

MINUTES
Regular Meeting of the Collins City Council

- 1. CALL TO ORDER-** Collins City Council met on Thursday, August 20, 2020, at 7:00pm at the Collins Area Community Center.
- 2. ROLL CALL-** Mayor Brett Comegys asked for Roll Call. Council Members present: Del Amsden, Andrew Coree, Stacy Howell, Dawnell Kennedy, Greg Schlueter. Guests: Cindy Kendall, Fred Cerka, Shane Bellon, Shannon Ellis, Keith Warne, Jared Warne, Jessica Jones, Breanna Robinson, John Carver, Cliff Dalbey, Nichole Sungren, Deputy Cody Hamilton. City personnel present: PWD Darren Kennedy, Library Director Sara Coree, City Clerk Katie Baldwin.
- 3. APPROVAL OF POSTED AGENDA-** Motion by Amsden to approve, 2nd by Kennedy, M/C
- 4. CONSENT AGENDA:** July 9 Minutes, July Cash Report, August Bills- Motion by Kennedy, 2nd by Amsden, M/C
- 5. JULY SHERIFF'S REPORT-** Deputy Hamilton reported that Collins has a new deputy that will report to Council Meetings, Deputy Powers, he is still at the Academy. There is a speed trap in town for one month.

JULY 2020

CLAIMS REPORT

| VENDOR | REFERENCE | AMOUNT |
|------------------------------|-------------------------|---------------|
| 3E ELECTRICAL ENGINEERING | GENERATOR MAINTENANCE | 1,248.35 |
| ALLIANT ENERGY/IPL | GAS/ELECTRIC | 2,233.64 |
| SYNCBAMAZON | LIBRARY SUPPLIES | 952.08 |
| ARNOLD MOTOR SUPPLY | FD SUPPLIES | 787.93 |
| BADGER METER, INC. | SVC RENEW | 780.00 |
| KATIE BALDWIN | GOTOMEETING REIMBURS | 38.00 |
| BLUETARP CREDIT SERVICES | ANNUAL FEE | 39.99 |
| BRETT COMEGYS | CDBG MEAL CHIPS | 113.88 |
| CITY-CWC WATER | JULY | 76.60 |
| CKENDALL CONSULTING, LLC | TECH ASSIST | 1,038.55 |
| COLIN L. CHINERY | FD/EMS TRAINING | 600.00 |
| COLLAB SUMMER LIBRARY | SUMMER READING SUPPLIES | 174.85 |
| COLLECTION SERVICES CENTER | CHILD SUPPORT | 39.54 |
| COMFORT FOODS CATERING | CDBG MEAL #6 | 2,205.00 |
| SARA COREE | LIBRARY- REIMBURSEMENT | 151.01 |
| DNR | ANNUAL FEE | 59.39 |
| EFTPS | FED/FICA TAX | 2,370.32 |
| EMPIRE SCBA & SUPPLIES INC | FD SUPPLIES | 6,880.00 |
| EXCHANGE STATE BANK | SECURITY BOX | 12.00 |
| FIRE SAFETY U.S.A., INC. | FD SUPPLIES | 1,195.00 |
| GATEHOUSE-DB IOWA HOLDINGS | PUBLISHING | 419.80 |
| GOLLY'S LOCKER | CDBG MEAL #8 | 2,000.00 |
| DOUBLE H SERVICES, LLC | PARK ELECTRICAL REPAIRS | 203.69 |
| HARLAN HUFFAKER | FREIGHT FFEE | 134.70 |
| IPERS | IPERS | 1,466.33 |
| IOWA REGIONAL UTILITIES ASSN | JULY READ | 5,664.97 |
| JEAN BIENFANG | CWC BATTERIES/CLEANER | 10.19 |
| JKT CONSTRUCTION | CACC CAP. PROJECT | 9,860.00 |
| JOHN DEERE FINANCIAL | EQUIPMENT LEASE | 1,412.83 |
| KEYSTONE LABORATORIES, INC. | WATER TESTING | 37.60 |
| KT'S BAR AND GRILL | CDBG MEAL #7 | 2,800.00 |

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|-----------------------------|--------------------------|------------------|
| IOWA LEAGUE OF CITIES | FY21 DUES | 518.00 |
| LOWE'S | EAST PARK SUPPLIES | 432.00 |
| MID-AMERICAN RES CHEM | PARK SUPPLIES | 253.30 |
| MID-AMERICAN RES CHEM | CLEANER | 207.00 |
| MARSHALL COUNTY LANDFILL | MAY AND JUNE | 1,472.90 |
| MARTIN MARIETTA MATERIALS | STORMWATER PROJECT | 221.81 |
| MENARDS | CITY HALL DOOR/EAST PARK | 264.97 |
| MEUSBURGER CONSTRUCTION | SCHTF OOR GRANT-FRICKE | 4,289.16 |
| MIDWEST WHEEL COMPANIES | FD AIR HORN | 122.88 |
| NEW CENTURY FS | FUEL | 1,327.80 |
| PLUMB SUPPLY COMPANY | PARK SUPPLIES | 67.16 |
| POSTMASTER | POSTAGE | 321.65 |
| STAPLES | PAPER | 19.98 |
| STORY COUNTY TREASURER | FY21 QTR 1 | 7,688.59 |
| SUPERIOR WELDING SUPPLY CO. | SHOP TOOLS | 275.16 |
| U.S.CELLULAR | PWD LAPTOP | 63.38 |
| WASTE MANAGEMENT | JUNE | 988.02 |
| WINDSTREAM | PHONE/INTERNET | 577.98 |
| PAYROLL | JULY | 8,089.48 |
| REPORT TOTAL | | 72,207.46 |

| FUND | REVENUES | EXPENSES |
|--------------------------|------------------|------------------|
| GENERAL | 8,131.60 | 25,709.08 |
| LIBRARY | 0.00 | 2,728.14 |
| WELLNESS CENTER | 1,670.56 | 1,144.61 |
| ROAD USE TAX | 7,768.95 | 2,928.45 |
| EMPLOYEE BENEFITS | 240.06 | 0.00 |
| EMERGENCY LEVY | 62.58 | 0.00 |
| LOCAL OPTION SALES TAX | 5,646.88 | 0.00 |
| DEBT SERVICE | 1,012.33 | 0.00 |
| COMM.CTR.CAPITAL PROJECT | 3,500.00 | 9,860.00 |
| SCHTF-OOR GRANTS | 0.00 | 4,289.16 |
| CDBG2020 | 7,251.00 | 7,309.28 |
| WATER | 12,369.04 | 7,687.76 |
| SEWER | 14,540.93 | 8,050.06 |
| LANDFILL/GARBAGE | 4,562.20 | 2,500.92 |
| TOTAL FUNDS | 66,756.13 | 72,207.46 |

TRANSFER FROM SEWER TO SEWER SINKING- 5,935.00

6. PUBLIC FORUM- Stacy Howell thanked storm clean-up volunteers. Cliff Dalbey asked about train at Trailside Park, water leaks, Community Center progress (council scheduled a joint mtg with Historical Society for Sept. 3 at 6:30pm at CACC), and garbage cans. John Carver asked about south Collins sign and temporary brush pile behind fire station.

7. 2nd Avenue Engineering Update- Nichole Sungren- MSA- Public information meeting is September 10 at 6pm at CACC, council has decisions to make before the 10th, will make decisions at mtg on Sept. 3, next set of plans will come in October.

8. Service Presentation- Shane Bellon- Colo Telephone Company- Wanting to gauge interest for services in Collins. Start by surveying residents.

9. Motion by Amsden to approve fence permit- 311 3rd Ave. (pending location of pins), 2nd by Schlueter, M/C

10. Motion by Howell to approve deck permit- 121 3rd St., 2nd by Amsden, M/C

11. Motion by Schlueter to approve building permit- 609 Main St., 2nd by Howell, Roll Call- Ayes- Amsden, Coree, Howell, Schlueter. Council member Kennedy abstained from the vote, M/C
12. Motion by Amsden to approve Bid- SHTF- OOR Grant- 700 1st Ave #5, 2nd by Kennedy, Roll Call- Ayes- Amsden, Coree, Howell, Kennedy. Council member Schlueter abstained from the vote, M/C
13. Motion by Schlueter to approve the following plan to address water leak detection and plan to mitigate problems: PWD will have the handheld meter reader recalibrated, will pull random meters and send in to be checked, will hire company to do leak detection on entire town (PWD will choose the company), will have IRUA recalibrate the main meter, 2nd by Coree, Roll Call- All Ayes, M/C
14. Motion by Schlueter to table the liquidation of General Fund and Water Fund CD's to alleviate negative cash flow balances in respective funds, 2nd by Kennedy, M/C
15. Motion by Schlueter to table combining two General Fund CD's earmarked Fire Dept. and earmark for Siren purchase, 2nd by Kennedy, M/C
16. Motion by Schlueter to table the discussion on Water Fund-negative balance- unable to cover the bond sinking fund requirements, 2nd by Kennedy, M/C
17. Motion by Schlueter to give City Clerk the authority to cash in a \$50,000 Street Project CD, 2nd by Amsden, M/C
18. Motion by Amsden to allocate CWC insurance costs to the CWC, as well as all incurred costs, 2nd by Coree, M/C
19. Motion by Amsden to approve Resolution 2020-15. "Resolution authorizing a spending freeze for all city departments and personnel", 2nd by Schlueter, Roll Call- All Ayes, M/C
20. Motion by Amsden to approve Resolution 2020-16. "Resolution authorizing expenditure limitations for all city departments and personnel" (with end date removed), 2nd by Kennedy, Roll Call- All Ayes, M/C
21. Motion by Kennedy to pass the first reading of Ordinance 2020-6. "An Ordinance amending the code of ordinances of the City of Collins, Iowa, by amending the provisions pertaining to Chapter 41, Section 41.11, Fireworks Permit", 2nd by Howell, Roll Call- All Ayes. Motion by Amsden to suspend the statutory rule requiring an ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed, 2nd by Howell, Roll Call- All Ayes. Motion by Amsden to put Ordinance 2020-6 upon its final consideration and to adopt Ordinance 2020-6, 2nd by Howell, Roll Call- All Ayes, M/C, Ordinance 2020-6 passed.
22. Motion by Schlueter to pass the first reading of Ordinance 2020-7. "An Ordinance amending the code of ordinances of the City of Collins, Iowa, by eliminating Section 136.03 from Chapter 136, Sidewalk Regulations", 2nd by Coree, Roll Call- Ayes- Amsden, Coree, Kennedy, Schlueter. Nay- Howell. M/C
23. Motion by Schlueter to pass the first reading of Ordinance 2020-8. "An Ordinance adopting the State of Iowa Building Code", 2nd by Kennedy, Roll Call- All Ayes. Motion by Schlueter to suspend the statutory rule requiring an ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed, 2nd by Howell, Roll Call- All Ayes. Motion by Schlueter to put Ordinance 2020-8 upon its final consideration and to adopt Ordinance 2020-8, 2nd by Howell, Roll Call- All Ayes, M/C, Ordinance 2020-8 passed pending Mayor authorization.
24. Motion by Howell to approve Resolution 2020-17. "Sewer credit procedure for filling of swimming pools once per year", 2nd by Kennedy, Roll Call- All Ayes, M/C
25. Motion by Howell to table long-term solution to the liabilities involved with the train at Trailside Park, 2nd by Schlueter, M/C
26. Motion by Schlueter to approve 3-year contract with Warne's Tree Service, 2nd by Amsden, Roll Call- All Ayes, M/C
27. Motion by Kennedy to table E-Billing Contract with GWorks, 2nd by Howell, M/C
28. Motion by Howell to table discussion of Ordinance 105.05 Open Burning Restricted, 2nd by Schlueter, M/C
29. Discuss Ordinance 122 "Peddlers, Solicitors, and Transient Merchants" code enforcement- Clerk will alert residents to direct salespersons to City Hall to obtain a permit.

30. Discuss garbage can solution- Elderly and/or handicap residents who are unable to move their red garbage can to the curb may put no more than 2 bags of garbage on the curb instead of their red garbage can, between the hours of 8pm Tuesday and 7am Wednesday.

31. Motion by Schlueter to set Halloween Beggar's Night as October 31, 2020 and to allow resident Stephanie Seibert's Halloween Search and Find, 2nd by Kennedy, M/C

32. Discuss UTV Ordinance- Clerk will add to September 3 Agenda

33. Discuss Mural Walk – Clerk will add to September 10 Agenda

34. REPORTS- PWD- Written and Verbal. **Library-** Written and Verbal. **CWC-** Written. **City Clerk-** None. **Treasurer-** Written
Howell- Responded to complaints voiced against her at the last council meeting and provided a rebuttal for those concerns. Felt some of the complaints were unjustified. Council agreed that these issues should be dealt with outside of council chambers.
Schlueter- Addressed Story County TIF grant. Suggested Alliant franchise fee increase from 3% to 5%. Suggested wholesale of leftover garbage bags.

Amsden- Discussed Covid Relief reimbursement process. Discussed south Collins sign- use FEMA dollars to replace, move closer to town, add electric so it can be lit up at night.

Kennedy- None.

Coree- None.

Mayor- None.

35. ADJOURNMENT- 10:45pm Motion by Amsden, 2nd by Howell, M/C