

MINUTES- Regular Meeting of the Collins City Council

1. CALL TO ORDER- Collins City Council met on Thursday, March 14, 2024, at 7:00pm at the Collins Area Community Center, 219 Main St.

2. ROLL CALL- Mayor Brett Comegys asked for Roll Call. Council Members present: Stacy Howell, Dawnell Kennedy, Stephanie Smith, Marissa Welch. Absent- Council Member Dawn Pasquariello. Guests- Karin Sevde, Daryle Vegge, Deputy Logan Powers, Melissa Johnson, Clifford Dalbey, Lisa Leonard, John and Michelle Fricke, Frank & Tammy Sposeto, Quinn Albrecht, Mark Atwood. City personnel present: City Clerk Katie Baldwin, Public Works Director Darren Kennedy.

3. APPROVAL OF POSTED AGENDA- Motion by Kennedy to approve, 2nd by Welch, All Ayes, M/C

4. CONSENT AGENDA: February 15, 2024 Minutes, February Cash Report, February Revenue Report, February Expense Report, February Treasurer’s Report, March Bills- Motion by Howell to approve, 2nd by Kennedy, All Ayes, M/C

5. FEBRUARY SHERIFF’S REPORT- Mayor asked about multiple deputies in town the other night. Howell asked about the tactical vehicle on 210 and asked if they were doing training. Deputy Powers asked if council had approved the next contract- yes they did last month and clerk sent a couple weeks ago.

6. PUBLIC FORUM: None

FEBRUARY 2024

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ADAM HENDERSON	CWC KEY FOB BUY-BACK	5.00
ALLIANT ENERGY/IPL	GAS/ELECTRIC	3,432.67
AMSDEN CONTRACT CONSULTING	SCHTF- 700 1ST AVE #5	6,875.55
STORY COUNTY ANIMAL CONTROL	ANIMAL CONTROL OCT-DEC 2024	312.60
BEELER LAWN & LANDSCAPE	FACADE GRANT-COUNTY REIMBURSE.	10,000.00
CENTRAL IOWA BROADBAND	CWC-PHONE/INTERNET REPAIR	274.85
CHLOE BOHL	CWC KEY FOB BUY BACK	10.00
CITY-CWC WATER	FEBRUARY BILL	89.48
EFTPS	FED/FICA TAX	2,702.77
FROHWEIN TIRE DIVISION	AMBULANCE	20.00
GARBAGE GUYS	JANUARY GARBAGE PICK UP	2,239.00
IPERS	IPERS	1,804.22
JEAN BIENFANG	REIMBURSE-CWC CLEANING SUPPLY	131.89
JOHN DEERE FINANCIAL	SKID LOADER LEASE	1,210.48
JOHN DEERE FINANCIAL	LAWN MOWER PAYMENT	558.67
JOHN DEERE FINANCIAL	SHOP SUPPLIES	281.18
MARSHALL COUNTY LANDFILL	JANUARY LANDFILL	1,282.35
MENARDS-AMES	SHOP, PUMP HOUSE, SNOW REMOVAL	1,057.77
POSTMASTER	FEBRUARY UB POSTAGE	35.00
POSTMASTER	2 ROLLS OF STAMPS	136.00
POSTMASTER	MARCH UB POSTAGE	35.35
STORY CO RECORDER	UTV REGISTRATION 2024	23.50
TREASURER - STATE OF IOWA	JANUARY WET TAX	675.87
KEITH WARNE	TREE TRIMMING AND REMOVAL	4,975.00
PAYROLL	FEBRUARY	8,732.80
REPORT TOTAL		46,902.00

FUND	REVENUES	EXPENSES
GENERAL	18,589.21	3,822.52
LIBRARY	0.00	1,891.53

WELLNESS CENTER	2,406.53	1,873.88
ROAD USE TAX	4,781.45	3,016.47
EMPLOYEE BENEFITS	70.70	0.00
EMERGENCY LEVY	13.64	0.00
LOCAL OPTION SALES TAX	8,649.77	4,975.00
DEBT SERVICE	188.22	0.00
TIF	0.00	0.00
2019/20STREETIMPR.	0.00	0.00
COMM.CTR.CAP. PROJ.	0.00	0.00
SCHTF-OOR GRANTS	0.00	6,875.55
FEMA/STATE DERECHO	0.00	0.00
AMERICAN RESCUE PLAN ACT	0.00	0.00
DETENTION POND	0.00	0.00
214 MAIN STREET PROJECT	10,000.00	10,000.00
WATER	15,361.83	3,457.77
WATER SINKING	0.00	0.00
SEWER	17,159.78	7,414.38
SEWER SINKING	0.00	0.00
LANDFILL/GARBAGE	5,283.62	3,574.90
TOTAL FUNDS	82,504.75	46,902.00

TRANSFERS

SEWER TO SEWER SINKING- 5,990.84

WATER TO WATER SINKING- 2,831.67

7. Karin Sevde and Daryle Vegge gave an update on the Story County Community Foundation

8. Melissa Johnson from MIC reviewed the city's property insurance policy. Motion by Kennedy to increase property deductible to \$10,000, 2nd by Smith, All Ayes, M/C. Motion by Kennedy to keep linebacker deductible at \$1,000, 2nd by Howell, All Ayes, M/C. Motion by Howell to increase umbrella coverage to \$3,000,000, 2nd by Kennedy, All Ayes, M/C

9. Discussed a process for selling city property on SE side of town. Greg Piklapp will develop an RFP which will be on the April regular council meeting agenda for council to consider.

10. Mayor Comegys gave an update from Board of Supervisors regarding Story County ARPA water infrastructure grant money. Motion by Kennedy to approve hiring Keith Cooper & Sons (quote- \$500 per curb box, paid for with Story County ARPA water infrastructure funds) to dig up and expose curb boxes to identify water service material, 2nd by Smith, Roll Call- All Ayes, M/C

11. Motion by Kennedy to approve hiring Sport Construction to resurface the tennis court at Trailside Park with Sport Court surface, turning the tennis court into 4 pickleball courts (\$55,560 to be paid out of LOST fund), 2nd by Welch, Roll Call- All Ayes, M/C

12. Motion by Kennedy to approve 2 months of no sewer charges after the sewer service is installed at 3 1st Street, 2nd by Welch, All Ayes, M/C

13. Motion by Kennedy to approve sewer credit of \$131.47 for water leak under mobile home, and to allow a 6-month payment plan for remainder of bill- 700 1st Ave Lot #5, 2nd by Howell, All Ayes, M/C

14. Motion by Welch to approve building permit- 700 1st Avenue Lot #7, 2nd by Smith, All Ayes, M/C

15. Council gave guidance to John Fricke on having a bar in Collins (council will approve a one-year liquor license) should he find an available location in Collins to purchase or rent.

16. Motion by Howell to approve amendment #1 to the grant agreement for Collins Economic Relief Program Food Project, 2nd by Welch, All Ayes, M/C

17. Motion by Howell to approve amendment #1 to the grant agreement for Collins Wastewater System Revitalization Project, 2nd by Smith, All Ayes, M/C

18. Motion by Howell to approve amendment #2 to the grant agreement for Collins Water Infrastructure Project, 2nd by Welch, All Ayes, M/C

19. Motion by Kennedy to approve donating \$100 to the Collins-Maxwell Partners in Education for their Family Game Night, 2nd by Welch, All Ayes, M/C

20. Motion by Welch to approve new CWC board member- Jaxon Franken, 2nd by Smith, All Ayes, M/C

21. Motion by Howell to approve changing April regular council meeting date to April 4th at 6:15pm, 2nd by Welch, All Ayes, M/C

22. REPORTS- Mayor- None. **Kennedy-** None. **Smith-** Asked if parking lines on city streets can be repainted. **Howell-** Would like bleachers from behind baseball field to be moved next to the tennis/pickleball and basketball courts. **Welch-** None. **Library-** Written. **CWC-** Written. **PWD-** Written and verbal. **City Clerk-** Council will need to appoint a new Planning and Zoning committee member, as one member has passed away.

23. ADJOURNMENT- 8:56pm Motion by Howell, 2nd by Welch, All Ayes, M/C