

MINUTES- Regular Meeting of the Collins City Council

Due to COVID-19, the City of Collins held this city council meeting electronically for the public, and in person at the Wright Learning Center for council members. Anyone who wished to participate did so in the following ways:

From computer, tablet or smartphone: <https://global.gotomeeting.com/join/424597781>

From phone: United States: +1 (872) 240-3412 Access Code: 424-597-781

1. CALL TO ORDER-Collins City Council met on Thursday, May 14, 2020, at 7:00pm electronically and in person (see above)

2. ROLL CALL- Mayor Pro-Tem Dawnell Kennedy asked for Roll Call. Council Members present: Andrew Coree, Stacy Howell, Dawnell Kennedy, Del Amsden; present via conference call: Greg Schlueter. Guests via conference call: Quinn Albrecht, Cindy Kendall, Devon Vaughn, Brittany Vaughn, Jason Ross, Marcy Tucker, Gary Vaughn, Kim Vaughn, Erin Vaughn, Robert Myers, Clinton Eichinger, Nichole Sungren, Dustin Wilkie, Deputy Hamilton. City personnel present: PWD Darren Kennedy, City Clerk Katie Baldwin, Library Director Sara Coree.

3. APPROVAL OF POSTED AGENDA- Motion by Howell to approve, 2nd by Amsden, M/C

4. CONSENT AGENDA- April 9th, 23rd, 29th Minutes, April Cash Report, May Bills- Motion by Howell to approve, 2nd by Amsden, M/C

5. APRIL SHERIFF'S REPORT- Conducted after Agenda Item #10. Written and Verbal.

APRIL 2020

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ALIBI BAR	ECONOMIC RELIEF	1,400.00
ALLIANT ENERGY/IPL	STREET LIGHTS	3,793.03
ARNOLD MOTOR SUPPLY	SHOP SUPPLIES	8.12
CITY-CWC WATER	APRIL	76.6
CKENDALL CONSULTING, LLC	CONSULTING/TRAINING	962.07
COLLECTION SERVICES CENTER	CHILD SUPPORT	39.54
EFTPS	FED/FICA TAXES	2,247.34
FELD FIRE	FD SUPPLIES	620
FROHWEIN TIRE DIVISION	BACKHOE FLAT REPAIR	200.66
GARBAGE GUYS	MARCH	2,038.00
GATEHOUSE-DB IOWA HOLDINGS	PUBLISHING	480.19
GOTCHA GAMES	ECONOMIC RELIEF	1,400.00
HAIR HUT	ECONOMIC RELIEF	1,400.00
HICKORY PARK CATERING	CDBG MEAL #1	1,855.55
IPERS	IPERS	1,415.88
IOWA REGIONAL UTILITIES ASSN	MARCH	4,697.78
JOHN DEERE FINANCIAL	EQUIPMENT LEASE	1,103.98
KEYSTONE LABORATORIES, INC.	WATER TEST	12.6
SCOTT KUESTER	FD SUPPLIES	39
LAWSON PRODUCTS	SHOP SUPPLIES	99.54
IOWA LEAGUE OF CITIES	MLA 2020 PT.2&3	140
MID-AMERICAN RESEARCH CHEMICAL	STREET PATCH, CLEANER	317
MARSHALL COUNTY LANDFILL	MARCH DUMP FEE & PER CAPITA FEE	1,759.00
MENARDS-AMES	SHOP SUPPLIES	291.92
MIDWEST INSURANCE CORP	CITY INSURANCE	30,108.00
MOMAR, INC	FD BUNKER DETERGENT	134.54
MSA PROFESSIONAL SERVICES INC	ENGINEERING-STREETS	17,050.00
POSTMASTER	CORONAVIRUS LETTER #3	95.2
SMALL TOWN TATTOO	ECONOMIC RELIEF	1,400.00

STAPLES	SUPPLIES	486.66
STORY COUNTY MEDICAL CENTER	CDL EMPLOYEE DRUG TEST	43
STORY COUNTY TREASURER	FY20 4TH QUARTER-	7,519.05
TREASURER - STATE OF IOWA	2020 QTR 1 CITY/STATE/WET TAX	1,461.00
U.S.CELLULAR	PWD LAPTOP	63.39
USABlueBook	WATER LEAK DETECTOR	4,039.56
WASTE MANAGEMENT	MARCH DUMP FEE	988.02
WINDSTREAM	FIRE DEPARTMENT	480.63
WINDSTREAM	CWC PHONE/INTERNET	109.32
PAYROLL	APRIL	7,712.26
REPORT TOTAL		98,088.43

FUND	REVENUES	EXPENSES
GENERAL	48,036.10	37,404.24
LIBRARY	2,343.43	1,563.83
WELLNESS CENTER	-231.72	1,065.50
C.A.S.H.	3,000.00	3,000.00
ROAD USE TAX	5,567.03	3,409.64
EMPLOYEE BENEFITS	3,994.25	1,648.00
2019/20STREETIMPROVEMENTS	0	17,015.00
CDBG2020	0	1,855.55
WATER	10,058.26	17,031.58
SEWER	15,302.64	9,310.07
LANDFILL/GARBAGE	4,491.60	4,785.02
EMERGENCY LEVY	1,041.16	0.00
LOCAL OPTION SALES TAX	4,807.12	0.00
DEBT SERVICE	16,843.55	0.00
WATER SINKING FUN	5,306.00	0.00
SEWER SINKING FUND	14,038.00	0.00
TOTAL FUNDS	134,597.42	98,088.43

6. **PUBLIC FORUM-** None

7. **Motion by Howell to approve deck permit- 710 3rd Ave., 2nd by Amsden, M/C**

8. **Motion by Amsden to approve MSA 2nd Avenue design contract, 2nd by Howell, M/C**

9. **Discussion- Send a letter to 409 3rd Ave. with a copy of Code 165.40 #4 "Accessory Buildings/Structures."**

10. **Motion by Howell to approve Resolution 2020-8. "A resolution to rescind Resolution 7-2013 which authorizes a 2.5% fee be paid to Mayor Brett M. Comegys as compensation for writing grant applications for which the City benefits from a monetary grant award", no 2nd, motion failed. Motion by Amsden to approve grant writing fees to be paid out of the grant itself, 2nd by Kennedy, Roll Call- All Ayes, M/C**

11. **Motion by Amsden to approve building permit- 700 1st Ave., for placement of a tiny home at Cole Village Mobile Home Park, 2nd by Kennedy, Roll Call- All Ayes (Schlueter abstained from vote), M/C**

12. **Public Hearing- Budget Amendment #2 for FY2020- Opened at 8:20pm. No comments. Closed at 8:25pm. Motion by Amsden to adopt budget amendment, 2nd by Kennedy, M/C**

13. **Motion by Amsden to approve changes to the Urban Renewal Plan including no sidewalks, no curb and gutter, fewer projects, include all streets in URP, add detention pond, add Main Street redevelopment, 2nd by Coree, Roll Call-All Ayes, M/C**

14. **Motion by Amsden to table- Third reading of "Ordinance No. 2020-1. An Ordinance Adjusting Rates for the Collins Municipal Waterworks System", 2nd by Schlueter, Roll Call- All Ayes, M/C**

15. Motion by Schlueter to approve MIC city insurance endorsements, 2nd by Kennedy, M/C

16. Motion by Kennedy to approve, at no cost to the city, placing of Collins high school senior banners on Main Street light poles, 2nd by Amsden, M/C

17. Discuss CDBG Meal Program- Update on first 2 meals, possible restaurants and food vendors, every other week meals, registration forms in mail, on Facebook, and on website, reimbursement time table about 4 weeks

18. Motion by Kennedy to keep City Hall and Community Center closed until Library fully opens, 2nd by Amsden, M/C

19. (Took place after Public Forum) Discussion of City of Collins garbage bags, Motion by Amsden to table a vote, 2nd by Howell, M/C

20. Motion by Kennedy to approve Frank Beavers harvesting of hay field until excavation begins, split profit with City of Collins, 2nd by Amsden, M/C

21. **REPORTS-** PWD- Written and Verbal. **Library-** Written and Verbal. **CWC-** Written. **City Clerk-** None. **Treasurer-** Written
Coree- Now working day shift so not available during the day for city needs

Kennedy on behalf of Howell- asked if the local garden club was going to work on flower beds around town. They disbanded.

Kennedy- Discussed switching to electronic mailings for city communications such as newsletters and important notices. Verified that she has permission to post on facebook and website for people to provide their email address to Clerk, and to let Clerk know if they would like to continue receiving paper copies.

Amsden on behalf of Schlueter- Asked about refinancing of SRF loans. Mayor will look into this.

Amsden- CWC policies with reopening- Mayor gave update. Status of CWC seniors program- Katie gave update. Asked if CWC had it in budget to purchase more weight plates- Katie will ask CWC Director. City mower- planning ahead for replacement in future.

Mayor- May put a bench at park in memory of wife's grandparents. Will begin 2nd small house on 1st Ave. soon. House on 2nd Ave. sold.

22. **ADJOURNMENT- 10:05pm Motion by Kennedy, 2nd by Amsden, M/C**