

# MINUTES- Regular Meeting of the Collins City Council

**1. CALL TO ORDER-** Collins City Council met on Thursday, November 14, 2024, at 7:00pm at the Collins Area Community Center, 219 Main St.

**2. ROLL CALL-** Mayor Pro-Tem Dawnell Kennedy asked for Roll Call. Council Members present: Dawnell Kennedy, Stephanie Smith, Stacy Howell, Marissa Welch, Dawn Pasquariello. Absent- Mayor Brett Comegys. Guests- Shelby Smith, Mason Adams, Deputies Tim Schroeder and Logan Powers. City personnel present: Library Director Sara Coree, City Clerk Katie Baldwin, Public Works Director Darren Kennedy.

**3. APPROVAL OF POSTED AGENDA-** Motion by Howell to approve, 2<sup>nd</sup> by Welch, All Ayes, M/C

**4. CONSENT AGENDA:** October 10, 2024 Minutes, October Cash Report, October Revenue Report, October Expense Report, October Treasurer's Report, November Bills- Motion by Welch to approve, 2<sup>nd</sup> by Howell, All Ayes, M/C

**5. OCTOBER SHERIFF'S REPORT-** Discussed burglaries that happened on Main Street over the summer since the deputies haven't been at a meeting since July. Deputy Schroeder brought the SpeedView Analysis Report from the mobile speed unit that was placed in town on Hwy 65 last month. Average speed was 34 mph but highest speed was 116 mph. Council asked Clerk to reach out to Colo and Maxwell to get information on the solar speed signs they have recently added.

**6. PUBLIC FORUM:** Shelby Smith with The Back Yard would like to have a mobile bar to utilize periodically and asked if Council would likely approve liquor licenses for those events. Council said yes they would.

## OCTOBER 2024

### CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
AMSDEN CONTRACT CONSULTING	LION'S CLUB PARK RR DOORS	693.60
ARNOLD MOTOR SUPPLY	CYLINDER RENT	202.95
BADGER METER, INC.	SERVICE FEES	43.83
KATIE BALDWIN	MEETING REIMBURSEMENT	15.00
CAHILL LAW OFFICES	LEGAL SERVICES	1,450.00
CARDMEMBER SERVICE	CH, CWC, LIB, PWD PURCHASES	2,715.61
CHEMSEARCH	DIESEL-MATE AND INSECTICIDE	960.12
CENTRAL IOWA FARM STORE	TRACTOR PARTS	121.37
CENTRAL IOWA SHORTLINE LLC	SHOP SUPPLIES	268.83
CITY-CWC WATER	CWC UTILITY BILL	95.05
DAKOTA SUPPLY GROUP	WATER SERVICE AND SUPPLIES	1,215.69
DAWNELL KENNEDY	CACC RENT REIMBURSEMENT	45.00
DES MOINES STAMP MFG CO	PUREMARK STAMP- CITY HALL	41.00
EFTPS	FED/FICA TAXES	2,975.97
GARBAGE GUYS	AUG. & SEPT. GARBAGE	4,377.00
GANNETT IOWA LOCALIQ	PUBLISHING	211.74
HOKEL MACHINE SUPPLY	SHOP SUPPLIES	246.36
IMMENSE IMPACT LLC	WEBSITE ANNUAL SUBSCRIPTION	665.00
IOWA ONE CALL	LOCATES	27.00
IPERS	IPERS	2,026.16
IOWA REGIONAL UTILITIES ASSN	SEPT. 3 & OCT. 1 READ	8,548.11
IOWA STATE UNIVERSITY	FY25 RADIO SUBSCRIBER FEES	3,990.46
JARED WARNE	TREE TRIMMING AND REMOVAL	6,700.00
JEAN BIENFANG	CWC REIMBURSEMENTS	359.11
JOHN DEERE FINANCIAL	TRACTOR LEASE PAYMENT	589.24
JOHN DEERE FINANCIAL	VAN-WALL PWD PURCHASES	727.93
JOHN DEERE FINANCIAL	SKID LOADER LEASE	1,210.48
JOHN DEERE FINANCIAL	LAWN MOWER PAYMENT	558.98
KAROL PIERSON	CACC RENTAL CANCELLATION	45.00

KEITH COOPER & SONS, INC.	HAUL DUMP TRUCK TO SHOP	360.00
MICROBAC LABORATORIES, INC.	WATER TESTING	35.00
LAWSON PRODUCTS	SHOP SUPPLIES	1,298.90
MID-AMERICAN RESEARCH CHEMICAL	INSECTICIDE- CACC AND FIRE DEP	292.22
MARSHALL COUNTY LANDFILL	AUG/SEPT LANDFILL & PER CAPITA	3,268.75
MENARDS - MARSHALLTOWN	SHOP, CACC, PARKS SUPPLIES	624.61
MENARDS-AMES	PARK BATHROOMS AND CAMERAS	59.42
MIDWEST BREATHING AIR LLC	FIRE DEPT. REPAIRS	934.42
NEW CENTURY FS	PWD FUEL	117.70
RACO	SEWER LAGOONS ALARMS	450.00
RASMUSSEN SERVICE CENTER	DUMPTRUCK REPAIR	669.30
RJ ELECTRIC	FIRE DEPT- INSTALL WALL PACKS	1,450.00
ROD BIENFANG	CWC INSTALLS AND REPAIRS	275.00
STORY CO RECORDER	UTV REGISTRATION 2025	20.50
STORY COUNTY TREASURER	FY25 2ND QURT PAYMENT	8,473.16
SUPERIOR WELDING SUPPLY CO.	SAFETY GLASSES	115.32
TREASURER - STATE OF IOWA	SEPTEMBER WET TAX	1,070.26
TREASURER - STATE OF IOWA	OCTOBER WET TAX	745.62
U.S.CELLULAR	PWD LAPTOP INTERNET	64.49
USABlueBook	WATER SUPPLIES	224.79
VANWALL EQUIPMENT	MOWER FOR TRACTOR	8,750.00
WASTE MANAGEMENT	SEPTEMBER RECYCLING	1,388.00
PAYROLL	OCTOBER	9,435.42
<b>REPORT TOTAL</b>		<b>81,249.47</b>

<b>FUND</b>	<b>REVENUES</b>	<b>EXPENSES</b>
GENERAL	60,456.95	24,833.60
LIBRARY	5,416.50	2,717.09
WELLNESS CENTER	2,199.93	2,965.14
ROAD USE TAX	5,200.72	6,709.96
EMPLOYEE BENEFITS	7,325.52	0.00
EMERGENCY LEVY	0.00	0.00
LOCAL OPTION SALES TAX	8,585.78	6,700.00
DEBT SERVICE	18,758.31	0.00
TIF	8,444.44	0.00
2019/20STREETIMPR.	0.00	0.00
COMM.CTR.CAP. PROJ.	0.00	0.00
SCHTF-OOR GRANTS	0.00	0.00
FEMA/STATE DERECHO	0.00	0.00
AMERICAN RESCUE PLAN ACT	38100.00	0.00
DETENTION POND	0.00	0.00
214 MAIN STREET PROJECT	0.00	0.00
WATER	14,146.15	14,490.82
WATER SINKING	0.00	0.00
SEWER	17,254.16	13,666.11
SEWER SINKING	0.00	0.00
LANDFILL/GARBAGE	5,511.78	9,166.75
<b>TOTAL FUNDS</b>	<b>191,400.24</b>	<b>81,249.47</b>

#### **TRANSFERS**

SEWER TO SEWER SINKING- 5,974.25

WATER TO WATER SINKING- 2,861.75

7. Motion by Howell to approve fence and deck permit, with the requirement that the applicant has to pay a \$50 fee, which is \$25 for the deck and \$25 for the fence- 9 1<sup>st</sup> Street, 2<sup>nd</sup> by Welch, All Ayes, M/C
8. Motion by Pasquariello to approve FY24 Urban Renewal Report, 2<sup>nd</sup> by Smith, All Ayes, M/C
9. Motion by Howell to approve FY24 Annual Financial Report, 2<sup>nd</sup> by Smith, All Ayes, M/C
10. Motion by Welch to approve Resolution 2024-19. "Resolution authorizing a change in compensation for Opal Toornstra, Collins Wellness Center Janitor", 2<sup>nd</sup> by Pasquariello, Roll Call- All Ayes, M/C
11. Motion by Howell to approve Resolution 2024-20. "A resolution approving an agreement for the leasing, assignment, or sale of existing dark fiber located in the City of Collins right of way by Interstate Power and Light Company", 2<sup>nd</sup> by Pasquariello, Roll Call- All Ayes, M/C
12. Motion by Pasquariello to approve Resolution 2024-21. "Resolution to transfer funds for the fiscal year ending June 30, 2025", 2<sup>nd</sup> by Welch, Roll Call- All Ayes, M/C
13. Motion by Welch to approve Resolution 2024-22. "A resolution approving the transfer of funds monthly to the water sinking fund and sewer sinking fund for the fiscal year ending June 30, 2025", 2<sup>nd</sup> by Smith, Roll Call- All Ayes, M/C
14. Motion by Pasquariello to approve Resolution 2024-23. "Resolution approving mileage reimbursement rate", 2<sup>nd</sup> by Howell, Roll Call- All Ayes, M/C
15. Set Public Hearing Date for Amendment #1 for the 2024-2025 Budget- January 9, 2025 at 7pm at Collins Community Center
16. Set dates for budget workshop meetings- December 5, 2024 and January 16, 2025, both at 5:30pm
17. **REPORTS-** Kennedy- None. Welch- None. Smith- Asked if we can add stop signs at the intersections of 2<sup>nd</sup> Avenue and 2<sup>nd</sup> Street, and 3<sup>rd</sup> Avenue and 2<sup>nd</sup> Street. Will add an ordinance with these added stop signs to the December meeting. Asked if the handicap markings in front of City Hall and Community Center are painted upside down- PWD says yes they are- they'll be repainted when the paint wears off. Asked if a building permit was submitted for the front stoop at 407 Main Street- yes they did submit a permit. Asked if a building permit was submitted for the front deck at 111 2<sup>nd</sup> Street as she thinks the deck was rebuilt larger than it was before- no they did not submit a permit. She asked Clerk to contact homeowner and have them turn in a building permit and permit fee. Howell- None. Pasquariello- None. CWC- Written. Library- Written and verbal. PWD- Written and verbal. City Clerk- None.
18. **ADJOURNMENT-** 7:52pm Motion by Howell, 2<sup>nd</sup> by Smith, All Ayes, M/C