

MINUTES- Regular Meeting of the Collins City Council

1. CALL TO ORDER- Collins City Council met on Thursday, October 10, 2024, at 7:00pm at the Collins Area Community Center, 219 Main St.

2. ROLL CALL- Mayor Pro-Tem Dawnell Kennedy asked for Roll Call. Council Members present: Dawnell Kennedy, Stephanie Smith, Stacy Howell, Marissa Welch. Absent: Dawn Pasquariello. Mayor Brett Comegys was present via phone call from 7:05-7:15pm. Guests- Ben Bentil, Shelby Smith, Quinn Albrecht. City personnel present: Library Director Sara Coree, City Clerk Katie Baldwin, Public Works Director Darren Kennedy.

3. APPROVAL OF POSTED AGENDA- Motion by Howell to approve, 2nd by Smith, All Ayes, M/C

4. CONSENT AGENDA: September 19, 2024 Minutes, September Cash Report, September Revenue Report, September Expense Report, September Treasurer's Report, October Bills- Motion by Howell to approve, 2nd by Welch, All Ayes, M/C

5. SEPTEMBER SHERIFF'S REPORT- No deputy was present.

6. PUBLIC FORUM: Shelby Smith spoke about the Fall Festival that she has planned on Main Street on October 19th from 3-5pm. Quinn Albrecht would like the city to consider not hiring Del Amsden (of Amsden Contract Consulting) to do work for the city until he has his two personal projects (houses) on 3rd Avenue complete.

SEPTEMBER 2024

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ALLIANT ENERGY/IPL	GAS/ELECTRIC	4,757.40
AMSDEN CONTRACT CONSULTING	LION'S CLUB PARK RR DOORS	656.40
KATIE BALDWIN	MILEAGE	191.26
CARDMEMBER SERVICE	CWC, LIB, PWD, CH PURCHASES	2,175.45
CENTRAL IOWA TELEVISIONING	FY25 SEWER MAINTENANCE	4,832.46
CENTRAL IOWA BROADBAND	PHONE AND INTERNET	877.68
CITY-CWC WATER	SEPTEMBER BILL	93.24
CLIFFORD DALBEY	CACC KEY FOB BUY-BACK	10.00
IOWA DEPT.OF NATURAL RESOURCES	NPDES PERMIT ANNUAL FEE	211.50
EFTPS	FED/FICA TAXES	3,296.00
GCMOA	SEPTEMBER MEETING	10.00
GREG SCHLUETER	CACC KEY FOB BUY-BACK	10.00
IPERS	IPERS	2,170.70
JOHN CARVER	CACC KEY FOB BUY-BACK	10.00
JOHN DEERE FINANCIAL	SKID LOADER LEASE	1,210.48
JOHN DEERE FINANCIAL	LAWN MOWER PAYMENT	1,122.30
JOHN DEERE FINANCIAL	TRACTOR LEASE PAYMENT	589.24
JOHN DEERE FINANCIAL	SHOP SUPPLIES	227.41
KSM CONCRETE SERVICES	PARK SIDEWALKS & RAMPS	7,975.00
TED MULLIHAN	CACC KEY FOB BUY-BACK	10.00
NEW CENTURY FS	FUEL	2,158.81
OVERDRIVE, INC.	FY25 BRIDGES EBOOK CONTENT FEE	418.80
POSTMASTER	CERTIFIED LETTER	9.68
POSTMASTER	OCTOBER UB POSTAGE	35.35
TREASURER, STATE OF IOWA	STATE TAXES	1,650.42
U.S.CELLULAR	PWD LAPTOP INTERNET	173.98
WASTE MANAGEMENT	AUGUST RECYCLING	1,388.00
PAYROLL	SEPTEMBER	10,539.22
REPORT TOTAL		46,810.78
FUND	REVENUES	EXPENSES
GENERAL	27,374.37	14,254.87

LIBRARY	0.00	3,016.22
WELLNESS CENTER	2,266.42	1,983.41
ROAD USE TAX	7,375.87	6,818.64
EMPLOYEE BENEFITS	1,324.47	0.00
EMERGENCY LEVY	0.00	0.00
LOCAL OPTION SALES TAX	7,143.27	0.00
DEBT SERVICE	3,285.28	0.00
TIF	126,795.22	0.00
2019/20STREETIMPR.	0.00	0.00
COMM.CTR.CAP. PROJ.	0.00	0.00
SCHTF-OOR GRANTS	24000.00	0.00
FEMA/STATE DERECHO	0.00	0.00
AMERICAN RESCUE PLAN ACT	0.00	0.00
DETENTION POND	0.00	0.00
214 MAIN STREET PROJECT	0.00	0.00
WATER	19,513.95	3,480.11
WATER SINKING	0.00	0.00
SEWER	17,453.64	15,858.18
SEWER SINKING	0.00	0.00
LANDFILL/GARBAGE	5,440.63	1,399.35
TOTAL FUNDS	241,973.12	46,810.78

TRANSFERS

SEWER TO SEWER SINKING- 5,974.25

WATER TO WATER SINKING- 2,861.75

7. Motion by Howell to approve fence permit- 513 2nd Avenue, but with a \$300 fine for starting and completing the entire fence installation before the fence permit was approved, and the picket fence that was not included on the fence permit must be removed within 30 days of this meeting, and cannot be put back up until a new fence permit is submitted and approved for the picket fence, 2nd by Welch, All Ayes, M/C

8. Motion by Howell to approve Resolution 2024-18. "Resolution approving expenditures up to \$38,000 for a cover structure at the Public Works shop", with the project being complete by December 15, 2024, 2nd by Welch, Roll Call- All Ayes, M/C

9. Motion by Howell to approve purchase of materials for a cover structure (\$21,419.48 from Menards) at Public Works shop, 2nd by Welch, All Ayes, M/C

10. Motion by Howell to approve Amsden Contract Consulting labor quote for cover structure at Public Works shop, with the project being complete by December 15, 2024, 2nd by Smith, All Ayes, M/C

11. Motion by Welch to approve Garbage Guys contract for garbage services, 2nd by Smith, Roll Call- All Ayes, M/C

12. Motion by Welch to approve Saylorville Dam Snowmobile Club's request for permission to mark and groom snowmobile trail, as long as they follow Story County Conservation's rules of no studded snowmobiles on the trail, 2nd by Howell, All Ayes, M/C

13. REPORTS- Mayor- Called in to the meeting to present the information he gathered at the meeting with Story County Conservation regarding extra funds they have after paving the Heart of Iowa trail and the possibility of using those funds at Trailside Park. **Kennedy-** None. **Welch-** None. **Smith-** Asked for Right Now Powder Coating to provide proof of a car dealer license to the City, and to take the For Sale signs off of the vehicles until he has done so. Also, would like him to kill the weeds on the sidewalk to the south of the new building. Asked Clerk to send a letter and a \$50 fine to the owner of 223 Main Street for not covering his junk car in the back yard like was agreed upon at the August council meeting, and a \$50 fine for not keeping his grass and weeds under 6 inches. **Howell-** None. **CWC-** Written. **Library-** Written. **PWD-** Written and verbal. Motion by Welch to approve fixing the garage door at the city storage shed by the Fire Station, (\$3,231 to be paid out of RUT fund), 2nd by Smith, All Ayes, M/C. **City Clerk-** None.

14. ADJOURNMENT- 7:52pm Motion by Howell, 2nd by Smith, All Ayes, M/C