

MINUTES- Regular Meeting of the Collins City Council

- 1. CALL TO ORDER-** Collins City Council met on Thursday, May 11, 2023, at 7:00pm at the Collins Area Community Center, 219 Main St.
- 2. ROLL CALL-** Mayor Brett Comegys asked for Roll Call. Council Members present: Andrew Coree, Stacy Howell, Dawnell Kennedy, Dawn Pasquariello. Absent- Marissa Welch. Guests- Nichole Sungren, Deputy Timothy Schroeder, Shannon & Hazel Ellis, Rob Toney, Greg Pıklapp, Ed Weldon, Ben Bentil. City personnel present: Public Works Director Darren Kennedy, Library Director Sara Coree, City Clerk Katie Baldwin.
- 3. APPROVAL OF POSTED AGENDA-** Motion by Kennedy to approve, 2nd by Howell, All Ayes, M/C
- 4. CONSENT AGENDA:** April 13 and April 25, 2023 Minutes, April Cash Report, April Revenue Report, April Expense Report, April Treasurer's Report, May Bills- Motion by Howell to approve, 2nd by Kennedy, All Ayes, M/C
- 5. APRIL SHERIFF'S REPORT-** Written and Verbal. Deputy Schroeder reported that there have been multiple break-ins at Twin Anchors in Colo recently.
- 6. PUBLIC FORUM:** Rob Toney spoke about a horse barn that he and his wife would like to build on their property. This will be added to the June meeting agenda.

APRIL 2023

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
DRUG & ALCOHOL CLEARINGHOUSE	20 CLEARINGHOUSE QUERIES	25.00
EFTPS	FED/FICA TAXES	2,838.79
IMFOA	ANNUAL DUES	51.50
IPERS	APRIL	1,862.95
MI CASITA RESTAURANT	COMMUNITY MEAL #13	4,050.00
POSTMASTER	CERTIFIED MAIL	8.13
STORY CO RECORDER	UTV REGISTRATION- 2023	22.75
TREASURER - STATE OF IOWA	FEBRUARY WET TAX	776.94
TREASURER - STATE OF IOWA	MARCH WET TAX	678.45
TWIN ANCHORS	COMMUNITY MEAL #12	4,050.00
PAYROLL	APRIL	9,052.85
REPORT TOTAL		23,417.36

FUND	REVENUES	EXPENSES
GENERAL	50,619.84	637.55
LIBRARY	0.00	1,950.04
WELLNESS CENTER	1,818.04	1,012.08
ROAD USE TAX	5,201.06	986.32
EMPLOYEE BENEFITS	6,638.56	0.00
EMERGENCY LEVY	1,321.73	0.00
LOCAL OPTION SALES TAX	5,599.78	0.00
DEBT SERVICE	19,574.51	0.00
TIF	88,145.74	0.00
2019/20STREETIMPR.	0.00	0.00
COMM.CTR.CAP. PROJ.	263.00	0.00
SCHTF-OOR GRANTS	0.00	0.00
FEMA/STATE DERECHO	0.00	0.00
AMERICAN RESCUE PLAN ACT	0.00	8,100.00
DETENTION POND	0.00	0.00
COMMUNITY CATALYST GRANT	0.00	0.00

WATER	10,520.99	4,892.10
WATER SINKING	0.00	0.00
SEWER	15,502.73	5,839.27
SEWER SINKING	0.00	0.00
LANDFILL/GARBAGE	4,984.25	0.00
TOTAL FUNDS	210,190.23	23,417.36

TRANSFERS

SEWER TO SEWER SINKING- 5,919.25
WATER TO WATER SINKING- 3,021.50
TIF TO DEBT SERVICE- 99,000.00
GENERAL TO LIBRARY- 9,500.00
LOST TO GENERAL (PROPERTY TAX RELIEF)- 34,288.14
LOST TO GENERAL (PARKS AND CACC FY23)- 5,000.00

7. Motion by Kennedy to approve borrowing \$500,000 from Central State Bank to pay for 2nd Avenue Street Project costs, with a repayment schedule of 6 years, with an interest rate of 3.5%, to be repaid utilizing TIF funds, 2nd by Pasquariello , Roll Call- Kennedy- Aye, Pasquariello- Aye, Howell- Nay, Coree- Aye, M/C
8. Motion by Pasquariello to approve resolution 2023-7. "Resolution approving construction contract and bond for the 2nd Avenue Street Project", 2nd by Coree, Roll Call- Kennedy- Aye, Pasquariello- Aye, Howell- Nay, Coree- Aye, M/C
9. Motion by Coree to approve 2nd Avenue Roadway Construction Services Agreement and fees for the 2nd Avenue Street Project, 2nd by Pasquariello, Roll Call- Kennedy- Aye, Pasquariello- Aye, Howell- Aye, Coree- Aye, M/C
10. Update on available grants- Greg Piklapp from Ames Chamber of Commerce/Story County Economic Development gave a verbal update on upcoming available local, state, and federal grants
11. Motion by Kennedy to table this topic until the Story County Board of Supervisors hear from their legal counsel regarding the city-owned land on SE end of town- proposal by Cliff and Claudia Dalbey, 2nd by Pasquariello, All Ayes, M/C
12. Motion by Howell to approve fence permit- 306 2nd Avenue, 2nd by Coree, All Ayes, M/C
13. Motion by Howell to approve fence permit- 16 1st Street, 2nd by Pasquariello, All Ayes, M/C
14. Motion by Howell to approve fence permit- 321 Main Street, 2nd by Coree, All Ayes, M/C
15. No building permit submitted so no action taken- 613 1st Avenue
16. Motion by Pasquariello to approve deck permit- 121 3rd Street, 2nd by Coree, All Ayes, M/C
17. Motion by Howell to approve sending a letter for a municipal infraction, violation of Chapter 55- Animal Control and Welfare, first offense- 206 3rd Avenue, 2nd by Kennedy, All Ayes, M/C
18. Motion by Howell to approve sending a letter for a municipal infraction, violation of Chapter 55- Animal Control and Welfare, first offense- 210 4th Street, 2nd by Kennedy, All Ayes, M/C
19. Motion by Pasquariello to approve sending a letter for a municipal infraction, violation of Chapter 55- Animal Control and Welfare, first offense- 113 1st Avenue, 2nd by Kennedy, All Ayes, M/C
20. Motion by Pasquariello to approve sending a letter and issuing a \$300 civil penalty for municipal infraction, violation of Chapter 55- Animal Control and Welfare, fifth, sixth, and seventh offenses- 311 3rd Avenue, 2nd by Kennedy, Roll Call- Kennedy- Aye, Pasquariello- Aye, Howell- Abstained, Coree- Aye, M/C
21. Motion by Kennedy to open the public hearing for amendment #2 for the 2022-2023 budget at 8:49pm, 2nd by Howell, All Ayes, M/C. No comments or questions from the public. Motion by Howell to close the public hearing at 8:50pm, 2nd by Coree, All Ayes, M/C
22. Motion by Kennedy to approve Resolution 2023-11. "City Budget Amendment and Certification Resolution- FY2023- Amendment #2", 2nd by Howell , Roll Call- Kennedy- Aye, Pasquariello- Aye, Howell- Aye, Coree- Aye, M/C

23. Motion by Howell to approve dissolving the revolving loan at Exchange State Bank, 2nd by Coree, All Ayes, M/C

24. Motion by Howell to approve Resolution 2023-12. "Resolution approving the cancellation of two liens on 111 3rd Street", 2nd by Kennedy, Roll Call- Kennedy- Aye, Pasquariello- Aye, Howell- Aye, Coree- Aye, M/C

25. Motion by Howell to approve repairs to the swing set at Lion's Club Park, no more than \$1,500, paid with park funds, work not to begin until at least July 1, 2023, 2nd by Coree, All Ayes, M/C

26. Motion by Kennedy to approve the updated 28E agreement between the Collins-Maxwell CSD and the City of Collins, 2nd by Howell, All Ayes, M/C

27. Motion by Kennedy to approve for the school district to assume responsibility for insurance coverage of baseball and softball fields and removing said coverage from the City's insurance coverage, beginning July 1, 2023, 2nd by Howell, All Ayes, M/C

28. Discussed CACC improvements

29. REPORTS- Mayor- None. Coree- None. Kennedy- Asked Clerk how soon FrontDesk would be available for use. Howell- None. Pasquariello- Stated how wonderful Central Iowa Broadband/Colo Telephone internet service and customer service is. PWD- Written and verbal. Talked about water meters and the EyeOnWater app. Library- Written and verbal. Motion by Pasquariello to approve spending the remaining \$3,778 in the library budget, with invoices to be paid prior to June 30, 2023, 2nd by Coree, All Ayes, M/C. CWC- Written. Clerk- None.

30. ADJOURNMENT- 9:32pm Motion by Howell, 2nd by Kennedy, All Ayes, M/C