT	71485.07	4,145.75
DETENTION POND	0.00	0.00
214 MAIN STREET PROJECT	0.00	0.00
WATER	14,185.15	7,039.26
WATER SINKING	0.00	0.00
SEWER	16,553.29	6,308.01
SEWER SINKING	0.00	0.00
LANDFILL/GARBAGE	5,697.41	5,188.76
TOTAL FUNDS	134,446.50	40,261.94

TRANSFERS

SEWER TO SEWER SINKING- 5,955.00
WATER TO WATER SINKING- 2,890.00

7. Motion by Courter to approve MIC insurance policy for April 2026 to March 2027 as presented by Melissa Johnson from MIC, 2nd by Smith, All Ayes, M/C

8. Tabled to April meeting- Request to approve liquor license renewal- The Steeped and Stirred, LLC

9. Motion by Smith to open the Public Hearing on Collins IA 2025 south water main project at 7:09pm, 2nd by Coughenour, All Ayes, M/C. Preston Moon from MSA explained the bids that we received and who the lowest bidder was. No questions or comments from the public. Motion by Courter to close the public hearing at 7:14pm, 2nd by Smith, All Ayes, M/C

10. Motion by Courter to approve Resolution 2026-6. "Resolution adopting plans, specifications, form of contract, and estimate of cost for the Collins IA 2025 south water main project", 2nd by Smith, Roll Call- All Ayes, M/C

11. Motion by Courter to approve Resolution 2026-7. "Resolution approving contract and bond for the Collins IA 2025 south water main project", 2nd by Smith, Roll Call- All Ayes, M/C

12. Motion by Couter to approve MSA contract for Collins IA 2025 South Water Main Construction-Related Services, 2nd by Coughenour, Roll Call- All Ayes, M/C

13. Tabled to April meeting- Request to approve Iowa DOT Agreement for Maintenance and Repair of Primary Roads in Municipalities

14. Tabled to April meeting- Request to approve Story County Emergency Management Commission 2026 Membership Appointments

15. Discussed the City of Collins Billing Procedures & Water Shut-Off Policy. Council advised City Clerk to start strictly following the policy from now on.

16. Motion by Coughenour to approve Resolution 2026-8. "Resolution naming Nash Kennedy as a part-time City Snow Removal Assistant and setting wages", 2nd by Smith, Roll Call- All Ayes, M/C

17. Motion by Smith to approve City-Wide Garage Sale dates as June 12 & 13, 2026, 2nd by Coughenour, All Ayes, M/C

18. Discussed expenditures for remaining Story County TIF grant. Motion by Smith to approve expenditures up to \$10,000 on the frisbee disc golf course, 2nd by Coughenour, All Ayes, M/C

19. Motion by Couter to approve \$150 donation to Collins-Maxwell Partners in Education for their Game Night Raffle, paid with budgeted LOST funds, 2nd by Coughenour, All Ayes, M/C

20. **REPORTS-** Kennedy- None. Courter- None. Coughenour- None. Smith- Organizing garage sales for June 12th and 13th. Scheduling food trucks to start in April. Library- Written. CWC- Written. City Clerk- None. PWD- Written and verbal.

21. **ADJOURNMENT-** 8:38pm Motion by Courter, 2nd by Smith, All Ayes, M/C