

## MINUTES- Regular Meeting of the Collins City Council

- 1. CALL TO ORDER-** Collins City Council met on Thursday, May 12, 2022, at 7:00pm at the Collins Area Community Center, 219 Main St.
- 2. ROLL CALL-** Mayor Brett Comegys asked for Roll Call. Council Members present: Andrew Coree, Stacy Howell, Dawnell Kennedy, Dawn Pasquariello. Absent- Marissa Welch. Guests- Mark Atwood, Brenda Dryer, Jim Marrs and friend, Rich Maxwell, Matt Cleverly, Rick Purdy via telephone. City personnel present: Public Works Director Darren Kennedy, Library Director Sara Coree, City Clerk Katie Baldwin.
- 3. APPROVAL OF POSTED AGENDA-** Motion by Howell to approve, 2<sup>nd</sup> by Kennedy, M/C
- 4. CONSENT AGENDA:** April 14, 2022 Minutes, April Cash Report, May Bills- Motion by Howell to approve, 2<sup>nd</sup> by Pasquariello, M/C
- 5. APRIL SHERIFF'S REPORT-** Written. No deputy present.

### APRIL 2022

#### CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
3E ELECTRICAL ENGINEERING	GENERATOR REPAIR	562.98
ADLAND ENGRAVING	CACC DONOR PLAQUE	65.00
SYNCBAMAZON	LIBRARY SUPPLIES	626.43
STORY COUNTY ANIMAL CONTROL	DEPUTY ISSUANCES	110.20
ARNOLD MOTOR SUPPLY	DUMP TRUCK/SNOW REMOVAL	615.96
BIG TIME CONSTRUCTION	STUMP REMOVAL-POST OFFICE	377.00
BLANK PARK ZOO	LIB-SUMMER READING PROGRAM	141.36
CARDMEMBER SERVICE	CWC, SHOP, LIBRARY	249.41
CITY-CWC WATER	APRIL CITY BILL	77.23
GARBAGE GUYS	MARCH	2,203.00
GATEHOUSE-DB IOWA HOLDINGS	PUBLISHING	994.70
GCMOA	ANNUAL DUES	25.00
IAMU	FY22-23 MEMBER DUES	636.00
IOWA ONE CALL	LOCATES	4.50
IREAD	LIBRARY- SRP SUPPLIES	177.74
IOWA REGIONAL UTILITIES ASSN	APRIL 1 METER READ	2,408.00
J&M DISPLAYS	COLLINS DAYS 2022 FIREWORKS	2,500.00
JEAN BIENFANG	REIMBURSEMENT	35.31
JEAN BIENFANG	CWC REIMBURSEMENT	14.19
JOHN DEERE FINANCIAL	EQUIPMENT LEASE APRIL/MAY	2,232.96
JOHN DEERE FINANCIAL	SLICK WASH	68.08
KEYSTONE LABORATORIES, INC.	WATER TESTING	41.25
LAWSON PRODUCTS	SHOP SUPPLIES	283.84
LOWE'S	SHOP TOOLS	393.72
MID-AMERICAN RESEARCH CHEMICAL	CLEANERS	630.32
MARSHALL COUNTY LANDFILL	LANDFILL	2,375.70
MENARDS-AMES	SHOP/CACC SUPPLIES	1,409.98
METERING & TECHNOLOGY SOLUTION	WATER METERS	832.51
MIDWEST INSURANCE CORP	CITY INSURANCE	36,579.00
MIDWEST BREATHING AIR LLC	QUARTERLY AIR TEST- FD	193.50
O'HALLORAN INTERNATIONAL	DUMP TRUCK PART	100.04
POSTMASTER	APRIL UB POSTAGE	70.00
POSTMASTER	CERTIFIED MAIL POSTAGE	29.52
POSTMASTER	CERTIFIED MAIL	7.38

POSTMASTER	MAY UB POSTAGE,2 ROLLS STAMPS	184.95
SAFEGUARD BUSINESS SYSTEMS	POSTCARD BILLS	994.69
STORY COUNTY HOUSING TRUST	REIMBURSE-DAVID TAYLOR	6,609.35
STILES MECHANICAL SERVICES	CACC AND SHOP REPAIRS	2,935.00
STORY CO RECORDER	LIEN REC.FEE-SCHTF OOR GRANT	12.00
STORY CO RECORDER	DEED RESTRICTION FILINGS-SCHTF	31.00
STORY COUNTY TREASURER	FY22 QUTR 4	7,868.02
SUPERIOR WELDING SUPPLY CO.	DUMP TRUCK PART	148.86
U.S.CELLULAR	PWD LAPTOP	94.49
WARNE'S TREE SERVICE	TREE REMOVAL	13,500.00
WASTE MANAGEMENT	MARCH RECYCLING	1,130.00
WINDSTREAM	CWC PHONE/INTERNET	121.63
WINDSTREAM	FIRE DEPT. INTERNET	146.92
PAYROLL	APRIL	7,655.03
<b>REPORT TOTAL</b>		<b>98,503.75</b>

<b>FUND</b>	<b>REVENUES</b>	<b>EXPENSES</b>
GENERAL	48,655.47	35,675.39
LIBRARY	0.00	1,940.72
WELLNESS CENTER	2,479.05	3,538.92
ROAD USE TAX	6,911.57	5,481.45
EMPLOYEE BENEFITS	5,191.41	1,704.00
EMERGENCY LEVY	1,261.07	0.00
LOCAL OPTION SALES TAX	5,528.48	10,088.00
DEBT SERVICE	19,353.35	0.00
TIF	76,668.21	0.00
2019/20STREETIMPR.	0.00	0.00
COMM.CTR.CAP. PROJ.	270.00	65.00
SCHTF-OOR GRANTS	19095.35	6,376.35
FEMA/STATE DERECHO	0.00	7,000.00
ARP-FED	0.00	832.51
WATER	9,238.15	10,008.56
WATER SINKING	0.00	0.00
SEWER	13,997.98	9,745.51
SEWER SINKING	0.00	0.00
LANDFILL/GARBAGE	4,612.31	6,047.34
<b>TOTAL FUNDS</b>	<b>213,262.40</b>	<b>98,503.75</b>

#### **TRANSFERS**

SEWER TO SEWER SINKING 5,935.00

6. **PUBLIC FORUM:** None

7. **Motion by Howell to approve Economic Development Proclamation, 2<sup>nd</sup> by Pasquariello, M/C**

8. **Motion by Howell to approve \$6,400 to replace 8 windows- SCHTF- OOR grant- 317 3<sup>rd</sup> Street, 2<sup>nd</sup> by Kennedy, M/C**

9. **Motion by Howell to approve \$8,000 for project- SCHTF- OOR grant- 506 1<sup>st</sup> Avenue, 2<sup>nd</sup> by Pasquariello, M/C**

10. **Motion by Howell to approve \$4,000 for project- SCHTF- OOR grant- 700 1<sup>st</sup> Avenue Lot #3, 2<sup>nd</sup> by Pasquariello, M/C**

11. **Motion by Howell to approve deck permit- 707 2<sup>nd</sup> Avenue, 2<sup>nd</sup> by Pasquariello, M/C**

12. Motion by Howell to approve deck permit- 512 Main Street, 2<sup>nd</sup> by Pasquariello, M/C
13. Motion by Kennedy to approve sewer credit- 310 2<sup>nd</sup> Avenue, 2<sup>nd</sup> by Howell, M/C
14. Motion by Coree to approve variance to City Code 165.40.1 to allow up to 10 RV's to utilize three of Matt Cleverley's properties, 2<sup>nd</sup> by Howell, M/C
15. Formal Complaints- Mayor directed clerk to send certified letter with \$200 fine to dog owner at 506 3<sup>rd</sup> Avenue.
16. PUBLIC HEARING- Amendment #2 for the 2021-2022 Budget. Motion by Kennedy to open at 7:46pm, 2<sup>nd</sup> by Howell, M/C. No comments or questions. Motion by Howell to close at 7:47pm, 2<sup>nd</sup> by Pasquariello, M/C
17. Motion by Howell to approve Resolution 2022-11. "City Budget Amendment and Certification Resolution- FY2022- Amendment #2", 2<sup>nd</sup> by Kennedy, Roll Call- All Ayes, M/C
18. Motion by Kennedy to approve Resolution 2022-12. "Resolution authorizing the transfer of cash between funds for FYE 2022", 2<sup>nd</sup> by Howell, Roll Call- All Ayes, M/C
19. Motion by Howell to approve Resolution 2022-13. "Resolution providing for partial prepayment of principal for the City's General Obligation Street Improvement Note, Series 2021", 2<sup>nd</sup> by Coree, Roll Call- All Ayes, M/C
20. Motion by Kennedy to approve Resolution 2022-14. "Resolution approving purchase and financing of lawn mower", 2<sup>nd</sup> by Pasquariello, Roll Call- All Ayes, M/C
21. Motion by Kennedy to approve purchase agreement with Van Wall for lawn mower, 2<sup>nd</sup> by Pasquariello, M/C
22. Motion by Kennedy to approve adding water meter reader Trimble Yuma Tablet to insurance- \$8,500 value, 2<sup>nd</sup> by Pasquariello, M/C
23. Motion by Pasquariello to approve Resolution 2022- 15. "Resolution directing city clerk to file lien for collection of municipal infraction fees", 2<sup>nd</sup> by Kennedy, Roll Call- All Ayes, M/C. Mayor directed clerk to send certified letter with \$100 fine to property owner at 215 3<sup>rd</sup> Street.
24. Motion by Howell to approve Resolution 2022- 16. "Resolution directing city clerk to file lien for collection of municipal infraction fees", 2<sup>nd</sup> by Kennedy, Roll Call- All Ayes, M/C
25. Motion by Pasquariello to approve request from Right Now Powder Coating to have Alliant bury electrical lines under 1<sup>st</sup> Street, 2<sup>nd</sup> by Coree, M/C
26. Discussed city park bathrooms. Someone broke into them and vandalized them, breaking toilets, paper towel machines, clogging drains, running water, causing a lot of damage. Motion by Kennedy to approve purchasing new door(s) for Trailside Park bathrooms from Walsh Door for \$6,950, paid in July 2022, 2<sup>nd</sup> by Pasquariello, M/C
27. REPORTS- Mayor- Will turn in application for Destination Iowa grant in June. May get county ARPA money in July- this grant is on a reimbursement basis. Talked about 4<sup>th</sup> Avenue culvert project- he will contact MSA engineering to discuss. Received meat donations for a CACC fundraiser. Coree- None. Pasquariello- None. Kennedy- None. Howell- Asked why the Windstream bills vary so much between the different city buildings- Dawnell will check into this. Need garbage can placed along trail on west side of highway. PWD- Written and verbal. Library- Written and Verbal. Motion by Kennedy to spend \$8,585.67 remainder of FY22 budget, 2<sup>nd</sup> by Pasquariello, M/C. CWC- Written. Clerk- Gave update on prices for city wide cleanup day dumpsters. Council advised Clerk to call Garbage Guys and ask about prices for curbside cleanup. Asked about purchasing needed supplies for CACC. PWD has some, Howell will purchase the rest.
28. ADJOURNMENT- 9:55pm. Motion by Coree, 2<sup>nd</sup> by Pasquariello, M/C