

MINUTES- Regular Meeting of the Collins City Council

1. **CALL TO ORDER**- Collins City Council met on Thursday, March 10, 2022, at 7:00pm at the Collins Area Community Center, 219 Main St.

2. **ROLL CALL**- Mayor Brett Comegys asked for Roll Call. Council Members present: Stacy Howell, Dawnell Kennedy, Dawn Pasquariello, Marissa Welch. Absent- Andrew Coree. Guests- Deputy Carson Linkenmeyer, Willie Beeler, Melissa Johnson, Del Amsden. City personnel present: Public Works Director Darren Kennedy, Library Director Sara Coree, City Clerk Katie Baldwin.

3. **APPROVAL OF POSTED AGENDA**- Motion by Kennedy to approve, 2nd by Pasquariello, M/C

4. **CONSENT AGENDA**: February 10, 2022 Minutes, February Cash Report, March Bills- Motion by Howell to approve, 2nd by Welch, M/C

5. **FEBRUARY SHERIFF'S REPORT**- Written and Verbal. No questions or comments for the deputy.

FEBRUARY 2022

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
SYNCBAMAZON	LIBRARY SUPPLIES	230.79
CARDMEMBER SERVICE	CH, CWC, LIB, PWD PURCHASES	925.40
CITY-CWC WATER	FEBRUARY BILL	77.23
EFTPS	FED/FICA TAX	2,465.70
IPERS	IPERS	1,687.73
JOHN DEERE FINANCIAL	TRUCK SUPPLIES	163.26
POSTMASTER	CERTIFIED MAIL	7.38
WINDSTREAM	CWC PHONE/INTERNET	117.63
PAYROLL	FEBRUARY	8,206.27
REPORT TOTAL		13,881.39

FEBRUARY 2022

FUND	REVENUES	EXPENSES
GENERAL	4,948.39	2,274.75
LIBRARY	0.00	2,043.16
WELLNESS CENTER	1,272.61	1,379.11
ROAD USE TAX	5,084.19	1,096.35
EMPLOYEE BENEFITS	9.31	0.00
EMERGENCY LEVY	2.26	0.00
LOCAL OPTION SALES TAX	0.00	0.00
DEBT SERVICE	33.66	0.00
TIF	0.00	0.00
2019/20STREETIMPR.	0.00	0.00
COMM.CTR.CAP. PROJ.	0.00	0.00
SCHTF-OOR GRANTS	0.00	0.00
FEMA/STATE DERECHO	0.00	0.00
ARP-FED	0.00	0.00
WATER	13,114.72	1,340.43
WATER SINKING	0.00	0.00
SEWER	17,403.73	5,747.59
SEWER SINKING	0.00	0.00
LANDFILL/GARBAGE	4,948.84	0.00
TOTAL FUNDS	46,817.71	13,881.39

TRANSFERS

SEWER TO SEWER SINKING 5,935.00

6. PUBLIC FORUM: None.

7. MIC Insurance Review- Melissa Johnson. Council chose to keep the \$2,000,000 umbrella option.

8. Motion by Howell to approve contract with MSA for retention pond engineering, paid for with local ARPA funding, 2nd by Pasquariello, Roll Call- All Ayes, M/C

9. Motion by Howell to table (until July 2022) the contract with MSA for 3rd Avenue street project engineering, 2nd by Kennedy, M/C

10. Motion by Kennedy to approve contract with MSA for remainder of 2nd Avenue street project engineering, paid for with existing GO streets bond, 2nd by Howell, Roll Call- All Ayes, M/C

11. Motion by Kennedy to approve Resolution 2022-7. "Resolution approving the Collins Downtown Revitalization Incentive Program (DRIP)", 2nd by Welch, Roll Call- All Ayes, M/C

12. Motion by Howell to approve Resolution 2022-8. "Resolution approving City of Collins department heads monthly spending allocations", 2nd by Pasquariello, Roll Call- All Ayes, M/C

13. Motion by Howell to approve bid to purchase land vacated by Alliant Energy, 2nd by Pasquariello, M/C

14. Motion by Howell to approve building permit- Colo Telephone Company, 2nd by Pasquariello, M/C

15. Motion by Pasquariello to approve Colo Telephone application and agreement for use of highway right-of-way for utilities accommodation, 2nd by Howell, M/C

16. Motion by Howell to approve \$212.49 sewer credit- 211 3rd Street, 2nd by Kennedy, M/C

17. Motion by Howell to approve CC Custom Contractor, LLC bid (\$8,398) with the city paying \$8,000 and the homeowner paying anything over \$8,000- OOR grant- 507 Main Street, 2nd by Kennedy, M/C

18. Motion by Howell to table (until April 2022) bid- SCHATF- OOR grant- 317 3rd Street, 2nd by Kennedy, M/C

19. Motion by Howell to table (until April 2022) bid- SCHATF- OOR grant- 506 1st Avenue, 2nd by Kennedy, M/C

20. Discussed the formal complaint from Sara Craft regarding a dog residing at 506 3rd Avenue. Council provided guidance to clerk to turn over any formal, verifiable complaints regarding the dog(s) residing at 506 3rd Avenue to Story County Animal Control.

21. Discussed formal complaint from Jim Marrs regarding the double parallel parking and the junk in the yard at 215 3rd Street. Clerk was advised to send municipal infraction letters with fines.

22. Discussed violations of Code 69.11- Snow Removal (parking on city streets during snow removal). Motion by Howell to authorize PWD to be able to follow 50.06 nuisance abatement for snow removal, 2nd by Kennedy, M/C. Clerk was advised to send municipal infraction letters with fines to 5 households for violating this code.

23. Motion by Howell to table the purchase of hydraulic excavation for service lines identification/strategy to manage new requirements for water lines, 2nd by Pasquariello, M/C. Mayor and PWD will meet with companies to get estimates on performing lead and copper line inventory work. Will bring options back to council at the April 2022 council meeting.

24. Motion by Howell to approve proceeding with Community Catalyst Grant for 214 Main Street, 2nd by Kennedy, M/C

25. Motion by Howell to open the Public Hearing on adoption of final budget for FY 2022-2023 at 9:11pm, 2nd by Pasquariello, M/C. No comments or questions. Motion by Howell to close the public hearing at 9:12pm, 2nd by Welch, M/C.

26. Motion by Howell to approve Resolution 2022-9. "Resolution approving City of Collins Annual Budget for Fiscal year 2022-2023", 2nd by Kennedy, Roll Call- All Ayes, M/C

27. Motion by Howell to open the Public Hearing on the proposal to convey real property to the Collins-Maxwell Community School District at 9:13pm, 2nd by Kennedy, M/C. No comments or questions. Motion by Pasquariello to close the public hearing at 9:14pm, 2nd by Welch, M/C.

28. Motion by Howell to approve Resolution 2022-10. "Resolution approving and authorizing the conveyance of real property to the Collins-Maxwell Community School District", 2nd by Pasquariello, Roll Call- All Ayes, M/C

29. Discussed the Waste Management recycling price increase. Clerk was advised to have a rate increase ordinance from \$6 to \$7, at the April council meeting.

30. Motion by Howell to approve Collins Days fireworks agreement at \$2,500 for June 2022, 2nd by Welch, M/C

31. Motion by Howell to approve \$75,000 Story County Housing Trust Fund application for additional funds, 2nd by Kennedy, M/C.

32. Motion by Howell to approve Story County Housing Trust Fund FY23 matching commitment request, paid for with LOST funding, 2nd by Pasquariello, M/C

33. Motion by Howell to approve Iowa Codification procedures for updating code book on a quarterly basis, 2nd by Welch, M/C

34. **REPORTS- Mayor-** Asked council where they would like mural hung in CACC. Applied for \$6,000 Prairie Meadows grant for CACC kitchen- will know in July. Add to April agenda- CACC kitchen design. He will be purchasing a donor plaque for CACC. Mayor and Council gave guidance to PWD to convert CACC women's restroom to space for refrigerator. **Welch-** None. **Pasquariello-** Update from school board- not able to pay for ½ of storm siren due to legal reasons. They are open to conversations about helping pay for cameras at City Park. **Kennedy-** Either add to April agenda or have a special meeting in April- Fire Dept. trustees would like to meet with council and discuss the current 28E agreement. **Howell-** Spoke with Jean Bienfang and witnessed her deep cleaning at the CACC, it has taken her extra hours to clean the tables and bathrooms. She has done a fabulous job. She may ask for more compensation as her bid was underbid for the workload. **PWD-** Written and verbal. **Library-** Written and Verbal. **CWC-** Written. **Clerk-** Water will be shut off at 700 1st Ave Lot #4- resident says she will not be paying her bill so the owner of mobile home park will be responsible for it. Council advised clerk to send a letter to property owners. Motion by Kennedy to approve a \$100 donation to the C-M PIE Committee, paid out of the LOST budgeted funds, 2nd by Howell, M/C. 700 1st Ave. Lot #1 moved out and didn't pay January or February bills. Park manager said he would withhold that amount from their deposit and pay the city for those bills.

35. **ADJOURNMENT- 10:10pm Motion by Howell, 2nd by Kennedy, M/C**