

MINUTES- Regular Meeting of the Collins City Council

1. CALL TO ORDER- Collins City Council met on Thursday, March 16, 2023, at 7:03pm at the Collins Area Community Center, 219 Main St.

2. ROLL CALL- Mayor Brett Comegys asked for Roll Call. Council Members present: Stacy Howell, Dawnell Kennedy, Dawn Pasquariello, Marissa Welch. Absent- Andrew Coree. Guests- Steve and Tonia Hopkin, Alex and Ethan Rainey, Frank and Tammy Sposeto, Cody and Stephanie Smith, Terry Kellogg, Mia Vanderpool, James and Heather Hopkin, Chad Grandon (via telephone). City personnel present: Public Works Director Darren Kennedy, Library Director Sara Coree, City Clerk Katie Baldwin.

3. APPROVAL OF POSTED AGENDA- Motion by Kennedy to approve, 2nd by Pasquariello, All Ayes, M/C

4. CONSENT AGENDA: February 9 and March 2, 2023 Minutes, February Cash Report, February Revenue Report, February Expense Report, February Treasurer's Report, March Bills- Motion by Kennedy to approve, 2nd by Howell, All Ayes, M/C

5. FEBRUARY SHERIFF'S REPORT- Written. No deputy present.

6. PUBLIC FORUM: None

FEBRUARY 2022

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ALLIANT ENERGY/IPL	GAS/ELECTRIC	3,965.15
SYNCBAMAZON	LIBRARY, PWD, CWC, CH	624.42
STORY COUNTY ANIMAL CONTROL	WELFARE CHECK 10-21-22	25.00
B FABULOUS BBQ & CATERING	MEAL PROGRAM- MEAL #9	4,050.00
BADGER METER, INC.	JANUARY METER FEES	19.20
BECKY JORDAN	KEY FOB REIMBURSEMENT	15.00
CARDMEMBER SERVICE	LIBRARY, FD TRAINING, SHOP SUP	1,221.48
CENTRAL IOWA TELEVISIONING	SEWER LINE/LFT STATN CLEANING	3,438.00
CITY-CWC WATER	FEBRUARY WATER/SEWER	77.78
CITY-CWC	SOUP SUP.DONATION-WATER DEPOST	150.00
COLLINS-MAXWELL PARKS&REC CLUB	FY23 L.O.S.T.ALLOCATION	1,000.00
COLLINS MAXWELL CSD	CLASS OF 2024 PROM DECORATIONS	250.00
COMPanion CORP.	PHOTOCOMPOSED LABELS	155.00
EFTPS	FED/FICA TAXES	2,691.33
GARBAGE GUYS	JANUARY GARBAGE PICK-UP	2,142.00
GWORKS	RECEIPT MANAGEMENT MODULE	1,980.00
IOWA DEPT OF NATURAL RESOURCES	CONSTRUCTION PERMIT APP FEE	100.00
IOWA ONE CALL	LOCATES	15.30
IPERS	IPERS	1,810.51
IOWA REGIONAL UTILITIES ASSN	FEBRUARY 1 READ	2,504.32
JEAN BIENFANG	REIMBURSE-CWC SUPPLIES	5.29
JOHN DEERE FINANCIAL	EQUIPMENT LEASE	1,210.48
JOHN DEERE FINANCIAL	LAWN MOWER PAYMENT	558.67
JOHN DEERE FINANCIAL	FUEL GAUGE	66.05
KIRSTEN BENTON	CWC REIMBURSEMENT	60.00
LAWSON PRODUCTS	DUMPTRUCK/SNOW SUPPLIES	659.57
MARSHALL COUNTY LANDFILL	JANUARY LANDFILL CHARGES	1,325.25
MENARDS - MARSHALLTOWN	CACC FANS & SHOP SUPPLIES	515.28
MENARDS - ALTOONA	CACC REMODEL & SHOP SUPPLIES	91.48
MENARDS-AMES	CACC REMODEL & SHOP SUPPLIES	840.86

MID IOWA PLANNING ALLIANCE	2023 DUES	92.00
MSA PROFESSIONAL SERVICES INC	WATER MAIN/STREET ENGINEERING	6,388.00
MIDWEST BREATHING AIR LLC	FD COMPRESSOR TEST	195.00
NEW CENTURY FS	PROPANE/FUEL	2,407.39
POSTMASTER	FEBRUARY UB POSTAGE	62.65
POSTMASTER	MEAL PROGRAM FLYER POSTAGE	95.20
RACOM CORPORATION	PAGER/PHONE REPAIR	200.22
STACY HOWELL	REIMBURSE-CACC SUPPLIES	32.39
STAPLES	CWC SUPPLIES	38.48
STILES MECHANICAL SERVICES	CITY HALL/LIBRARY FURNACE	1,027.62
TREASURER - STATE OF IOWA	JANUARY WET TAXES	535.68
U.S.CELLULAR	CACC/PWD INTERNET	168.5
WINDSTREAM	FD,CH,LIB,CWC PHONE/INTERNET	524.94
PAYROLL	FEBRUARY	8,599.77
REPORT TOTAL		51,935.26

FUND	REVENUES	EXPENSES
GENERAL	2,997.10	4,273.19
LIBRARY	0.00	3,196.25
WELLNESS CENTER	2,675.35	1,759.89
ROAD USE TAX	5,308.75	6,777.90
EMPLOYEE BENEFITS	96.85	0.00
EMERGENCY LEVY	19.28	0.00
LOCAL OPTION SALES TAX	7,946.55	1,250.00
DEBT SERVICE	271.14	0.00
TIF	0.00	0.00
2019/20STREETIMPR.	0.00	1,138.00
COMM.CTR.CAP. PROJ.	493.00	737.10
SCHTF-OOR GRANTS	0.00	0.00
FEMA/STATE DERECHO	0.00	0.00
AMERICAN RESCUE PLAN ACT	0.00	9,495.20
DETENTION POND	0.00	0.00
WATER	12,658.59	7,640.06
WATER SINKING	0.00	0.00
SEWER	16,816.96	11,520.77
SEWER SINKING	0.00	0.00
LANDFILL/GARBAGE	4,950.45	4,146.90
TOTAL FUNDS	54,234.02	51,935.26

TRANSFERS

SEWER TO SEWER SINKING- 5,919.25
WATER TO WATER SINKING- 3,021.50

7. Update on grants- Greg Piklapp was not present so there was no discussion

8. Update on Heart of Iowa Nature Trail- the Destination Iowa Grant was approved by the State of Iowa in the amount of \$1.5 million, this will pave the trail all the way to Collins, Story County has pledged \$3 million, and another \$400,000 in grants has been raised. This project should be complete within 2 years rather than the original 10-15 year timeline.

9. Proposal by Tonia Hopkin for a street light to be installed on Main Street between 3rd Street and 4th Street- At the last council meeting, it was decided to ask Alliant if they could do light mapping to see if repositioning the lights at 3rd and Main and 4th and Main would help light the street, rather than installing a new street light since there is opposition by one neighbor. Alliant doesn't do light mapping but they tried to reposition the lights to see if that would help, but they couldn't reposition the lights as

one is a steel pole and the other one is already pointing toward that section of street. After much discussion, it was agreed upon by council and all interested parties for the city to get price quotes for solar lights that can be placed in that dark area. Motion by Pasquariello, 2nd by Welch, All Ayes, M/C. Price quotes will be presented at the April council meeting.

10. Discussed social media and advertising opportunities for the city- Amber Busall was not present so there was no discussion

11. Motion by Pasquariello to approve an exemption of the weight restriction on 2nd Street in order to allow Collins-Maxwell school busses the privilege to utilize 2nd Street so the school district can add a bus stop at Tootsie Pops Daycare, which is a state-registered childcare development home, located at 212 2nd Avenue, 2nd by Kennedy, All Ayes, M/C. Mayor spoke with Superintendent Grandon via speakerphone to express the City of Collins's support of adding this bus stop.

12. Motion by Kennedy to approve exemption of paying monthly minimum sewer fees at 308 3rd Avenue until July 1, 2023, 2nd by Howell, All Ayes, M/C. Clerk will start charging garbage, recycling, and lagoon fees now, and will start charging sewer fees July 1.

13. Motion by Howell to table until the April council meeting- request for an exemption that would allow the Collins-Maxwell CSD to bring the bus barn 10 feet from the east side of the tennis courts, 2nd by Kennedy, All Ayes, M/C. This agenda item was revisited later in the meeting after speaking with Superintendent Chad Grandon via speakerphone. Motion by Kennedy to approve the request for an exemption that would allow the C-M CSD to bring the bus barn 10 feet from the east side of the tennis courts, 2nd by Pasquariello, All Ayes, M/C.

14. Reviewed/discussed 28E agreement between the Collins-Maxwell CSD and the City of Collins- Mayor spoke with Superintendent Grandon via speakerphone, and they will work together to review and update the agreement

15. Discussed the possibility of the school district assuming ½ of the responsibility for insurance coverage of baseball and softball fields- Mayor spoke with Superintendent Grandon via speakerphone, and they will work together to review and discuss this

16. Motion by Kennedy to approve 111 3rd Street house demolition, if Elliot Earthworks can do it for \$7,000 which is budgeted with TIF funds, 2nd by Howell, Roll Call- All Ayes, M/C

17. Motion by Howell to approve Resolution 2023-3. "Resolution approving the purchase of materials for the 4th Avenue culvert project", 2nd by Pasquariello, Roll Call- All Ayes, M/C

18. Motion by Kennedy to approve Resolution 2023-4. "Resolution naming Michele Williams as part-time city janitor", 2nd by Howell, Roll Call- All Ayes, M/C

19. Motion by Howell to open the Public Hearing on adoption of final budget for FY 2023-2024 at 8:43pm, 2nd by Welch, All Ayes, M/C. No questions or comments from the public. Motion by Howell to close the public hearing at 8:44pm, 2nd by Welch, All Ayes, M/C

20. Motion by Howell to approve Resolution 2023-5. "Resolution approving City of Collins Annual Budget for Fiscal Year 2023-2024", 2nd by Kennedy, Roll Call- All Ayes, M/C

21. Motion by Kennedy to table until the April council meeting- Ordinance 2023-1. "An ordinance amending the Code of Ordinances of the City of Collins, Iowa, by adding a new section defining a Frequent Travelers Policy", 2nd by Welch, All Ayes, M/C

22. Motion by Howell to set date for the Watermain and Roadway project lettings (04/05/23 @ 10:30 am @ Collins City Hall), 2nd by Welch, All Ayes, M/C

23. Motion by Howell to set date for the Watermain and Roadway project public hearing (04/13/23 @ 7:00 PM @ Collins Area Community Center), 2nd by Kennedy, All Ayes, M/C

24. Motion by Kennedy to approve purchase of two murals for CACC, up to \$1,500, 2nd by Pasquariello, All Ayes, M/C

25. Motion by Kennedy to approve the Collins Area Community Center Users Agreement, 2nd by Pasquariello, All Ayes, M/C

26. Request by Pasquariello to table until April meeting- purchase of new chairs for the Community Center, 2nd by Kennedy, All Ayes, M/C. Would like chairs with at least 350 lb. weight limit, something more comfortable.

27. Discussed CACC improvements- Motion by Kennedy to approve the purchase of a new stove, sink, cabinet, ceiling tiles, wall trim, and wall covering for the kitchen, up to \$6,000, 2nd by Welch, All Ayes, M/C

28. Discussed moving/restoring old depot seating from the baseball field to Main Street- the school district sold it a couple weeks ago so it is no longer available

29. Discussed DRIP program

30. Motion by Kennedy to set date for budget amendment public hearing- April 13th at 7pm at CACC, 2nd by Pasquariello, All Ayes, M/C

31. Motion by Howell to table repairing south Main Street in front of Right Now Powder Coating until we know where our balance in the Road Use Tax fund will be after purchasing 4th Ave. culvert materials, 2nd by Pasquariello, All Ayes, M/C

32. REPORTS- Mayor- None. **Welch-** None. **Kennedy-** If we are not going to use the Revolving Loan with ESB- she would like to get rid of it. This will be added to the April agenda. **Howell-** Asked PWD to purchase new mop heads and new vacuum bags for CACC. **Pasquariello-** None. **PWD-** Written and verbal. **Library-** Written and verbal. In need of library board members and Friends of the Library members. **CWC-** Written. **Clerk-** Post office has a contractor assigned to the parking lot/potholes project so that should be started soon.

33. ADJOURNMENT- 10:28pm Motion by Welch, 2nd by Howell, All Ayes, M/C