

MINUTES- Regular Meeting of the Collins City Council

1. CALL TO ORDER- Collins City Council met on Thursday, September 11, 2025, at 7pm at the Collins Area Community Center, 219 Main St.

2. ROLL CALL- Mayor Brett Comegys asked for Roll Call. Council Members present: Stacy Howell, Dawnell Kennedy, Stephanie Smith, Marissa Welch. Absent- Dawn Pasquariello. Guests- Willie Beeler, Deputy Jackson Thompson, Gavin Stone, Taylor Eichinger. City personnel present: City Clerk Katie Baldwin, Public Works Director Darren Kennedy, Library Director Sara Coree.

3. APPROVAL OF POSTED AGENDA- Motion by Smith to approve, 2nd by Kennedy, All Ayes, M/C

4. CONSENT AGENDA: August 14, 2025 Minutes, August Cash Report, August Revenue Report, August Expense Report, August Treasurer's Report, September Bills- Motion by Kennedy to approve, 2nd by Smith, All Ayes, M/C

5. MAY SHERIFF'S REPORT- Deputy Thompson didn't have anything to report and the council did not have anything either. Howell asked if the speed trailer can be placed on the north end of Hwy 65 in Collins soon.

6. PUBLIC FORUM: None

AUGUST 2025

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ALLIANT ENERGY/IPL	GAS/ELECTRIC	3,549.26
BRETT COMEGYS	REIMBURSE-TRLSD PRK TUNNEL PNT	577.00
CARDMEMBER SERVICE	CWC, LIB, PWD PURCHASES	1,261.22
COOS CONTRACTING	CWC ROOF REPAIRS	592.48
DAKOTA SUPPLY GROUP	WATER METER HOOKUPS	126.46
IOWA DEPT.OF NATURAL RESOURCES	NPDES PERMIT ANNUAL FEE	211.50
EFTPS	FED/FICA TAXES	3,177.24
EXCHANGE STATE BANK	SAFETY DEPOSIT BOX FEE	12.00
GUARDIAN TORNADO & SAFE ROOMS	TRAILSIDE PARK-STORM SHELTERS	30,250.00
IPERS	IPERS	2,123.50
JOHN DEERE FINANCIAL	SKID LOADER LEASE	1,151.45
MENARDS - ALTOONA	SHOP SUPPLIES & CACC	68.88
MENARDS-AMES	CITY HALL FURNACE & CACC	117.16
MIDWEST BREATHING AIR LLC	FIRE DEPT.AIR TEST & REPAIRS	900.15
OVERDRIVE, INC.	FY26 BRIDGES EBOOK CONTENT FEE	418.80
POSTMASTER	AUGUST UB POSTAGE	64.48
POSTMASTER	CERTIFIED MAIL & ROLL OF STAMPS	98.96
POSTMASTER	SEPTEMBER UB POSTAGE	62.00
ROBBIE ERICKSON	TRAILSIDE PARK TUNNEL PAINTING	900.00
SAMUEL SUMMERFIELD IOWA, LLC	CITY BUSINESS SIGN FRAMING	5,653.28
U.S.CELLULAR	PWD LAPTOP	64.79
WASTE MANAGEMENT	RECYCLING	1,458.00
PAYROLL	AUGUST	10,713.81
REPORT TOTAL		63,552.42

FUND	REVENUES	EXPENSES
GENERAL	3,770.50	5,545.64
LIBRARY	0.00	3,394.91
WELLNESS CENTER	1,719.59	1,382.56
ROAD USE TAX	5,309.63	2,215.03
EMPLOYEE BENEFITS	0.00	0.00
EMERGENCY LEVY	0.00	0.00
LOCAL OPTION SALES TAX	6,418.61	0.00

DEBT SERVICE	315.24	0.00
TIF	0.00	0.00
2019/20STREETIMPR.	0.00	0.00
CACC & PARKS CAP. PROJECTS	0.00	37,380.28
SCHTF-OOR GRANTS	0.00	0.00
FEMA/STATE DERECHO	0.00	0.00
AMERICAN RESCUE PLAN ACT	0.00	0.00
DETENTION POND	0.00	0.00
214 MAIN STREET PROJECT	0.00	0.00
WATER	15,553.16	3,239.25
WATER SINKING	0.00	0.00
SEWER	17,254.53	8,890.27
SEWER SINKING	0.00	0.00
LANDFILL/GARBAGE	5,446.42	1,504.48
TOTAL FUNDS	55,787.68	63,552.42

TRANSFERS

SEWER TO SEWER SINKING- 5,955.00

WATER TO WATER SINKING- 2,890.00

7. Motion by Welch to award 5-year garbage and recycling contract to Garbage Guys, November 1, 2025 to October 31, 2030, 2nd by Kennedy, Roll Call- All Ayes, M/C

8. Motion by Kennedy to approve building permit time extension for replacement of the sidewalk at 410 3rd Avenue, sidewalk must be complete by October 9th, 2025, 2nd by Smith, All Ayes, M/C

9. Motion by Kennedy to approve deck permit- 410 3rd Avenue- contingent that the permit fee is paid by September 19th, 2nd by Welch, All Ayes, M/C

10. Discussion on a possible drainage project on south end of town

11. Motion by Kennedy to approve SCHTF project- 609 4th Avenue, approved expenses up to \$15,000 in repairs, 2nd by Welch, All Ayes, M/C

12. Motion by Kennedy to hire Top Notch Tree Care (\$350) to inspect the tree at 206 2nd Avenue. If Top Notch determines that the tree is high risk, the City will pay the \$350 to Top Notch and will also pay to have the tree removed. If Top Notch determines that the tree is low or moderate risk, the homeowner will be responsible for paying the \$350 to Top Notch and the City will not pay to have the tree removed. 2nd by Smith, All Ayes, M/C

13. Motion by Kennedy to table to the end of meeting- approve purchasing business name plaques for city business sign on highway, 2nd by Smith, All Ayes, M/C. Revisited at the end of the meeting. This will be added to the October agenda.

14. Motion by Howell to approve tree service contract with Brandon Haynes and Jared Warne, 2nd by Kennedy, Roll Call- All Ayes, M/C

15. Motion by Welch to approve Resolution 2025-13. "Resolution approving an annual cost of living and performance-based wage increase for full time city employees", 2nd by Smith, Roll Call- Smith, Howell, Welch- Ayes, Kennedy- Abstained

16. Motion by Kennedy to approve Resolution 2025-17. "A resolution directing City Clerk to file lien on 223 Main Street for collection of unpaid municipal infraction fees", 2nd by Smith, Roll Call- All Ayes, M/C

17. Motion by Kennedy to approve Resolution 2025-18. "A resolution directing the property owner of 223 Main Street, Collins, Iowa, to cut grass and remove weeds and other nuisance growth", 2nd by Howell, Roll Call- All Ayes, M/C

18. Motion by Kennedy to approve Huber Fencing quote (\$2,134- paid for with Story County TIF grant funds), 2nd by Howell, All Ayes, M/C

19. Motion by Howell to table to the October meeting- purchase of locks for storm shelters paid for with Story County TIF grant, 2nd by Smith, All Ayes, M/C

20. Discussed possibly purchasing playground equipment and sand with Story County TIF grant funds

25. REPORTS- Mayor- Asked if anyone has suggestions for the Alberta and Vera Clement grant application. Will type up something to send out about upcoming elections. **Kennedy-** None. **Smith-** Asked Clerk to talk to residents at 121 2nd Street to not park vehicles so close to the corner to help with obstruction of view. **Howell-** Reported that Roger and Dalene Holland donated \$10,000 to the City to use at Trailside Park. Motion by Howell to approve the purchase of 7 new trash cans for Trailside Park (up to \$2,500 paid for with part of the donation from Roger and Dalene Holland), 2nd by Smith, All Ayes, M/C. **Welch-** None. **Library-** Written. Motion by Welch to approve adding Emma Kennedy to the Library Board, 2nd by Smith, All Ayes, M/C. **CWC-** Written. **City Clerk-** One person has turned in papers to run for council, and nobody for mayor. **PWD-** Written and verbal. Motion by Kennedy to approve KSM quote (up to \$9,600) to repair manholes, paid for with Story County ARPA wastewater grant funds, 2nd by Howell, All Ayes, M/C.

26. ADJOURNMENT- 9:40pm Motion by Howell, 2nd by Kennedy, All Ayes, M/C