

MINUTES- Regular Meeting of the Collins City Council

1. CALL TO ORDER- Collins City Council met on Thursday, October 12, 2023, at 7:02pm at the Collins Area Community Center, 219 Main St.

2. ROLL CALL- Mayor Brett Comegys asked for Roll Call. Council Members present: Stacy Howell, Marissa Welch, Dawnell Kennedy, Dawn Pasquariello. Absent- Andrew Coree. Guests- Deputy Logan Powers, Deputy Timothy Schroeder, Nichole Sungren, Frank Andrew, Dodi Petersen, Aaron Fisher, Marvin Hall and kids. City personnel present: Public Works Director Darren Kennedy, Library Director Sara Coree, City Clerk Katie Baldwin.

3. APPROVAL OF POSTED AGENDA- Motion by Kennedy to approve, 2nd by Howell, All Ayes, M/C

4. CONSENT AGENDA: September 14 & October 4, 2023 Minutes, September Cash Report, September Revenue Report, September Expense Report, September Treasurer's Report, October Bills- Motion by Kennedy to approve, 2nd by Howell, All Ayes, M/C

5. SEPTEMBER SHERIFF'S REPORT- Written and Verbal.

6. PUBLIC FORUM- Frank Andrew presented a plaque to the Collins American Legion and the City of Collins. This plaque was from a Texas boy scout troop who utilized the Community Center for an overnight stay in July of 2023 on their way to Minnesota.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
KATIE BALDWIN	MILEAGE	236.46
BLAKE BUCHANAN	CWC REPAIRS	120.00
CAHILL LAW OFFICES	LEGAL SERVICES	400.00
CITY-CWC WATER	CWC SEPT.UTILITY BILL	103.94
SARA COREE	MILEAGE	27.51
EFTPS	FED/FICA TAXES	5,004.26
GARBAGE GUYS	AUGUST GARBAGE SERVICES	2,103.00
IOWA EARTHWORKS, LLC	2ND AVE.STREET PROJ PAY APP #3	169,906.08
IPERS	IPERS	2,580.67
MARSHALL COUNTY LANDFILL	AUGUST LANDFILL FEES	1,501.10
MB CONSTRUCTION, LLC	2ND AVE WATERMAIN-PAY APP #2	533.60
POSTMASTER	LIBRARY PO BOX, UB POSTAGE	153.00
TREASURER, STATE OF IOWA	STATE TAXES	1,769.22
TREASURER - STATE OF IOWA	AUGUST WET TAX	662.81
PAYROLL	SEPTEMBER	11,884.12
REPORT TOTAL		196,985.77

FUND	REVENUES	EXPENSES
GENERAL	9,665.96	2,213.80
LIBRARY	1,254.29	2,327.94
WELLNESS CENTER	6,883.48	808.08
ROAD USE TAX	7,253.90	1,941.31
EMPLOYEE BENEFITS	1,649.59	257.99
EMERGENCY LEVY	318.42	0.00
LOCAL OPTION SALES TAX	7,571.66	0.00
DEBT SERVICE	4,626.36	0.00
TIF	1,812.86	0.00
2019/20STREETIMPR.	0.00	169,906.08
COMM.CTR.CAP. PROJ.	0.00	0
SCHTF-OOR GRANTS	6207.14	0.00
FEMA/STATE DERECHO	0.00	0.00

AMERICAN RESCUE PLAN ACT	0.00	533.60
DETENTION POND	0.00	0.00
COMMUNITY CATALYST GRANT	0.00	0.00
WATER	14,045.82	4,052.84
WATER SINKING	0.00	0.00
SEWER	17,516.47	11,325.03
SEWER SINKING	0.00	0.00
LANDFILL/GARBAGE	5,513.39	3,619.10
TOTAL FUNDS	84,319.34	196,985.77

TRANSFERS

SEWER TO SEWER SINKING- 5,990.84

WATER TO WATER SINKING- 2,831.67

7. Motion by Kennedy to approve 2nd Ave. Street Project Certificate of Completion, 2nd by Welch, All Ayes, M/C

8. Proposal by Marvin Hall to have a food truck in Collins, possibly next spring. He would like to provide a free-will donation meal to the community to gain interest in what kind of food they would like his food truck to provide. He will work with City Clerk to find a night the community center is available.

9. Dodi Petersen gave an update on TNR Program- she held a community meeting but only one person attended, so she is putting that on hold for now. Council and Library Director gave her permission to place 3 small cat shelters behind the library.

10. Motion by Howell to approve Amsden Contract Consulting bid (\$6,875.55)- SCHTF- OOR grant - 700 1st Ave. #5, with project having to be completed by January 1, 2024, 2nd by Kennedy, All Ayes, M/C

11. Discussed the formal Complaint regarding sidewalks- decided that due to safety hazards on some sidewalks, the City will be notifying residents of sidewalks that need to be replaced or repaired.

12. Motion by Howell to table Blue Line Solutions Automated Traffic Enforcement contract, 2nd by Kennedy, All Ayes, M/C

13. Motion by Howell to table Ordinance 2023-4. "An ordinance amending the Code of Ordinances of the City of Collins, Iowa, by adding a new chapter titled "Automated Traffic Enforcement", 2nd by Kennedy, All Ayes, M/C

14. Motion by Kennedy to approve Amendment #1- Story County ARPA Water Infrastructure Project, 2nd by Howell, Roll Call- All Ayes, M/C

15. Discussed 4th Ave. Watermain Project- paid with Story County ARPA funds

16. Motion by Kennedy to approve allocating \$500 from the LOST fund to pay for Main Street flowers and supplies, 2nd by Welch, All Ayes, M/C

17. Motion by Kennedy to approve Resolution 2023-22. "Resolution naming Dana Denton as part-time City Hall/Library and Community Center janitor", 2nd by Pasquariello, Roll Call- All Ayes, M/C

18. Motion by Kennedy to approve Resolution 2023-23. "Kimberley Farm Subdivision Plat 2 in the E1/2, NE1/4 & NE1/4, SE1/4, SEC. 29-82-21, Story County, Iowa", 2nd Welch, Roll Call- All Ayes, M/C

19. Discussed CWC handicap accessible ramp- PWD will work with contractor on a feasible solution

20. Motion by Pasquariello to approve new CWC board member (Jenny English), 2nd by Howell, All Ayes, M/C

21. Set dates for budget workshop meetings- Wednesday, November 29th at 6:00pm at the CACC and Monday, December 18th at 6:00pm at the CACC

22. Motion by Kennedy to approve tree and stump removal and trimming, up to \$6,000 worth of work, 2nd by Welch, All Ayes, M/C

23. REPORTS- Mayor- Waiting to hear back on a few grants that he applied for new flooring for the CACC. **Welch-** Was asked by a citizen if the City could put out a public service announcement letting residents know that there is an influx of miner bees in town due to all the siding work being done currently. Asked if we could get brighter lights on the south city sign. PWD will work on that.

Kennedy- Talked to Midwest Insurance about setting up an insurance meeting. Will try setting the meeting up for January 2024.
Howell- Will reach out to Iowa Codification to get information on a food truck ordinance and a shoveling sidewalks ordinance.
Pasquariello- Asked if the lights at Trailside Park are supposed to work? PWD says yes they are supposed to. He will look into why they aren't working. The new solar light on Main Street is very poor and does not light up the sidewalk or the street like its' intended purpose. PWD will contact the company. **PWD**- Written and verbal. **Library**- Written and verbal. **CWC**- Written. **Clerk**- Has TIF and Urban Renewal training and IMFOA fall conference in the next week.

24. ADJOURNMENT- 9:30pm Motion by Howell, 2nd by Pasquariello, All Ayes, M/C