

MINUTES
Special Meeting of the Collins City Council

1. CALL TO ORDER: Collins City Council met Wednesday, January 8, 2019, at 6:00 p.m. in City Hall.

2. ROLL CALL: Mayor Brett Comegys asked for Roll Call. Council Members present: Del Amsden, Andrew Coree, Stacy Howell, Dawnell Kennedy, Greg Schlueter. Guests: Heidi Kuhl, Cindy Kendall. City personnel: PWD Darren Kennedy, Library Director Sara Coree, Wellness Center Director Jean Bienfang, City Clerk Katie Baldwin.

3. APPROVAL OF POSTED AGENDA: Motion by Amsden to approve, 2nd by Kennedy, M/C x 5

4. CONSENT AGENDA

- A. Approve Minutes, December 5, 2019- Motion by Amsden to approve, 2nd by Schlueter, M/C x 5
- B. Approve December Cash Report - Motion by Schlueter to approve, 2nd by Amsden, M/C x 5
- C. Approve January Bills- Motion by Amsden to approve, 2nd by Schlueter, M/C x 5
- D. December Sheriff's Report- Written Report.

DECEMBER 2019

REVENUES BY FUND

GENERAL	-2,719.70
LIBRARY	1,271.16
WELLNESS CENTER	11,501.40
ROAD USE TAX	3,662.04
EMPLOYEE BENEFITS	634.18
EMERGENCY LEVY	165.30
LOCAL OPTION SALES TAX	11,375.20
DEBT SERVICE	2,674.34
WATER	10,393.37
SEWER	16,000.32
LANDFILL/GARBAGE	3,996.99
REVENUES TOTAL	58,954.60

EXPENSES BY FUND

GENERAL	8,620.52
LIBRARY	2,340.27
WELLNESS CENTER	635.45
C.A.S.H.	1,825.00
ROAD USE TAX	1,189.31
LOCAL OPTION SALES TAX	200.00
DEBT SERVICE	4,850.21
2019-20 STREETIMPROVEMENTS	208,000.00
WATER	3,091.08
WATER SINKING FUND	1,933.75
SEWER	11,759.51
SEWER SINKING FUND	18,135.00
LANDFILL/GARBAGE	5,839.94
EXPENSES TOTAL	268,420.04

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ALLIED 100	FD SUPPLIES	227.91

AMAZON	LIBRARY SUPPLIES	372.25
ARNOLD MOTOR SUPPLY	TRUCK BATTERIES	421.98
KATIE BALDWIN	MILEAGE	161.55
BENNETT SANITATION	NOVEMBER '19	1,997.00
COLLINS-MAXWELL YEARBOOK	GOLD SPONSOR	200.00
CADY MACHINE CO	SNOW REMOVAL SUPPLIES	17.28
JOSH CHEVALIER	WELLNESS CENTER WORK	330.00
CITY-CWC WATER	CITY UTILITY BILL	76.60
SARA COREE	LIBRARY SUPPLIES	52.74
COUNTRY LANDSCAPES, INC	CEMETARY TREES- C.A.S.H.	1,825.00
CENTRAL STATE BANK	LOAN #64649 GOB INTEREST	4,850.21
DORSEY & WHITNEY LLP	LEGAL SERVICES	8,000.00
EFTPS	FED/FICA TAXES	3,212.80
EXCHANGE STATE BANK	INVESTMENTS	200,000.00
FIRE SERVICE TRAINING BUREAU	HAZMAT/FF1 TRAINING	424.00
GATEHOUSE-DB IOWA HOLDINGS	PUBLISHINGS	291.83
HARLAN HUFFAKER	FREIGHT	317.12
PESTICIDE BUREAU - IDALS	COMM.PESTICIDE CERT.RENEWAL	15.00
IOWA FINANCE AUTHORITY	SRF LOAN- WTR MAINS	1,933.75
IOWA FINANCE AUTHORITY	SRF LOAN- SWR LAGOON	18,135.00
IOWA ONE CALL	SERVICES	24.30
IPERS	IPERS	1,788.22
IOWA RURAL WATER ASSOCIATION	MEMBERSHIP DUES	225.00
JEAN BIENFANG	REIMBURSEMENT	200.28
JOHN DEERE FINANCIAL	THEISENS SUPPLIES	58.45
JOHN DEERE FINANCIAL	EQUIPMENT LEASE	1,103.98
KEYSTONE LABORATORIES, INC.	WATER TESTING	109.10
LAWSON PRODUCTS	SHOP SUPPLIES	286.96
MARSHALL COUNTY LANDFILL	LANDFILL CHARGES	2,461.25
MENARDS-AMES	SHOP SUPPLIES	505.50
NEW CENTURY FS	WATER LINE REPAIR SUPPLIES	210.68
POSTMASTER	UB POSTAGE/NEWSLETTER	103.88
RACO	LAGOON ALARM SYSTEM	360.00
TREASURER, STATE OF IOWA	STATE TAXES	1,329.00
STILES MECHANICAL SERVICES	HSI IGNITOR	50.00
LUCY MARTIN, AUDITOR	NOV 2019 ELECTION	161.82
U.S.CELLULAR	PWD LAPTOP	62.85
WASTE MANAGEMENT	NOV.2019	922.47
WINDSTREAM	CITY HALL-FIRE DEPARTMENT	565.12
WASTE MANAGEMENT OF AMES	RECYCLING	459.22
ZIEGLER CAT	SEWER/WATER WORK	2,345.24
PAYROLL	DECEMBER'19	12,224.70
REPORT TOTAL		268,420.04

5. PUBLIC FORUM: None

6. Discuss date/time change of city council meetings- move to the second Thursday of the month at 6:00pm, an Ordinance will be prepared for the February council meeting

7. Motion by Schlueter to approve Resolution 2020-1 "Resolution Approving City Monies Investment Policy", 2nd by Kennedy, Roll Call- All Ayes, M/Cx5

8. Motion by Schlueter to approve Phase 1 of the Community Center project, which includes installing a storage closet, two windows, and drywall along the south wall of the west part of the building, and painting the east part of the building, with maximum spending of \$8600 for Phase 1, 2nd by Howell, M/Cx5

9. Water and sewer rates discussion with Heidi Kuhl from Northland Securities. Council gave Heidi direction to update ordinance with option 2 of the options she presented, and to separate water and sewer rates and ordinances going forward. First reading of the ordinances will take place at the February council meeting. Council also gave direction to Heidi to reach out to Dorsey and Whitney to update the ordinances.

10. REPORTS- Library- written and verbal. CWC- written and verbal. Schlueter- OOR grant discussion.

11. Preparation of 2020-2021 Annual Budget

12. ADJOURNMENT- 10:01pm Motion by Howell, 2nd by Schlueter, M/Cx5