

# MINUTES- Regular Meeting of the Collins City Council

- 1. CALL TO ORDER-** Collins City Council met on Thurs., May 16, 2024, at 7:00pm at the Collins Area Community Center, 219 Main St.
- 2. ROLL CALL-** Mayor Brett Comegys asked for Roll Call. Council Members present: Dawnell Kennedy, Stephanie Smith, Marissa Welch, Dawn Pasquariello, Stacy Howell arrived at 7:40pm. Absent: None. Guests- Deputy Timothy Schroeder, Devon and Brittany Vaughn, Quinn Albrecht, Doug Klemme, Taylor and Clinton Eichinger. City personnel present: City Clerk Katie Baldwin, Public Works Director Darren Kennedy, Library Director Sara Coree.
- 3. APPROVAL OF POSTED AGENDA-** Motion by Kennedy to approve, 2<sup>nd</sup> by Welch, All Ayes, M/C
- 4. CONSENT AGENDA:** April 4, April 25, and May 9, 2024 Minutes, April Cash Report, April Revenue Report, April Expense Report, April Treasurer's Report, May Bills- Motion by Kennedy to approve, 2<sup>nd</sup> by Pasquariello, All Ayes, M/C
- 5. APRIL SHERIFF'S REPORT-** Spoke about the recent thefts happening in Maxwell involving juveniles.
- 6. PUBLIC FORUM:** Clinton and Taylor Eichinger from Garbage Guys spoke to council stating they would like to sign another 5-year contract for garbage services with the City of Collins, to begin when the current contract expires in December 2024, maintaining the current rates, with also obtaining the City's recycling services.

## APRIL 2024

### CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ALLIANT ENERGY/IPL	GAS/ELECTRIC	3,005.73
STORY CO. ANIMAL	DSH SILVER TABBY	38.50
BADGER METER, INC.	SVC RENEW	21.78
KATIE BALDWIN	MILEAGE REIMBURSEMENT	153.27
BYTESPEED, LLC	CAMERAS & LICENSING	10,402.00
CARDMEMBER SERVICE	CH, CWC, LIB, PWD	1,505.15
CITY-CWC WATER	CWC APRIL BILL	108.23
CJ COOPER & ASSOC.	RANDOM DRUG SCREENING	50.00
EFTPS	FED/FICA TAXES	3,161.66
GARBAGE GUYS	MARCH GARBAGE PICK-UP	2,175.00
GANNETT IOWA LOCALIQ	PUBLISHING	343.20
HOKEL MACHINE SUPPLY	SHOP/GRAPPLE/SKIDLOAD	315.82
IAMU	WATER MEMBER DUES	694.00
IPERS	APRIL	2,108.55
IPI	STREET SIGNS/ UB BILLS	1,353.66
IRUA	APRIL 4 METER READ	3,342.64
JOHN DEERE FINANCIAL	PWD SUPPLIES	272.15
JOHN DEERE FINANCIAL	LAWN MOWER PAYMENT	558.67
JOHN DEERE FINANCIAL	SKID LOADER LEASE	1,210.48
LAWSON PRODUCTS	PWD VEHICLE SUPPLIES	546.12
MARSHALL CO. LANDFILL	FY23-24 2ND HALF PER CAP	1,892.50
MEBULBS	PWD SHOP LIGHTS	886.91
MENARDS-AMES	SHOP & CACC SUPPLIES	270.76
MIDWEST INSURANCE	CITY PROPERTIES	43,703.00
NEW CENTURY FS	FUEL	2,585.44
OPTIONS EXTERIORS	HAIL REPAIR	13,048.59
POSTMASTER	CERTIFIED MAIL	8.73
POSTMASTER	NEWSLETTER POSTAGE	95.20
STORY CO. TREASURER	FY24 QUARTER 4	8,266.50
SILVERSMITH DATA	DATA PLAN/HOSTING FEE	1,100.00
STORY CO. MED. CENTER	DRUG LAB TESTING	34.00
SUPERIOR WELDING	WIRE	138.00

USABlueBook	WATER TEST STRIPS	267.66
WASTE MANAGEMENT	MARCH RECYCLING	1,388.00
PAYROLL	APRIL	10,178.91
<b>REPORT TOTAL</b>		<b>115,230.81</b>

<b>FUND</b>	<b>REVENUES</b>	<b>EXPENSES</b>
GENERAL	80,856.12	54,400.07
LIBRARY	3,935.93	1,321.46
WELLNESS CENTER	2,668.46	4,511.63
ROAD USE TAX	5,311.29	14,826.03
EMPLOYEE BENEFITS	6,821.17	1,485.00
EMERGENCY LEVY	1,316.70	0.00
LOCAL OPTION SALES TAX	6,848.03	10,402.00
DEBT SERVICE	18,887.25	0.00
TIF	74,430.01	0.00
2019/20STREETIMPR.	0.00	0.00
COMM.CTR.CAP. PROJ.	7,692.31	0.00
SCHTF-OOR GRANTS	0.00	12.36
FEMA/STATE DERECHO	0.00	0.00
AMERICAN RESCUE PLAN ACT	0.00	0.00
DETENTION POND	0.00	0.00
214 MAIN STREET PROJECT	0.00	0.00
WATER	23,984.65	10,286.59
WATER SINKING	0.00	0.00
SEWER	16,210.58	12,530.17
SEWER SINKING	0.00	0.00
LANDFILL/GARBAGE	5,041.89	5,455.50
<b>TOTAL FUNDS</b>	<b>254,004.39</b>	<b>115,230.81</b>

**TRANSFERS**

SEWER TO SEWER SINKING- 5,990.84  
 WATER TO WATER SINKING- 2,831.67  
 TIF TO DEBT SERVICE- 76,624.00  
 L.O.S.T. TO GENERAL- 32,537.00  
 GENERAL TO LIBRARY- 9,750  
 EMERGENCY LEVY TO GENERAL- 1,945

7. Motion by Welch to approve building permit- 409 3<sup>rd</sup> Avenue, 2<sup>nd</sup> by Pasquariello, All Ayes, M/C
8. Jenn McEvoy gave a presentation on what services Community and Family Resources offers to Story County residents
9. Formal complaint- 713 3<sup>rd</sup> Ave.- dogs off property, Mayor and Council gave Clerk guidance to send first nuisance abatement letter
10. Motion by Kennedy to approve request by homeowners to not replace the sidewalk at 610 2<sup>nd</sup> Ave. due to unique circumstances, 2<sup>nd</sup> by Pasquariello, All Ayes, M/C
11. Mayor and Council provided approval to Doug Klemme with the Historical Society to install low-maintenance landscape rock on the north side of the Historical Society sidewalk, where there is currently grass.
12. PWD updated on repairs that are needed on the city dump truck. Will revisit this after July 1, 2024.
13. Motion by Kennedy to approve hiring parking lines painter for Main Street and Trailside Park, not to exceed \$1,225, 2<sup>nd</sup> by Smith, All Ayes, M/C
14. Motion by Kennedy to approve Warne Tree Removal services, not to exceed \$6,700, 2<sup>nd</sup> by Howell, All Ayes, M/C
15. Motion by Pasquariello to approve FY25 Story County Animal Control Contract, 2<sup>nd</sup> by Smith, All Ayes, M/C

**16. Motion by Kennedy to approve new CWC board member- Julie Klemme, 2<sup>nd</sup> by Smith, All Ayes, M/C**

**17. Motion by Kennedy to approve changes to the Wellness Center Board Charter, 2<sup>nd</sup> by Welch, All Ayes, M/C**

**18. Motion by Howell to approve CWC purchase- older step machine to be sold and replaced with a rowing machine: estimated cost \$2,000, 2<sup>nd</sup> by Pasquariello, All Ayes, M/C**

**19. Motion by Howell to approve Resolution 2024-7. "Resolution directing City Clerk to file lien for collection of municipal infraction fees", 2<sup>nd</sup> by Smith, Roll Call- All Ayes, M/C**

**20. Motion by Kennedy to approve Collins Days fireworks agreement, 2<sup>nd</sup> by Howell, All Ayes, M/C**

**21. Discussed city business signs- Mayor will work on design**

**22. Discussed sidewalks that need to be repaired or replaced- Mayor will work on writing a policy**

**23. Discussed Community Center use by morning coffee club. Mayor is going to visit directly with the Coffee Club.**

**24. REPORTS- Mayor-** Update on pickleball court- will be complete by the end of May. Spoke about upcoming grants that he'll be applying for and gave update on ARPA water infrastructure grant. Update on Landus land in town. Spoke of a local business, Camper Commander, located just outside of Collins, needing a commercial property in Collins to build a new building. **Kennedy-** None. **Smith-** Asked clerk to send several nuisance abatement letters. Reported that the corner sidewalk at Post Office is still not cleared of mud and grass- Clerk will call them again. **Howell-** None. **Welch-** None. **Pasquariello-** None. **CWC-** Written. **Library-** Written. **PWD-** Written and verbal. Motion by Howell to approve to have the damaged sidewalk, including handicap accessible ramp, at Trailside Park near the tennis/pickleball court repaired, KSM Concrete, \$7,425 paid out of Parks fund, 2<sup>nd</sup> by Smith, All Ayes, M/C. **City Clerk-** Concerned resident asked if stop signs can be placed at the intersections of 2<sup>nd</sup> Street and 2<sup>nd</sup> Avenue, and 2<sup>nd</sup> Street and 3<sup>rd</sup> Avenue due to them being uncontrolled intersections, motorists speeding down 2<sup>nd</sup> Street, and many kids walking on 2<sup>nd</sup> Street. Ordinance change will be on the June agenda. Informed Mayor and Council about Landus purchasing another subdivision plat from neighboring farmer to move anhydrous tanks from their property in town to their property south of town. Story County Auditor's office has informed the Treasurer's office that this must be a separate plat of land, because the original plat is in the City of Collins TIF district. Fisher's Firearms would like to add an awning to the front of their building. Clerk will have them submit a building permit.

**25. ADJOURNMENT- 9:41pm Motion by Howell, 2<sup>nd</sup> by Pasquariello, All Ayes, M/C**